

OXTED PARISH COUNCIL BURIAL GROUND COMMITTEE

Minutes of the meeting of Oxted Parish Council Burial Ground Committee, held in
The Meeting Room, Oxted Community Hall, Oxted
on Tuesday 23rd September 2014 at 6.00pm

Mr David Weightman (DWe)
Mrs Denize Wallace (DWa)
Mrs Barbara Harling (BH)
Mrs Karen Weightman (KW)

Mrs M Gibbins
Clerk to Oxted Parish Council

MINUTES

- 1. Apologies for absence:** to receive and accept apologies for absence.
Mrs Liz Parker (TDC Chairman commitment)
- 2. Declarations of Disclosable Pecuniary Interest:** *To receive any disclosure by members of personal interests in matters on the agenda, the nature of any interests, and whether the member regards the interest to be prejudicial under the terms of the Code of Conduct. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question. Anyone with a prejudicial interest must, unless an exception applies, or a dispensation has been issued, withdraw from the meeting.*
There was none
- 3. Public session:** *a period of up to, but no longer than 15 minutes, to hear questions or statements from members of the public. Individuals are allowed to speak for a maximum of 3 minutes.*
There was no member of the public present
- 4. Matters arising from the pre-meeting Burial Ground inspection**
 - The BC Baker memorial remains on the grass – **Clerk to request the removal again**
 - A few of the burial plots require topping up – **Clerk to speak to PROGround**
 - Stream requires strimming of weeds and clearing of concrete - **Clerk to speak to PROGround**
 - Drains to be checked as the ones by the entrance are blocked with leaves.
 - Councillors were pleased with the clear condition of the bin store.
 - Stream on the waste land outside the burial ground requires clearing – **Clerk to speak to Steve Hyder at TDC and the Environment Agency**
 - Concern had been expressed by one of the funeral directors that the plot markers had been removed however, this is not the case. **DWe and DWa will insert the markers further into the ground when the ground softens.**
- 5. Future Works**
 - Extending and widening of the path
 - Erecting memorial and semi-circular bench at far end of burial ground
 - Ramp for disabled access by parking area
 - Repair/replacement of gates and possible installation of pedestrian gate

6. **Maintenance Contract**

It was noted that the current maintenance contract comes to an end in March 2015.

7. **Meeting with funeral directors**

It was agreed to hold a meeting with the funeral directors at 10am on Friday 3rd October at the burial ground. - **Clerk to notify the funeral directors**

Meeting ended at 1815

Date of next meeting will be held in The Meeting Room, Oxted Community Hall, Oxted,
on Tuesday 16th December 2014 at 6.00 pm.

Copies of Parish Council minutes are held by the Clerk and are available on the
Parish Council web-site: www.oxted-pc.org.uk

Mrs M Gibbins, Parish Clerk, Salmons, Salmons Lane, Whyteleafe, Surrey CR3 0HB Tel: 07510 226989