



	to make.	
6	<p><b><u>Clerk's Report</u></b></p> <p>6.1 The Clerk reported that she had actioned the items identified at the January meeting, and any matters arising were covered on the agenda or under correspondence.</p> <p>6.2 (6.3)The Clerk reported to the meeting and Mr Bristow that the Public Rights of Way Officer had written to the Chairman of Master Park asking for the trees to be cut back from the public footpath.</p> <p>6.3 (6.4) The Clerk had received confirmation from TDC that there were no issues preventing the Hurst Green Society producing a new sign, to be situated on the opposite side of the Green. There would however, be a need to obtain planning permission. The Clerk had spoke with the Society Chair about how to proceed and agreed that once the Society had prepared drawings and a site plan, they would forward them to the Parish Clerk and OPC would put in the planning application.</p> <p>6.4 (6.5) The police had responded to the Parish Council's request for help in securing the clearance of debris from the area of Holland Road in front of Coldshott. The County Council had become involved and funds had been identified to pay for the job, but the Parish Council were asked to approach the District Council identified contractors for quotes, hence the Clerk had not approached and instructed a qualified tree surgeon, as discussed at the previous meeting.</p>	
7	<p><b><u>Correspondence -appendix 1</u></b></p> <p>7.1 A letter had been received from Surrey County Council outlining the review of library services. This informed Councillors of the proposal to withdrawal the mobile service during 2011, and the proposal to provide a strategic core network of libraries, and to then invite local communities to take on the management of smaller local libraries. Those identified for Community management in Tandridge currently are Warlingham and Lingfield, although it describes this as being the beginning of the process, so there will be more to come.</p> <p>7.2 Mrs B Harling will represent the Parish Council at the forthcoming TVSC network luncheon.</p>	
8	<p><b><u>Planning</u></b></p> <p style="text-align: center;"><b>APPLICATIONS ACKNOWLEDGED AS VALID</b> <b>10<sup>TH</sup> – 14<sup>TH</sup> January 2011</b></p> <p><i>Application Number</i> <span style="float: right;"><i>Case Officer</i></span></p>	

*Application Number*

**TA/2010/1548**

Demolition of utility room & erection of 2-storey side extension.  
Little Docker, 29 Hurstlands, Hurst Green, RH8 0HE

No comment

*Case Officer*

Ms A Song

**APPLICATIONS ACKNOWLEDGED AS VALID**

**17<sup>th</sup> – 21<sup>st</sup> January 2011**

*Application Number*

**TA/2010/1430**

Erection of single storey front, side and rear extensions and first floor side extension.  
Lomond House, Woodhurst Lane, Oxted, RH8 9HJ

No comment

*Case Officer*

Mr Robin Evans

**APPLICATIONS ACKNOWLEDGED AS VALID**

**24<sup>th</sup> – 28<sup>th</sup> January 2011**

*Application Number*

**TA/2011/72**

Demolition of existing single garage. Conversion of integral double garage to habitable room and erection of detached single garage.  
Hollowbrook, Woodhurst Lane, Oxted, RH8 9HD

No comment

*Case Officer*

Mr Robin Evans

*Application Number*

**TA/2011/89**

Demolition of shop, garages and storage building. Erection of 3-storey building comprising 4 ground floor shops for A1/A2 use with 6 x 2-bed flats 2 x 1-bed flats and 1 x studio flat (9 units total) over with associated parking. (Application to replace extant planning permission TA/2007/278 in order to extend time limit for implementation)

Land Adj to 2 Hoskins Road, Oxted,

As per the Parish Council comments on the previous application: overdevelopment of site and inadequate parking provision

*Case Officer*

Mrs S Field

*Mr D and Mrs K Weightman, declared a personal and prejudicial interest in the following application due to the proximity to their property, and withdrew from the*

*Application Number*

**TA/2010/1430**

Erection of single storey front, side and rear extensions and first floor side extension.  
Lomond House, Woodhurst Lane, Oxted, RH8 9HJ

No comment

*Case Officer*

Mr Robin Evans

**APPLICATIONS ACKNOWLEDGED AS VALID**

**24<sup>th</sup> – 28<sup>th</sup> January 2011**

*Application Number*

**TA/2011/72**

Demolition of existing single garage. Conversion of integral double garage to habitable room and erection of detached single garage.

