

OXTED PARISH COUNCIL

Minutes of the Meeting held on Tuesday 11th January 2011 at 7.40pm in the Meeting Room, Community Hall, Church Lane, Oxted.

Present: Councillors: Mr M Fisher (MF) – *part meeting*
Mrs B Greenland (BG)
Mrs B Harling (BH)
Mrs S Hayward (SH)
Mrs T Park (TP)
Mrs L Parker (LP)
Mr J Rusby (JR)
Mr D Weightman (DW)
Mrs K Weightman (KW)

Parish Clerk: Mrs D Marshall
Minute taker: Mrs A Howells
In attendance: 1 members of the public

Opening Prayers led by Mr M Fisher

Item		Action
1	<p><u>Apologies for absence</u> Apologies for absence were received and accepted, from Mr T Dillon, who was out of the country, Mr P Green, who was away on business, and Mr P Whitehouse, who was out of the country.</p>	
2	<p><u>Declarations of Interest</u> 2.1 Mrs K Weightman, Mrs B Harling and Mrs L Parker declared an interest in the admissions consultation, regarding Limpsfield School. Mrs Weightman read out a statement during public session, and left the room with Mrs Harling and Mrs Parker when the matter was discussed. 2.2 Mrs S Hayward declared an interest in Foyle Farm Planning Application as her husband has quoted for the works. Mrs Hayward left the room when this matter was discussed.</p>	
3	<p><u>Minutes of the previous meeting</u> The minutes of the meeting held on 14th December 2010 had been circulated, and following an amendment that Mrs S Hayward was away on business and not sick, it was resolved: that the minutes be approved.</p>	
4	<p><u>Public Session</u> The Chairman adjourned the meeting to hear comments from members of the public. There were none.</p>	

	<p>been discussed.</p> <p>6.8 The Clerk had spoken to Mr C Moore, TDC regarding Mr Fisher being a speaker at the Annual Parish Meeting and Mr Moore had confirmed that there was no conflict.</p> <p>6.9 The beacon was still not working.</p>	
<p>9</p>	<p><u>Finance</u></p> <p>9.1 A list of cheques had been circulated and was approved – appendix 2 subject to a further cheque for £15 for typing the minutes.</p> <p>9.2 Mr Fisher that although OPC costs would be higher next year as County and District Councils were not putting forward any increases he believed that OPC Precept should remain the same as last year. This was seconded by Mr Weightman and all agreed.</p> <p><i>Mr Fisher left the meeting.</i></p>	
<p>7</p>	<p><u>Correspondence -appendix 1</u></p> <p>7.1 Copies of the Surrey Hills Society Newsletter.</p> <p>7.2 South East Small Rural Towns Programme update.</p> <p>7.3 Invitation from the British Legion to hold a Poppy Party.</p> <p>7.4 Closure of Coldshott Play Area, Hurst Green. The Clerk had spoken to Mr S Hyder of TDC who had informed her that the life of a play ground was 25 years and they had kept this play area going for as long as possible but there were big safety issues. The play area will not be replaced. Hurst Green had 6 other play areas which was more than in other areas. Following discussion it was agreed to reply that Cllrs were sorry to note this but would hope that if funds became available then the play area could be reopened as it was in a central area.</p> <p>7.5 Notification of proposed changes to Surrey Minerals Plan Core Strategy.</p> <p>7.6 Surrey Fire and Rescue Service Consultation had sent an invitation to a Public Safety Plan briefing on Wednesday 9th February 10am – 1 pm at Reigate. Cllr D Weightman would attend. It was agreed that as the consultation deadline was before the next meeting, the Chairman, the Clerk and Mr Weightman would respond.</p>	<p>DM</p>
<p>8</p>	<p><u>Planning</u></p> <p style="text-align: center;">APPLICATIONS ACKNOWLEDGED AS VALID 13th – 17th December 2010</p> <p><i>Application Number</i> <i>Case Officer</i></p>	

Application Number

TA/2010/1465

Erection of barn to provide feed & hay store. Erection of covered area and horse exerciser.

Holliday Meadow, Tanhouse Road, Oxted, RH8 9PE

No comment

Case Officer

Mrs S Field

Application Number

TA/2010/1489

Demolition of existing single storey garage and workshop. Erection of two storey rear extension.

7 Central Way, Oxted, RH8 0LS

No comment

Case Officer

Ms A Song

APPLICATIONS ACKNOWLEDGED AS VALID

20th – 31st December 2010

Application Number

TA/2010/1522

Variation of condition 11 of permission TA/2009/387 dated 24 June 2009 to allow installation of solar panels on rear roof slope

Woodlands, Wolfs Hill, Limpsfield, RH8 0QT

No comment

Case Officer

Ms V Riddle

Application Number

TA/2010/1500

Demolition of 121 Station Road East. Construction of three storey building comprising retail use at ground floor and two x 2 bed flats above. Construction of second floor extension to adjoining building to form one x 1 bed flat together with alterations to rear elevation and to car parking spaces to the rear.

121 - 127 Station Road East, Oxted, RH8 0QE

Would ask officers to ensure there is sufficient parking provision ie that additional new spaces are to be provided

Case Officer

Miss R.

Burningham

Applications acknowledged as valid

03 January – 07 January 2011

Application Number

TA/2010/1520

Case Officer

Mr M. Briant

Erection of first floor side extension over garage, single storey and two storey extensions to rear elevation.

17 Gordons Way, Oxted, RH8 0LN

No comment

Mrs S Hayward declared a personal and prejudicial interest in the next item, as her husband had quoted for the works, and left the meeting.

