



## OXTED PARISH COUNCIL

Minutes of the Full Council meeting of Oxted Parish Council held in the Meeting Room, the Community Hall, Church Lane, Oxted on Tuesday 8<sup>th</sup> September 2015 at 7.30pm.

Mrs. Karen Weightman (KW)

Mrs. Liz Parker (LP)

Mr Colin David (CDa)

Mrs. Katherine Saunders (KS)

Mr Terry Dillon (TD)

Mr David Weightman (DW)

Mrs. Barbara Harling (BH)

Mrs. Beverley Connolly (BC)

Mrs. Claire Dillon (CD)

Mr Stephen Blunden (SB)

Mr Martin Fisher (MF)

Mrs. Maureen Gibbins

Clerk to Oxted Parish Council

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## MINUTES

1. Prayers led by Cllr David Weightman
2. **Apologies for absence:** to receive and accept apologies for absence.  
Mr Paul Whitehurst
3. **Declarations of Disclosable Pecuniary Interest:** *To receive any disclosure by members of personal interests in matters on the agenda, the nature of any interests, and whether the member regards the interest to be prejudicial under the terms of the new Code of Conduct. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question. Anyone with a prejudicial interest must, unless an exception applies, or a dispensation has been issued, withdraw from the meeting.*  
There was none
4. **Public session:** *a period of up to, but no longer than 15 minutes, to hear questions or statements from members of the public. Individuals are allowed to speak for a maximum of 3 minutes.*  
There was none present
5. **Minutes:** The Minutes of Full Council meeting held on 14<sup>th</sup> July were agreed as a true record and signed by the Chairman. Proposed by Liz Parker, Seconded by Beverley Connolly. All agreed.  
The Chairman updated the Council on actions following the July Council meeting:
  - The Clerk is awaiting a response to the bye-law enquiry

- Oxted school is keen for pupils studying politics to attend a Parish Council meeting in the New Year.
- Bus shelter request is being looked into by TDC
- Gasometer. There is £200,000 of LEP money to be split between Oxted and Caterham and some is to deal with the issue of the gasometer. District is wanting to be more involved in the improvements to the areas through the town centre working groups.

#### 6. Planning Committee:

- Planning Committee: Council approved the minutes of the Planning Committee meetings held on 28/07/15 and 18/08/15.
- Full Council received the minutes of the Planning Committees 28/07/15 and 18/08/15.
- Planning Report regarding number of applications received  
24 applications considered: 9 no comment; 4 left to TDC Officers; 4 left to Arboriculturist; 3 objections and 4 concerns as detailed in the planning minutes. There followed some discussion regarding planning applications and controversial applications and subsequent decisions.
- The Clerk has been compiling a list of possible CIL projects and these comprise of: a disabled parking area and access at the burial ground; widening of road in the burial ground; semi circular bench and cremated remains wall; resolution of the issue with the gateway and possible pedestrian access to the burial ground. There was continued discussion regarding other possible projects and it was agreed that the Clerk will contact the Practice Manager at the Oxted Health Centre to discuss the possibility of a health centre in Hurst Green.

#### **Action: Clerk**

There is a Clinical Commissioning Group meeting at the TDC offices on 17<sup>th</sup> September which may be an opportunity for the issue to also be raised. It was also agreed that all the Councillors will try and move this forward. It was confirmed that there is funding available for the improvement of the health centre.

- Discussion ensued regarding the Hurst Green Scout hut. It was agreed the Clerk will write to Clive Moore at TDC as the landowner regarding the lease on the premises. We would require to know the term of the lease, whether a break clause exists and whether any restrictive covenants as to the use of the building exists. The Parish Council is concerned that this community building is not being used and wonders whether additional uses can be found for it.

#### **Action: Clerk**

#### 7. Burial Ground Committee:

- Burial Ground Committee: Full Council approved the minutes of the Burial Ground Committee meeting held on 21/07/15.
- Full Council received the minutes of the Burial Ground Committee 21/07/15.

#### 8. Finance

- The cheque list, which had been previously circulated was approved - Proposed by Martin Fisher; Seconded by Liz Parker; All agreed. MF reported that burial income is down; the election costs are far higher than budgeted thus the budgeted figures will not be met for the financial year.

#### 9. Chairman's announcements

The Chairman, on behalf of the Clerk, raised the issue of the restoration of the Hurst Green memorial. The Clerk requested 4 quotations however, after over a month, only 1 quotation has been received. It was Proposed by Liz Parker; Seconded by David Weightman and agreed by all that the Clerk can confirm with Passion with Wood to proceed with the work.

**Action: Clerk**

The Chairman confirmed that KW and DW will be away from 31 October until 7 November.

**10. Highways**

Hurstlands is due to be resurfaced in October

DW to resend his email to SCC regarding the state of Gordons Way **Action: DW**

Complaints have been received from a resident in Home Park regarding the condition of the road. Clerk to contact SCC and copy in Nick Skellett to ascertain whether/when this road is scheduled for resurfacing.

**Action: Clerk**

BH reported that the hole in the notice board which she looks after still has not been repaired. Clerk to resolve.

**Action: Clerk**

**11. Clerk's report:** on actions taken since the last meeting.

The report which had been previously was received by the Full Council

**12. Correspondence received:**

The Clerk reported the receipt of the SALC annual accounts and invitation to the AGM together with the annual accounts and AGM notice for SLCC.

**13. Items for consideration at future meetings**

- Parish Watch System and Inclement weather - telephone numbers to be compiled and attendance at churches together meeting to be arranged.
- Involvement of young people and how to achieve - step forward following communications with Oxted School.
- Neighbourhood Plan – It was agreed to revisit this topic and to reconsider after the Local Plan and new policies are published. CIL contribution to a Parish Council increases from 15% to 25% when a Neighbourhood Plan is passed by examination.

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**Date of the next meeting Tuesday 10<sup>th</sup> November at 7.30pm**

**Venue; The Meeting Room, The Community Hall, Church Lane, Oxted**

Copies of Parish Council minutes are held by the Clerk and are available on the

Parish Council web-site: [www.oxted-pc.org.uk](http://www.oxted-pc.org.uk) Tel: 07510 226989

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