Hollowbrook, Woodhurst Lane, Oxted, RH8 9HD

No comment

*Case Officer*

Mr Robin Evans

*Application Number*

**TA/2011/89**

Demolition of shop, garages and storage building. Erection of 3-storey building comprising 4 ground floor shops for A1/A2 use with 6 x 2-bed flats 2 x 1-bed flats and 1 x studio flat (9 units total) over with associated parking. (Application to replace extant planning permission TA/2007/278 in order to extend time limit for implementation)

Land Adj to 2 Hoskins Road, Oxted,

As per the Parish Council comments on the previous application: overdevelopment of site and inadequate parking provision

*Case Officer*

Mrs S Field

*Mr D and Mrs K Weightman, declared a personal and prejudicial interest in the following application due to the proximity to their property, and withdrew from the meeting.*

*Application Number*

**TA/2011/18/TPO**

TPO 6, 2003 (T) - Coppice 4 Ash. Reduce lowest lateral branch on 1 Oak by 3m. Fell 1 Ash. Remove low lateral branch overhanging garden of 1 Oak. Remove 4 low lateral branches overhanging garden of 1 Oak. Remove 1 low lateral branch overhanging garden of 1 Ash. Thin western side of crown of 1 Oak by 10%

Woodland at Barnetts Shaw, Oxted RH8 0LJ

Leave to arboriculturist

*Case Officer*

Mr A Durkin

*Mr and Mrs Weightman returned to the meeting*

**APPLICATIONS ACKNOWLEDGED AS VALID**  
**31<sup>ST</sup> January – 4<sup>TH</sup> February 2011**

*Application Number*

**TA/2011/118**

Erection of 3 two/three storey dwellings (1x five bedroom and 2 x 6 bedroom) each with detached garage. Formation of new vehicular access and closure of existing access.

Land adjacent the Meadows, Burntwood Drive, Oxted, RH8 9HD

**No comment**

*Case Officer*

Ms A Song

*Application Number*

**TA/2011/123**

Partial demolition of existing buildings and alteration and new building to produce 22 flats and associated car parking (one flat to be used temporarily as a police station). (Conservation Area Consent) (Application for an extension to time for implementing permission TA/2007/473)

Police Station, 2 East Hill Road, Oxted, RH8 9LA

**No comment**

*Case Officer*

Mr T James

*Application Number*

**TA/2011/130**

Erection of dormer window to side roofslopes in connection with loft conversion. Erection of infill side extension and porch to front elevation. Insertion of door to south-west elevation and alterations to fenestration.

Mollstone Lodge, Red Lane, Limpsfield, RH8 0RS

**No comment**

*Case Officer*

Mr Robin Evans

*Application Number*

**TA/2011/66**

Erection of single storey rear extension.  
117 Hurst Green Road, Oxted, RH8 9AP

**No comment**

*Case Officer*

Mr Robin Evans

*Application Number*

**TA/2011/97**

Construction of single storey classroom block comprising three classrooms to replace three existing demountable classrooms. (County Determination)  
Oxted School, 33 Bluehouse Lane, Oxted, RH8 0AB

