

OXTED PARISH COUNCIL

Minutes of the Meeting held on Tuesday 13th April 2010 at 7.40pm in the Meeting Room, Community Hall, Church Lane, Oxted.

Present: Councillors: Mr T Dillon (TD)
Mr M Fisher (MF)
Mrs B Greenland (BG)
Mrs B Harling (BH)
Mrs S Hayward (SH)
Mrs T Park (TP)
Mrs L Parker (LP)
Mr D Weightman (DW)
Mrs K Weightman (KW)

Parish Clerk: Mrs D Marshall
In attendance: 1 member of the public

Opening Prayers led by Mrs K Weightman

Item		Action
1	<u>Apologies for absence</u> Apologies for absence were received and accepted, from Mr P Green, Mr J Rusby and Mr P Whitehurst.	
2	<u>Minutes of the previous meeting</u> The minutes of the meeting held on 9 th March 2010 had been circulated, and with a small amendment, it was resolved : that the minutes be approved.	
3	<u>Chairman's announcements</u> 3.1 The Chair thanked all Councillors for their hard work and support during the year. 3.2 The Chair had met with the Clerk to review the content of the agenda and discuss the necessary changes to be made. A "new style" agenda was distributed to Councillors.	
4	<u>Matters Arising from previous meeting, not covered elsewhere on the agenda</u> 4.1 (4.4) The Clerk had written to Surrey County Council asking for the Parish Council to be advised of Surrey's criteria for prioritising priority 1 and 2 roads for gritting during inclement weather. No reply had been received. The Clerk was asked to follow this up. Martin Fisher suggested that roads were prioritised by the traffic count ie volume of traffic using the road. Councillors felt it was essential that bus routes were gritted, and that this would also have the benefit of encompassing most routes to schools. Martin Fisher also advised Councillors that the damage	DM

<p>caused to the road surfaces by the heavy snow would take some time to repair, as the potholes cost £50 each to repair, and there is no increase in the man power available.</p> <p>4.2 (5.2) The Clerk advised Councillors that she had responded to Tandridge District Council's (TDC) consultation regarding an increase in permit charges at Ellice Road and Johnsdale Car Parks, as requested. TDC informed the Parish Council that they had received a letter of objection from the Oxted Chamber of Commerce, and had therefore decided to refer the matter back to the Community Services Committee meeting in July for further consideration. Martin Fisher commented that even with the suggested increase, the permits would still be very cheap for parking in the town, compared with the station permits, which are £748 per year.</p> <p>4.3 (5.3) The Clerk had written to Nick Skellett seeking his assistance in securing signage for Hurst Green School, and had also written to the school, to that effect.</p> <p>4.4 (5.4) A consultation on a Tandridge Parking Review was received, but whilst this listed roads, it did not indicate the measures suggested for each area. The Clerk sought clarification on this matter, but didn't receive any further information and was informed that the process was now closed, and any further suggestions could be added to the list for 2011/12. Councillors felt that this was unsatisfactory as insufficient information had been provided to be properly consulted, and commented that in previous years an area meeting had taken place involving both District Councillors and representatives from the Parish Council. The Clerk was asked to communicate this to John Pateman, organising the consultation.</p>	<p>DM</p>
<p>5</p> <p><u>Correspondence -appendix 1</u></p> <p>5.1 Councillor Simon Ainsworth copied the Parish Council on an email he had sent to David Curl. He expressed concern that the proposed new parking restrictions along Hurst Green Road ie double yellow lines along a stretch of the road, did not compare with the measures previously discussed. He felt this didn't address the problem of cars parked slightly further down the hill on the corner, and may make matters worse by shifting parking further down the road. The new plan did not create "passing places" as previously agreed. Councillors were in complete agreement with Councillor Ainsworth's sentiments: that this did not reflect what was previously agreed, and would not solve the problems in Hurst Green Road. The Clerk was asked to write to David Curl, supporting Councillor Ainsworth's email.</p> <p>5.2 Mrs L Parker agreed to represent the Parish Council at Age Concern's AGM on 19th April.</p> <p>5.3 Mrs B Harling agreed to represent the Parish Council at the TVSC Network Luncheon on the 13th May.</p>	<p>DM</p>
<p>6</p> <p><u>Public Session</u></p> <p>The Chairman adjourned the meeting to hear comments from members of the</p>	

	public.	
7	<p data-bbox="154 275 277 310"><u>Planning</u></p> <p data-bbox="399 388 1092 453">APPLICATIONS ACKNOWLEDGED AS VALID 8th – 12th March 2010</p> <p data-bbox="191 512 451 543"><i>Application Number</i></p> <p data-bbox="1057 512 1219 543"><i>Case Officer</i></p>	

APPLICATIONS ACKNOWLEDGED AS VALID
15TH – 19TH March 2010

Application Number

TA/2010/151

Retention of 1.8m high close boarded boundary fence.
4 Meadowlands, Oxted, RH8 9BG

