

# OXTED PARISH COUNCIL

Minutes of the meeting of Oxted Parish Council held in the  
Meeting Room, the Community Hall, Church Lane, Oxted  
on Tuesday 10<sup>th</sup> September 2013 at 7.35pm

Mrs Karen Weightman (KW)  
Mr Paul Whitehurst (PW)  
Mrs Barbara Harling (BH)  
Mrs Liz Parker (EP)  
Mr Stuart Paterson (SP)  
Mr Robert Wingate (RW)  
Mr Martin Fisher (MF)  
Mrs Denize Wallace (DWa)  
Mr David Weightman (DWe)

Mrs Maureen Gibbins  
Clerk to Oxted Parish Council

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## MINUTES

The Chairman welcomed Louise Round - Chief Executive of TDC, and Paul Dashwood - Chair of the Chamber of Trade

- 1. Apologies for absence:** .  
Cllr Peter Bush due to illness, Cllr Terry Dillon due to holiday, Cllr Sue Hayward
- 2. Declarations of Disclosable Pecuniary Interest:** Cllrs E Parker and B Harling declared their interest in the application by Hurst Green Community hall in the planning committee minutes.
- 3. Public session:** In addition to the Chief Executive of TDC and the Chair of the Chamber of Trade there were 2 members of the public present.  
Louise Round – thanked the Parish Council for inviting her to the meeting. She has now been with TDC for 8 months and identified there are issues around planning and is conscious of the need to deal with the natural environment. TDC is in a secure financial position however, is aware of the financial challenges that are going to have to be addressed in the next few years. Services need to be run in a more innovative way. Ms Round is also keen to improve how the local government family can work e.g. County, District and Parish. There is a meeting with all Parish Clerks on 26<sup>th</sup> September to identify how all can work together. There is also a meeting on 10<sup>th</sup> December for 2 members of each Parish/Village Council to address member issues.

Paul Dashwood thanked the Parish Council for inviting him to the meeting. He reported that it is the time of year for the Chamber of Trade to consider the Oxted Christmas lights and they may need some financial assistance from the Parish Council.

Cllr Martin Fisher enquired as to the position with the CCTV; the Chairman informed the meeting that, following discussion at the previous Parish Council meeting, the Police had been notified that funds were not available for the Parish Council to maintain the CCTV system. Paul Dashwood highlighted that ShopWatch is effective however the police are not performing although it all worked well originally. Louise Round will

raise the issue at the forthcoming Community Safety Partnership meeting. A CCTV pole was erected in Hurst Green however a camera is not in position. It was agreed Paul Dashwood will let the Parish Council know what needs to be done following consultation with the Traders.

Cllr Robert Wingate asked whether the Chamber of Trade are still intent on improving the public face of Oxted; it was agreed the areas of concern need to be identified and a joint initiative undertaken. Paul Dashwood mentioned that a BID process is being considered whereby a levy is placed on business rates, the cash raised is allocated directly to the town and the District Council are duty bound to support the initiative. Cllr Karen Weightman enquired as to the position regarding the empty shops in the high street; Paul Dashwood commented that he needs to speak with another member of the Chamber of Trade to enable him to update the Parish Council. Cllr Denize Wallace emphasized that the flower selling stall has been well received and would it be possible to have more free standing stalls. General discussion ensued and it was agreed a Farmers market would be acceptable however, the views of traders would need to be considered to ensure that additional competition was not introduced.

One of the members of the public commented that the Farmers market in Westerham works well with stalls that don't compete with the local shops.

Thanks were expressed to the clerk by a member of the public for arranging for the cutting of the hedge which had been reported at the last meeting.

4. **Minutes:** The Minutes of the Full Council meeting held on 9<sup>th</sup> July 2013 were approved by Council and signed by the Chairman.

5. **Queen's Diamond Jubilee Committee:**

i. Play equipment update. The planning application for the play equipment has been approved in full however, the ball remains as yellow and red. The pole needs to be painted black. Cllr Wallace will progress with Master Park.

DWa

6. **Planning Committee:**

- i. Planning Committee: Council approved the minutes of the Planning Committee meetings held on 23/07/13, 13/08/13 and 03/09/13. Approved
- ii. Full Council received the minutes of the Planning Committees 23/07/13, 13/08/13 and 03/09/13.

7. **Burial Ground Committee:**

- i. Burial Ground Committee: Council approved the minutes of the Burial Ground Committee meeting held on 16/07/13.
- ii. Full Council received the minutes of the Planning Committees 16/07/13.
- iii. It was agreed a Burial working party date will be set at the next Burial Ground meeting, Clerk will notify all Councillors of the date.

Clerk

8. **Chairman's announcements**

- Youth equipment - Clerk circulated a brochure with a suggestion of 'curvy seats'. It was agreed a decision would be made following feedback from TDC following redesign of the skateboard park in Hurst Green.
- Parish Newsletter – Clerk is planning on having the newsletter out in new year and requires input from all Councillors. A new seat is being installed in the burial ground and will be featured in the newsletter. A date of 18<sup>th</sup> September at 6pm

has been arranged for photos of Councillors to be taken at Cllr Wallace's house. **ALL**

- Clerk to attend Clerk Networking Day – Councillors approved the attendance by the Clerk. Clerk reported that the fee for attendance was being split between both her Parish Councils.
- Salt Spreaders – The Chairman reported that there are 2 salt spreaders in Oxted North and another one is not required. Consideration was given to one being located in Oxted South. Clerk to ascertain the size of the spreader, the feasibility of using wet grit and the amount of grit to be stored. **Clerk**  
Clerk to also check with local shops in Pollard Oak Road and Holland Road whether they would be willing to store, use and need one. **Clerk**

**9. Highways**

Cllr Barbara Harling gave a list to the clerk of the issues she had raised and the results. Cllr Martin Fisher raised the issue of the resurfacing of Barrow Green Road and the cost implications when there are roads in Oxted in far worse condition. It was agreed the Clerk should contact Highways and seek a response whilst also highlight roads which are in far greater need of resurfacing e.g. Pollards Oak Crescent, Eastlands Way, Pollard Oak Road, Holland Road and Coldshott. **Clerk**  
Clerk to follow up the supply of the grit bin in Hurst Green with CC Nick Skellett. **Clerk**

**10. Clerk's report: on actions taken since the last meeting. **Attached****

**11. Correspondence:**

- British Legion invite for Remembrance Day Parade and Service. It was agreed that the Clerk should order 3 wreaths. **Clerk**  
Cllrs. Karen Weightman, Denize Wallace and Paul Whitehurst will lay wreaths.
- St Catherine's Hospice Balcombe Walk posters
- Guide to Welfare Reforms
- Surrey Clubs for Young people newsletter
- ICCM membership confirmation

**12. Items for consideration at future meetings**

Youth equipment  
Newsletter

**13. Finance**

- i. To agree the cheque list, as listed in appendix 2 **to follow**  
Cash book accounts circulated - useful for all.

**Meeting closed at 2130**

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**Date of the next meeting Tuesday 12<sup>th</sup> November at 7.35pm**  
**Venue; The Meeting Room, The Community Hall, Church Lane, Oxted**  
Copies of Parish Council minutes are held by the Clerk and are available on the  
Parish Council web-site: [www.oxted-pc.org.uk](http://www.oxted-pc.org.uk)  
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