Application Number

TA/2010/1469

Case Officer

Ms A Song

Demolition of conservatory to SE elevation, outhouse and porch to NW elevation, single storey section to NE elevation and two detached outbuildings. Erection of single storey extension to the NW elevation, single storey infill conservatory extension to SE elevation and L-shaped single storey extension to NE/SE elevations with cellar area under to link to detached garage. Reconstruction of barn to NE of farmhouse.

Internal and External alterations

Foyle Farm House, Merle Common Road, Oxted, RH8 9PN

Concerned over the size of the extension, but leave to officers for listed buildings advice

Application Number

TA/2010/1470

Case Officer

Ms A Song

Demolition of conservatory to SE elevation, outhouse and porch to NW elevation, single storey section to NE elevation and two detached outbuildings. Erection of single storey extension to the NW elevation, single storey infill conservatory extension to SE elevation and L-shaped single storey extension to NE/SE elevations with cellar area under to link to detached garage. Reconstruction of barn to NE of farmhouse. Internal and External alterations . (Listed Building Consent)

Foyle Farm House, Merle Common Road, Oxted, RH8 9PN

Leave to officers

Mrs S Hayward returned tot he meeting.

Application Number

TA/2010/1482

Case Officer

Mr M. Briant

Erection of rear conservatory.

44 Barnfield Way, Hurst Green, RH8 9QF

No comment

	<p><i>Application Number</i> TA/2010/1485 Erection of outbuilding to rear. 33 Church Lane, Oxted, RH8 9NB No comment</p>	<p><i>Case Officer</i> Mr M. Briant</p>	
10	<p><u>Annual Parish Assembly</u> 10.1 Following discussion it was agreed that reports would be emailed to the Clerk by 8th March. 10.2 The rota of duties was agreed and Cllrs would need to arrive by 6.30pm. Mr Rusby gave his apologies as he was on Annual Leave.</p>		
11	<p><u>Burial Ground and War Memorials</u> 11.1 Mr D Weightman reported that the contractor had attended the Burial Grounds most weeks. 11.2 Mr Weightman reported that minor stone repairs were needed to the memorial in Master Park. 11.3 Mr Weightman and Mrs Hayward reported that there had been no progress with Mrs Hayward inspecting the Old Oxted War Memorial in order to provide a quote for the works – permission for access was awaited from the cottage owners.</p>		
12	<p><u>Council property</u> Nothing to report.</p>		
13	<p><u>Parking and traffic matters</u> 13.1 Mrs Parker reported that there had been a problem with a resident undertaking motor repair works from a private residence, on the highway, in Pollards Oak Crescent - the Police were progressing the matter. 13.2 Mrs Parker reported deep potholes in Popes Lane and severe flooding from the field belonging to Perryfields Farm. 13.3 The potholes on the A25 between the traffic lights and Snatts Hill had reappeared. 13.4 Mrs Hayward asked about parking charges in Oxted; Mr Weightman explained that SCC were looking at bringing in charges for on street parking but it was not known if this included Oxted. TDC was responsible for off street parking only.</p>		
14	<p><u>Matters for inclusion on future agenda</u> 14.1 Coldshott clearance 14.2 Crossovers outside the Community Hall and in Station Road East.</p>		

	There being no further business to discuss, the Chairman closed the meeting at 9.45pm.	
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Information regularly received:

Hurst Green News - monthly
Surrey County Council – Agenda, minutes, Emergency Planning Journal
Tandridge Local Committee minutes and agenda
Tandridge District Council – Agenda and minutes, Planning details and dates of meetings
Surrey Rail Forum
Surrey Community Action – newsletters
Local Councils Advisory Council – newsletters
Limpsfield Parish Council – minutes and agenda
East Surrey Parishes liaison Group – minutes and agenda
East Surrey Rural Transport – newsletters
The Voice – Tandridge Voluntary Service Council
Master Park newsletters
The Playing Field – Surrey County Playing Fields newsletter

For information:

1. Copies of the Surrey Hills Society Newsletter.
2. South East Small Rural Towns Programme update.
3. Invitation from the British Legion to hold a Poppy Party.
4. Closure of Coldshott Play Area, Hurst Green.
5. Notification of proposed changes to Surrey Minerals Plan Core Strategy.

For action:

1. An invitation to a Public Safety Plan briefing – Wednesday 9th February 10am-1pm, Reigate.
2. Surrey Fire and Rescue Service Consultation – 4th March deadline.

Appendix 2

CHEQUE LIST – 11.1.11

Cheque number	Amount	Payee
1786	£427.00	Complete Landscapes (December)
1787	£778.07	D Marshall (Clerk's salary January)
1788	£170.48	HM Customs & Revenue (NI & Tax)
1789	£40.60	D Marshall (Clerk's expenses)
1790	£15.00	D Marshall (Typing expenses)

Burials

763 Dickenson

G or R

None

Appendix 3

PARISH ASSEMBLY ROTA

To: All Councillors

6.30pm Arrive and start setting up **All Councillors**

7pm **All Councillors** (if possible) to help set out tables and chairs, and set out glasses for refreshments.

- **KW** to provide a tablecloth and decorations for the top table where Councillors will be seated. **KW** will also supply biscuits and crisps.
- **LP** to provide water jug and glasses for speakers.
- **MF** to supply wine and glasses.
- **BH** to provide fruit juice and sparkling water.
- **TP, SH and BG** to provide milk, tea and coffee.
- **DM** to provide name badges.

7.30pm Two Councillors to greet VIPs (**PW and LP**).

All Councillors to look out for guests.

Two Councillors to pour wine and soft drinks (**TD and PG**).

TP, SH, BG and BH to prepare and serve tea and coffee, and biscuits.

10pm **All** to help clear away.

Many thanks.