**No comment**

*Case Officer*

Ms V Riddle

	<p><i>Application Number</i> <b>TA/2011/99</b></p> <p>Erection of conservatory to side elevation. (Certificate of lawfulness for a proposed development) 1 Stocketts Cottages, Popes Lane, Oxted, RH8 9PJ <b>Leave to officers</b></p> <p><i>Case Officer</i> Miss R. Burningham</p>	
	<p><i>Application Number</i> <b>TA/2011/115</b></p> <p>Partial demolition of existing buildings and alteration and new building to produce 22 flats and associated car parking (one flat to be used temporarily as a police station). (Application for an extension to time for implementing permission TA/2007/471) Police Station, 2 East Hill Road, Oxted, RH8 9LA <b>No comment</b></p> <p><i>Case Officer</i> Mr T James</p>	
<b>9</b>	<p><b><u>Finance</u></b> 9.1 A list of cheques had been circulated and was approved – appendix 2 subject to a further cheque for £144.49 for Mrs S Hayward, to cover the website set up costs.</p>	
<b>10</b>	<p><b><u>Burial Ground and War Memorials</u></b> 10.1 An anomaly in the table of fees for the Burial Ground was discussed and it was agreed to increase the cost of interment of cremated remains in an existing grave for a non-parishioner to £640, to bring this in line with the other charges. 10.2 Mr Weightman wished to order some specially designed flat grave markers to be made in order to be able to set out the next block of graves at the Burial Ground. This was approved. 10.3 Mrs Hayward reported that she had an appointment booked to visit Huddle Cottage and view the War Memorial in Old Oxted on the 20<sup>th</sup> February.</p>	<b>DW</b>  <b>SH</b>
<b>11</b>	<p><b><u>Council property</u></b> 11.1 Mrs K Weightman reported that her notice board was leaning. Mrs B Harling’s notice board also requires some attention. The Clerk to arrange for Baker Brothers to quote for remedial work.</p>	<b>DM</b>
<b>12</b>	<p><b><u>Crossovers outside the Community Hall and in Station Road East –</u></b> since Mrs B Harling had been unable to attend the Tandridge Access Group due to her bad back, it was agreed to delay this item for a future meeting.</p>	

<b>13</b>	<b><u>Parking and traffic matters</u></b> 13.1 Mr M Fisher circulated a map of the agreed gritting routes. Whilst this was clearly an improvement, concern was expressed over the choice of routes through Hurst Green. 13.2 SCC are proposing to implement charges for on street parking in Oxted from March 2012. TDC are condemning the motion, and there is widespread concern that no-one appears to have been consulted on this proposal. Mr M Fisher agreed to circulate the District Council's response.	
<b>14</b>	<b><u>Matters for inclusion on future agenda</u></b> None	
	There being no further business to discuss, the Chairman closed the meeting at 9.50pm.	

### Correspondence – 8.2.11

#### Information regularly received:

Hurst Green News - monthly  
Surrey County Council – Agenda, minutes, Emergency Planning Journal  
Tandridge Local Committee minutes and agenda  
Tandridge District Council – Agenda and minutes, Planning details and dates of meetings  
Surrey Rail Forum  
Surrey Community Action – newsletters  
Local Councils Advisory Council – newsletters  
Limpsfield Parish Council – minutes and agenda  
East Surrey Parishes liaison Group – minutes and agenda  
East Surrey Rural Transport – newsletters  
The Voice – Tandridge Voluntary Service Council  
Master Park newsletters  
The Playing Field – Surrey County Playing Fields newsletter

#### For information:

1. Information re: Fullers Surrey Village of the Year 2011.
2. Information re: the review of library services.
3. Big Tree Plant Funding.
4. A Travel Matters survey on travel option for those with disabilities.
5. Surrey Libraries Children’s Book Festival – 19<sup>th</sup> Feb to 12<sup>th</sup> March.

#### For action:

1. Consultation re: a Development Management Development Plan Document.
2. TVSC network luncheon – Thursday 3<sup>rd</sup> March.
3. Chairman’s Charity Ball – Friday 18<sup>th</sup> March.
4. SCAPTC AGM – Wednesday 2<sup>nd</sup> March.

## CHEQUE LIST – 8.2.11

<b>Cheque number</b>	<b>Amount</b>	<b>Payee</b>
1791	£13.51	Vision ICT Ltd (Website domain name)
1792	£55.08	A Howells (Clerk duties)
1793	£96.20	HM Customs & Revenue (NI & Tax)
1794	£700.33	D Marshall (Clerk's salary February)
1795	£198.70	SCC (January pension contribution)
1796	£198.70	SCC (February pension contribution)
1797	£1,687	Complete Landscapes (BG maintenance January & fencing)
1798	£15.10	D Marshall (Clerk's expenses)
1799	£144.49	S Hayward (Website set up expenses)

**Burials**

716 Hallson  
773 Wilkinson  
676 Massey

**G or R**

None

