



**OXTED PARISH COUNCIL
BURIAL GROUND COMMITTEE**

**Minutes of the meeting of Oxted Parish Council Burial Ground Committee, held in
The Meeting Room, Oxted Community Hall, Oxted
on Tuesday 17th September 2013 at 5.30pm**

**Mr David Weightman
Mrs Denize Wallace
Mrs Liz Parker
Mrs Barbara Harling
Mrs Karen Weightman**

**Mrs M Gibbins
Clerk to Oxted Parish Council**

MINUTES

1. **Apologies for absence:** to receive and accept apologies for absence.
There were no apologies
2. **Declarations of Disclosable Pecuniary Interest:** *To receive any disclosure by members of personal interests in matters on the agenda, the nature of any interests, and whether the member regards the interest to be prejudicial under the terms of the Code of Conduct. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question. Anyone with a prejudicial interest must, unless an exception applies, or a dispensation has been issued, withdraw from the meeting.*
There were none
3. **Public session:** *a period of up to, but no longer than 15 minutes, to hear questions or statements from members of the public. Individuals are allowed to speak for a maximum of 3 minutes.*
No members of the public or press were present.
4. **Matters arising from the pre-meeting Burial Ground inspection**
Due to the weather the inspection was not undertaken however, the Clerk had had a meeting with the Director of ProGround following the issues raised at the last burial ground meeting.
 - Further clearance of the ditch is required.
 - Weeping willow near the gate requires bi-weekly trimming
 - Installation of posts outside the entrance of the burial ground was approved in principal
 - Concrete slab still to be removed
 - Circular bench is being installed
 - Wheelie bin has been positioned at the far end of the burial ground by the spoil heap
 - Spoil heap is due to be reduced further

- Treework is about to commence.
 - Clerk will replace the watering can. Clerk
5. **Grant application for repair of war memorial**
Clerk to complete the pre-application form to ascertain whether funding is available. Clerk
6. **Repair of gate and closure of same**
Clerk to obtain quotes for the repair and maintenance of the gates at the entrance to the burial ground. Clerk
7. **Review of burial ground site visit re layout of plots**
Cllr Weightman and the Clerk to proceed with the plan. DWe/Clerk

Date of next meeting will be held in The Meeting Room, Oxted Community Hall, Oxted, on Tuesday
10th December 2013 at 6.00 pm.

Copies of Parish Council minutes are held by the Clerk and are available on the
Parish Council web-site: www.oxted-pc.org.uk
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