



OXTED PARISH COUNCIL - BURIAL GROUND COMMITTEE

Minutes of the meeting of Oxted Parish Council Burial Ground Committee, held in
The Meeting Room, Oxted Community Hall, Oxted
on Tuesday 19th January 2016 at 6.00pm

Mr David Weightman
Mrs Liz Parker
Mrs Barbara Harling
Mrs Karen Weightman

Mrs M Gibbins
Clerk to Oxted Parish Council

MINUTES

1. **Apologies for absence:** to receive and accept apologies for absence.
Mrs C Dillon
2. **Declarations of Disclosable Pecuniary Interest:** *To receive any disclosure by members of personal interests in matters on the agenda, the nature of any interests, and whether the member regards the interest to be prejudicial under the terms of the Code of Conduct. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question. Anyone with a prejudicial interest must, unless an exception applies, or a dispensation has been issued, withdraw from the meeting.*
There was none
3. **Public session** There was no member of the public present.
4. **Matters arising from the Councillors inspection of the burial ground prior to the meeting**
 1. De-moss paving circle, path and circle around tree.
 2. Root disruption of paved circle - previously discussed - trip hazard. Suggest taking advice from tree surgeons whether the section of root could be removed without affecting the tree so that the paving could be re-laid. Additional suggestion was the laying of gravel over the area.
 3. Remove branches from rose beds.
 4. Discarded slabs and spoil build-up around tree near to Garden of Remembrance. Needs to be removed or it will affect the tree. It was agreed the slabs would be moved to behind the bin store.
 5. Treatment of circular bench and other benches. Circular and seven older benches (two new up far end of burial ground) affected by moss/algae need to be cleaned-off and treated with approved micro-porous preservative/stain.
 6. Extend beech hedging to next section.
 7. Paling fence down behind fifth bench and also further on. Needs extra posts.
 8. Root growth affecting road just short of roundabout. Suggest asking the tree surgeons whether anything can be done to the tree to reduce the likelihood of this continuing.

9. Spoil heap in north-west corner becoming more noticeable. Suggest masking with wild flower seeds.
10. Moss on sides of tarmacadam path beyond roundabout and road near entrance. Discussed this before. Can this be treated without affecting the tarmacadam?
11. Bare areas of earth on roundabout. Suggest planting Hypericum (low growing variety with yellow flowers) or something similar. Once established looks after itself. Buy plants and working party to plant?
12. Hedging infill in two places required to St Mary Churchyard extension. Need to be native hedging species but not poisonous to sheep.
13. Clear pipe under entrance roadway etc.. Suggest adding to prioritised list of things to do at burial ground with access slope being first.
Action: Clerk to liaise with ProGround Ltd

5. **Burial Account**

Clerk tabled the receipts and payments schedule for the burial ground. Income £12,660; Expenditure £11,560

6. **Parking**

The Chairman reported he is keeping a log of cars which are regularly parking in the burial ground. DWe will draft a notice for posting on the gate posts notifying that there should be no unauthorised parking and the gates may be closed at 3:30pm. A chain and padlock will also be purchased.

Action: DWe

7. **Future Works**

Disabled parking slope
Entrance gate
Widen road way
Semi circular bench at far end of burial ground
Extending beech hedging
Hedging infill on far side of stream
Clearing pipe under entrance to roadway
Paling fence requires extra posts

Date of next meeting will be held in The Meeting Room, Oxted Community Hall, Oxted,
on Tuesday 22nd March 2016 at 6.00 pm.

Copies of Parish Council minutes are held by the Clerk and are available on the
Parish Council web-site: www.oxted-pc.org.uk
Mrs M Gibbins, Parish Clerk, Salmons, Salmons Lane, Whyteleafe, Surrey CR3 0HB Tel: 07510 226989