

OXTED PARISH COUNCIL BURIAL GROUND COMMITTEE

Minutes of the meeting of Oxted Parish Council Burial Ground Committee, held in
The Meeting Room, Oxted Community Hall, Oxted
on Tuesday 4th March 2014 at 7.00pm.

Mr David Weightman (DW)
Mrs Denize Wallace (DWa)
Mrs Liz Parker (LP)
Mrs Barbara Harling (BH)
Mrs Karen Weightman (KW)

Mrs M Gibbins
Clerk to Oxted Parish Council

A G E N D A

1. **Apologies for absence:** to receive and accept apologies for absence.
There was none
2. **Declarations of Disclosable Pecuniary Interest:** *To receive any disclosure by members of personal interests in matters on the agenda, the nature of any interests, and whether the member regards the interest to be prejudicial under the terms of the Code of Conduct. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question. Anyone with a prejudicial interest must, unless an exception applies, or a dispensation has been issued, withdraw from the meeting.*
There was none
3. **Public session:** *a period of up to, but no longer than 15 minutes, to hear questions or statements from members of the public. Individuals are allowed to speak for a maximum of 3 minutes.*
There were no members of the public in attendance.
4. **Matters arising from the pre-meeting Burial Ground inspection**
 - Branches laying on the ground to be removed
 - Willow screening to be installed around spoil heap
 - Clerk and DW to meet with ProGround to discuss the way forward regarding the uprooted tree.
 - Clerk to speak with ProGround regarding marking of grave spaces possibly with creosote.
 - Clerk to contact respective families regarding irregular memorials and grave markers. Non standard cross and upright memorial.
 - Clerk and DW to meet at burial ground to plan next stage of the burial plots CLERK
5. **Storm damage and expenditure**
Clerk reported that there has been an unprecedented expenditure in the burial ground due to the storm damage. Clerk to circulate the figures to the Committee members. CLERK
6. **Grant application for repair of war memorial**
Ongoing

7. **Repair of gate and closure of same**

Clerk has received 3 verbal quotes for the full repair and/or rebuild of the pillar and possible replacement of the gate. Due to the current financial restraints following the storm damage expenditure; it was agreed to draw up a 'wish list' of priority works for when finances permit works to be undertaken.

8. **Consideration and decision regarding the widening of the road at the North of the burial ground and the formation of disabled access by the Garden of Remembrance**

This item to be incorporated into the 'wish list'.

9. **Review of burial ground site visit re layout of plots**

Clerk to contact Surrey Archives to ascertain whether they hold any of the Oxted Burial records.

CLERK

Date of next meeting will be held in The Meeting Room, Oxted Community Hall, Oxted,
on Tuesday 6th May 2014 at 6.00 pm.

Copies of Parish Council minutes are held by the Clerk and are available on the
Parish Council web-site: www.oxted-pc.org.uk
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