

OXTED PARISH COUNCIL BURIAL GROUND COMMITTEE

Minutes of the meeting of Oxted Parish Council Burial Ground Committee, held in
The Meeting Room, Oxted Community Hall, Oxted
on Tuesday 6th May 2014 at 6.00pm

Mr David Weightman (DWe) Mrs Denize Wallace (DWa)
Mrs Barbara Harling (BH) Mrs Liz Parker (LP)
Mrs Karen Weightman (KW)

Mrs M Gibbins - Clerk to Oxted Parish Council

MINUTES

1. **Apologies for absence:** to receive and accept apologies for absence.
There was none

2. **Declarations of Disclosable Pecuniary Interest:** *To receive any disclosure by members of personal interests in matters on the agenda, the nature of any interests, and whether the member regards the interest to be prejudicial under the terms of the Code of Conduct. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question. Anyone with a prejudicial interest must, unless an exception applies, or a dispensation has been issued, withdraw from the meeting.* There was none

3. **Public session:** A member of the public was in attendance and raised the issue and expressed concern regarding the non closure of the burial ground gate. The Chairman explained that the matter is being investigated. There are a number of options however cost is an issue. The resolution has to be compatible with access by hearses and elderly residents wishing to visit the burial ground and thereby being required to open the gate. The matter will be included on the list of maintenance to be undertaken at the burial ground.

4. **Matters arising from the pre-meeting Burial Ground inspection**
The committee members were pleased with the condition of the burial ground and the far end where the spoil heap has been moved and relocated to the north corner.
 - Reseeding of new area to be done.
 - Roundabout garden to be hoed over
 - Garden of remembrance requires weeding and tidying
 - Grass at War memorial requires cutting
 - Clerk to inform ProGround of the above items Clerk
 - Clerk to notify funeral directors/grave diggers of new site for soil Clerk
 - Clerk to speak with Marshalls Surfacing once the Chairman has drafted a plan for the road layout. Clerk/DWe

5. **Review of burial ground site visit re layout of plots**
Setting out of plots to continue with markers obtained via ProGround.
The Chairman and Clerk continue working on the electronic register. Clerk/DWe

Date of next meeting will be held in The Meeting Room, Oxted Community Hall, Oxted,
on Tuesday 22nd July 2014 at 6.00 pm.

Copies of Parish Council minutes are held by the Clerk and are available on the
Parish Council web-site: www.oxted-pc.org.uk
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