



## OXTED PARISH COUNCIL - BURIAL GROUND COMMITTEE

Minutes of the meeting of Oxted Parish Council Burial Ground Committee, held in  
The Meeting Room, Oxted Community Hall, Oxted  
on Tuesday 22<sup>nd</sup> March 2016 at 6.00pm

Mr David Weightman  
Mrs Liz Parker  
Mrs Barbara Harling  
Mrs Claire Dillon  
Mrs Karen Weightman

Mrs M Gibbins  
Clerk to Oxted Parish Council

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### MINUTES

1. **Apologies for absence:** to receive and accept apologies for absence.  
There was none
2. **Declarations of Disclosable Pecuniary Interest:** *To receive any disclosure by members of personal interests in matters on the agenda, the nature of any interests, and whether the member regards the interest to be prejudicial under the terms of the Code of Conduct. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question. Anyone with a prejudicial interest must, unless an exception applies, or a dispensation has been issued, withdraw from the meeting.*  
There was none
3. **Public session:** There was no members of the public present
4. **Matters arising from the Councillors inspection of the burial ground prior to the meeting**
  - Grass spongy and mossy
  - Numerous twigs and branches over the burial ground
  - Dead wood on rose bushes
  - Paling fence requires new stakes
  - Pile of soil by holly bush on left hand side of burial ground
  - Paling fence being pushed over by bracken on farmers land and needs cutting back
5. **Quotes for works**  
The Clerk tabled initial quotes and these will be circulated to all councillors.  
Clerk to obtain quotes for changing the main entrance gate to the burial ground plus installing a pedestrian entrance.  
**Action: Clerk**
6. **Burial Account**  
Receipts and Payments schedule (**previously circulated**)
7. **Parking**  
TDC are addressing the issue of the car illegally parked in the burial ground. Clerk is liaising with TDC  
**Action: TDC/Clerk**

8. **Future Works**

Disabled parking slope  
Vehicle Entrance gate  
Pedestrian Gate  
Widen road way  
Semi circular bench at far end of burial ground  
Extending beech hedging  
Hedging infill on far side of stream  
Clearing pipe under entrance to roadway  
Paling fence requires extra posts

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**Councillors will meet at 5.30pm at the burial ground for an inspection of the grounds.**

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Date of next meeting will be held in The Meeting Room, Oxted Community Hall, Oxted,  
on Tuesday 24<sup>th</sup> May 2016 at 6.00 pm.

Copies of Parish Council minutes are held by the Clerk and are available on the  
Parish Council web-site: [www.oxted-pc.org.uk](http://www.oxted-pc.org.uk)

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