No comment

Case Officer

Mr M. Briant

Application Number

TA/2010/269

Demolition of existing attached garage. Erection of two storey front extensions, front porch and detached double garage.
20, Chichele Road, Oxted, RH8 0AG

No comment

Case Officer

Ms A Song

Application Number

TA/2010/291

Demolition of conservatory. Erection of part single and part two storey rear extension and single storey porch to front.
37 St Clair Close, Oxted

No comment

Case Officer

Ms A Song

Application Number

TA/2010/304

Demolition of rear conservatory. Erection of two storey rear extension and dormer window to west flank roof slope.
82 Bluehouse Lane, Oxted, RH8 0AD

No comment

Case Officer

Mr R.M Evans

APPLICATIONS ACKNOWLEDGED AS VALID
22nd – 26th March 2010

Application Number

TA/2010/310

Erection of single storey front extension to garage and installation of window in connection with garage conversion.

6 Greenacres, Oxted

Leave to officers

Case Officer

Mr R.M Evans

Application Number

TA/2010/327

Erection of replacement single storey extension to north elevation.

8 Brook Hill, Oxted, RH8 9LR

No comment

Case Officer

Mr M. Briant

Applications Acknowledged as Valid
29 March 2010 – 2 April 2010

Application Number

TA/2010/318

Erection of two-storey extension to west elevation.

39 East Hill, Oxted, RH8 9AE

No comment

Case Officer

Mr M. Briant

Application Number

TA/2010/340

Installation of chimney for wood burning stove to rear (Certificate of Lawfulness for a Proposed Development).

27A Church Lane, Oxted

Leave to officers

Case Officer

Mr M. Briant

Application Number

TA/2010/346

Demolition of existing garage. Erection of a single storey conservatory to the north elevation.

West Copse, Icehouse Wood, Oxted, RH8 9DW

No comment

Case Officer

Mr M. Briant

Application Number

TA/2010/351

Erection of 2 x dormer windows to rear roof slope and insertion of 1 x roof light window to front roof slope in connection with loft conversion. (Certificate of Lawfulness for a Proposed Use)

14 Church Way, Hurst Green, RH8 9EA

Leave to officers

Case Officer

Mr R.M Evans

Application Number

TA/2010/365

Erection of single storey extension to west elevation (Certificate of Lawfulness for a proposed development).

The Grange, Barrow Green Road, Oxted, RH8 9NE

Leave to officers

Case Officer

Mr M. Briant

Application Number

TA/2010/245

Demolition of existing utility. Erection of single storey side extension and erection of part single storey/part three storey side/rear extension incorporating patio terrace and Juliet balcony.

23 Peter Avenue, Oxted, RH8 9LG

Plans were incomplete, nut no comment

Case Officer

Miss R.

Burningham

Application Number

TA/2010/268

Erection of single storey rear extension.

30 Mill Lane, Oxted, RH8 9DG

No comment

Case Officer

Mr R.M Evans

Application Number

TA/2010/294

Conversion of flat into two self-contained flats. Remove rear metal wall and erection of brick wall, with new roof covering.

76 Station Road East, Oxted, RH8 0PG

No comment

Case Officer

Ms V Riddle

APPLICATIONS ACKNOWLEDGED AS VALID

6th – 9th April 2010

Application Number

TA/2010/377

Erection of hip-to-gable roof extension and dormer extension to rear roof slope.
(Certificate of Lawfulness for a Proposed Development)

21 Central Way, Oxted

Leave to officers

Case Officer

Ms A Song

Application Number

TA/2010/382/TCA

Fell 1 Silver Birch tree

Land south east of 11B High Street, Oxted RH8 9LN

Leave to arboriculturist

Case Officer

Mr J Mitchener

Application Number

TA/2010/387

Erection of attached garage with garden room over (Application to extend time limit for implementation of permission granted under reference TA/2002/1525/R).

Mill Barn, Spring Lane, Oxted

No comment

Case Officer

Mr R.M Evans

Application Number

TA/2010/372

Erection of double garage to rear. (Certificate of Lawfulness for a Proposed Development)

