



## OXTED PARISH COUNCIL

Minutes of the Full Council meeting of Oxted Parish Council held in the Meeting Room, the Community Hall, Church Lane, Oxted on Tuesday 12<sup>th</sup> January 2016 at 7.30pm

Mrs Karen Weightman  
Mrs Katherine Saunders  
Mrs Liz Parker  
Mrs Barbara Harling  
Mr Colin David  
Mr David Weightman  
Mr Martin Fisher  
Mr Paul Whitehurst  
Mr Stephen Blunden

Mrs Maureen Gibbins  
Clerk to Oxted Parish Council

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## MINUTES

1. Prayers led by Cllr Katherine Saunders
2. **Apologies for absence:** to receive and accept apologies for absence.  
Cllrs. Beverley Connolly, Claire Dillon and Terry Dillon
3. **Declarations of Disclosable Pecuniary Interest:** *To receive any disclosure by members of personal interests in matters on the agenda, the nature of any interests, and whether the member regards the interest to be prejudicial under the terms of the new Code of Conduct. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question. Anyone with a prejudicial interest must, unless an exception applies, or a dispensation has been issued, withdraw from the meeting.*  
There was none
4. **Public session:** *a period of up to, but no longer than 15 minutes, to hear questions or statements from members of the public. Individuals are allowed to speak for a maximum of 3 minutes.*  
County Cllr Nick Skellett attended the meeting to request the support of the Parish Council in coordinating a meeting with residents in Parklands and Icehouse Woods who are encountering problems with broadband and internet speed. It was agreed Oxted South Councillors who are IT literate need to be involved and it was further agreed that an article pertaining to the proposed meeting would be publicized in the forthcoming parish council newsletter.  
**Action:** Clerk

CC Skellett confirmed that the width restrictions in Holland Lane are being maintained and that Hurstlands will now be resurfaced.

Parking issues which had been raised by DWe are being addressed viz Woodhurst Lane and East Hill.

BH raised her concern regarding the continued flooding in Tanhouse Lane.

It was agreed that an item on future parish full council agendas would include an item for the County Councillor.

5. **Minutes:** The Minutes of the Full Council meeting held on 10<sup>th</sup> November 2015 were agreed as a true record and signed by the Chairman
  
6. **Planning Committee:**
  - i) Planning Committee: Council approved the minutes of the Planning Committee meetings held on 10/11/15, 24/11/15, 01/12/15 and 22/12/15.
  - ii) Full Council received the minutes of the Planning Committees 10/11/15, 24/11/15, 01/12/15 and 22/12/15.
  - iii) 30 applications considered; 10 no comment; 8 left to TDC officers; 2 left to Arboriculturist; 5 objections and 5 concerns. General discussion ensued regarding the Beadles Lane site and the demolition of the building; a revised planning application is awaited.
  
7. **Burial Committee:**
  - i) Burial Committee: Council approved the minutes of the Burial Committee meeting held on 24/11/15.
  - ii) Full Council received the minutes of the Burial Committee 24/11/15.
  - iii) DWe reported that he has received an email pertaining to the parking issues on the lane leading to the burial ground. DWe puts cones around the burial ground road on days when funerals are booked however the issue needs to be resolved. DWe will research with the police and local residents a resolution to the situation.  
**Action: DWe**
  
8. **Finance**
  - i) To agree the cheque list. The cheque list was tabled at the meeting. Acceptance was proposed by LP and seconded by SB, all agreed.
  - ii) Financial Summary – MF tabled the financial summary to December and highlighted the turnaround in the finances. It is anticipated the Parish Council should breakeven at the year-end or possibly have a small surplus.
  - iii) 2016/17 Budget – this was not discussed at this meeting.
  - iv) Annual Precept – MF reported that the average band D fee is £25p.a. The band D fee for Oxted is £5.90p.a. The Parish is struggling to do anything worthwhile with such a low precept and he suggested that the precept be increased from £28,000 to £50,000 with £20,000 being ring fenced for a significant infrastructure project. The band D rate for Oxted residents would increase to £10.50p.a. After discussion it was proposed by MF and seconded by SB that the precept be increased to £50,000 with £20,000 ring fenced for large infrastructure projects in excess of £10,000 preferably to leverage other sources of funding. The motion was put to the vote with 7 in favour and 2 against. The motion was carried.  
**Action: Clerk to complete the relevant paperwork and submit to TDC.**

9. **Chairman's announcements**

- i) Biggin Hill Airport - KS reported that Woldingham residents have complained regarding the increased air traffic over their area. Some discussion ensued. DWe will follow up with TDC for a draft response to the consultation. This will be circulated to all Parish Councillors prior to dispatch.  
**Action: DWe/Clerk**
- ii) TDC Local Plan – there was discussion pertaining to the Local Plan. It was agreed that all comments should be with the Clerk by Monday 25<sup>th</sup> January to enable all comments to be collated prior to the Council meeting on Tuesday 2<sup>nd</sup> February at 6.30pm. General discussion ensued regarding the clarity of comments.  
**Action: ALL/Clerk**
- iii) March Newsletter – The next edition of the Parish Newsletter was discussed. It was agreed this needs to be ready to distribute in early March to provide sufficient notice to residents of the Annual Parish Assembly. It was further agreed to enclose the following:
- Chairmans message - KW
  - Parking situation at the burial ground. - DWe
  - Burial ground generally - Dwe
  - Elections – Clerk
  - Annual Parish Assembly – Clerk
  - Diary of Events – ALL/Clerk
  - Photos of Councillors – ALL/Clerk
  - Update on website – Clerk
  - Broadband meeting
  - Precept increase and projects – MF
  - Grant Aid – Clerk
  - Renovation of Hurst Green war memorial and photo – Clerk
  - June 90<sup>th</sup> birthday party
- iv) Notice boards – The Chairman expressed concerned that a charity supported by OPC are having their notices removed from the Parish notice boards in Hurst Green. LP confirmed that she has explained the policy regarding notices for the notice boards. The situation will be monitored.
- v) BH reported that her notice board still needs repairing.  
**Action: Clerk**
- vi) Annual Parish Assembly – The Annual Parish Assembly is being held on Tuesday 5<sup>th</sup> April in Oxted Community Hall. The Chairman suggested that Sarah Thompson, Head of Strategic Planning Policy, TDC be approached to speak regarding the early feedback on the Local Plan , the next step and updates. This was agreed.  
**Action: Clerk**

10. **Highways**

Hurstlands is to be resurfaced.

11. **Clerk's report:** on actions taken since the last meeting.

Photos and mini resume from new Councillors are required for website. SB new resume is required.

Ellice road car park will be closed on Sunday 7 February from 7am to 7pm for resurfacing

12. **Correspondence received: Circulated as received**

13. **Items for consideration at future meetings**

Inclement weather - gritters out tonight  
Parish Watch system  
Neighbourhood Plan

KS mentioned that there is an embryonic plan to have a tea party for the Queens 90th birthday on Sunday 12th June on the green by Aggies

**Meeting over at 9:25pm**

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**Date of the next meeting Tuesday 8<sup>th</sup> March 2016 at 7.30pm**

**Venue; The Meeting Room, The Community Hall, Church Lane, Oxted**

Copies of Parish Council minutes are held by the Clerk and are available on the

Parish Council web-site: [www.oxted-pc.org.uk](http://www.oxted-pc.org.uk)

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