

OXTED PARISH COUNCIL BURIAL GROUND COMMITTEE

Minutes of the meeting of Oxted Parish Council Burial Ground Committee held in
The Meeting Room, Oxted Community Hall, Oxted
on Tuesday 16th July 2013 at 5.30pm

Mr D Weightman (DWe)
Mrs D Wallace (DWa)
Mrs E Parker (EP)
Mrs B Harling (BH)
Mrs K Weightman (KW)

Mrs M Gibbins
Clerk to Oxted Parish Council

MINUTES

1. **Apologies for absence:** to receive and accept apologies for absence.
None
2. **Declarations of Disclosable Pecuniary Interest:** *To receive any disclosure by members of personal interests in matters on the agenda, the nature of any interests, and whether the member regards the interest to be prejudicial under the terms of the Code of Conduct. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question. Anyone with a prejudicial interest must, unless an exception applies, or a dispensation has been issued, withdraw from the meeting.*
None
3. **Public session:** *a period of up to, but no longer than 15 minutes, to hear questions or statements from members of the public. Individuals are allowed to speak for a maximum of 3 minutes.*
No members of the press or public were present.
4. **Matters arising from the pre-meeting Burial Ground inspection**
A number of issues were raised viz:
 - Clearance of stream
 - Cutting back of weeping willow
 - Tidy left side of entrance to burial ground, verge and trees – clerk to have informal discussion with the owner. **Clerk** to obtain quote if required.
 - **Clerk** to obtain quote for installing posts at end of yellow lines to fence. Liaise with Steve Cunnah.
 - Weed around kerbs
 - Clerk to speak with Proground re circular bench
 - Weed between roses and treat weeds on grass
 - Plaque to be cleaned – clerk confirmed this is in hand
 - Remove weeds between garden of remembrance stones and treat
 - Resolve issue of spoil heap behind tree in garden of remembrance
 - Move bench under tree forward to eliminate bird droppings
 - Remove lower tree branches

- Request from ProGround the placing of a garden waste bin at the far end of the burial ground.
- Remove slab at top end of burial ground
- Remove dead trees – clerk to identify on plan and keep records
- Clear weeds etc. up to paling fence

Clerk to meet with ProGround at the burial ground to highlight the issues raised.

5. **Parking issues and the installation of wooden posts to non yellow lined areas**

See above.

Mr D Weightman is placing cones along the road on days when it is known there are burials or interment of ashes.

6. **Review of burial ground site visit re layout of plots**

Mr D Weightman to follow up.

Meeting ended at 1825

Date of next meeting will be held in The Meeting Room, Oxted Community Hall, Oxted, on Tuesday
17th September 2013 at 6.00 pm.

Copies of Parish Council minutes are held by the Clerk and are available on the

Parish Council web-site: www.oxted-pc.org.uk

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