Brentwood, Wilderness Road, Oxted, RH8 9HS

Leave to officers

Case Officer

Ms A Song

8	<p><u>Finance</u> 8.1 A list of cheques had been circulated and was approved – appendix 2.</p>	
9	<p><u>Burial Ground and War Memorials</u> 9.1 The new contractor is currently undertaking tree work at the Burial Ground, and is raising the lower branches. the comments 9.2 The contractor has provided the Parish Council with a quotation for undertaking works to the area outside the Burial Ground gates. The Clerk was asked to add this item to the agenda for the next meeting, so that a decision might be taken.</p>	DM
10	<p><u>Annual Parish Assembly</u> 10.1 All arrangements are now in place for the Annual Parish Assembly. Councillors were asked to remind themselves of their duties on the rota, and advised that setting up was from 6.30pm.</p>	ALL
11	<p><u>Grant Aid</u> 11.1 It was agreed that the recommendations for Grant Aid would be brought before the June meeting, and therefore the Working Party would set a date for considering Grant Aid at the May Parish Council meeting.</p>	
12	<p><u>Council property</u> 12.1 Mrs Barbara Harling advised Councillors that an area of woodland along Holland Road/Coldshott had been cleared, but was concerned that the debris hadn't been removed, and that it posed a fire hazard. Mrs Liz Parker was also aware of this matter, and advised that the debris was due to be removed expediently.</p>	
13	<p><u>Parking and traffic matters</u> 13.1 Councillors noted that the ticket machines in Ellice Road Car Park frequently seem to be out of order. 13.2 The new spaces designated for mothers and children at Ellice Road Car Park have been well received. 13.3 The collapsed wall in Sandy Lane has still not been cleared - apparently an insurance claim is awaited. 13.4 Mrs B Harling commented on the poor state of the road and verges in Church Way, Hurst Green. Mrs T Park expressed concern about the poor surface of the shortcut from the station through to Oast Road, and asked the Clerk to pursue Southern to address the issue. 13.5 Mrs B Harling asked whether Mr M Fisher had been able to raise the issue of resident permits on behalf of the residents of Meldrum Close. Mr M Fisher advised that the Local Committee had committed to consider resident parking as a whole</p>	DM

	<p>during the course of the year.</p>	
<p>14</p>	<p><u>Community Services</u></p> <p>14.1 Mrs T Park commented that she had been disappointed that the recycling blue bags had not been collected, despite being left out at the door with the refuse. Mr M Fisher advised that the contract for recycling is kerbside, and would be too expensive to be done from back door. Mrs L Parker suggested that Mrs Park took the matter up with Keith Masters at Tandridge District Council if there was a specific problem.</p> <p>14.2 Mrs L Parker attended the Community Services meeting on the 18th March. She advised Councillors that the refuse collection during the bad weather at the beginning of the year had been discussed, and it was appreciated that it would have been dangerous for teams to have operated during the snowy weather. The management assessed the situation every day.</p> <p>14.3 Mrs L Parker informed Councillors that more work had been done to the surface of the play area in Bouthurst Way, which is much improved.</p> <p>14.4 Mrs B Harling advised Councillors that she had been approached by a group of youngsters who would like improvements to the skate park. She had passed these on to Richard Woodward at Tandridge District Council. The Parish Council was keen to be supportive of, and involved in any project, and asked the Clerk to contact Richard Woodward to ensure the Parish Council is invited to take part in any meetings that may be set up.</p> <p>There being no further business to discuss, the Chairman closed the meeting at 10.03pm.</p>	<p>DM</p>

Correspondence – 13.4.10

Information regularly received:

Hurst Green News - monthly
Surrey County Council – Agenda, minutes, Emergency Planning Journal
Tandridge Local Committee minutes and agenda
Tandridge District Council – Agenda and minutes, Planning details and dates of meetings
Surrey Rail Forum
Surrey Community Action – newsletters
Local Councils Advisory Council – newsletters
Limpsfield Parish Council – minutes and agenda
East Surrey Parishes liaison Group – minutes and agenda
East Surrey Rural Transport – newsletters
The Voice – Tandridge Voluntary Service Council
Master Park newsletters
The Playing Field – Surrey County Playing Fields newsletter

For information:

1. The Statement of Community Involvement was adopted by the Planning Policy Committee on 4th March 2010.
2. Notice of Election notices for noticeboards.
3. Email from Councillor Ainsworth re: proposed parking restrictions along Hurst Green Road.
4. Traffic regulation order re: increase in permit charges at Ellice Road and Johnsdale Car Parks – update.
5. Road Closure notice for Oxted Pram Race – 9th July 2010.

For action:

1. Age Concern Annual General Meeting – 19th April, 2pm.
2. SCAPTC Annual General Meeting – 20th April, 7pm.
3. TVSC Network Luncheon – 13th May.
4. Response from John Pateman re: parking review 2010/11.
5. Launch of Southern’s Station Partnerships Scheme – 20th April, 2.30pm.
6. Surrey Transport Plan consultation.

CHEQUE LIST – 13.4.10

Cheque number	Amount	Payee
1721	£710.97	BIFFA WASTE (Master Park waste)
1722	£765.88	D Marshall (Clerk's salary April)
1723	£38.76	D Marshall (Clerk's expenses)
1724	£52.88	SALC (Clerk's networking day)
1725	£1886.01	SCAPTC (Annual subscription)
1726	£1140.00	Complete Landscapes (BG maintenance)

Burials

272 Wilson
733 Frame

G of R

6C Patchett