



## OXTED PARISH COUNCIL

Notice is hereby given of the Annual Statutory meeting of Oxted Parish Council to be held in the Meeting Room, the Community Hall, Church Lane, Oxted on Tuesday 10<sup>th</sup> May 2016 at 7.30pm, which Councillors are summonsed to attend.

Mrs Maureen Gibbins  
Clerk to Oxted Parish Council

*Maureen B Gibbins*

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**Members of the public and press have a right, and are welcome to attend this meeting.**

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### A G E N D A

1. Prayers led by Cllr Liz Parker
2. Election of a Chairman for 2016/17  
Declaration of Acceptance of Office
3. Election of a Vice-Chairman for 2016/17  
Declaration of Acceptance of Office
4. **Apologies for absence:** to receive and accept apologies for absence.
5. **Declarations of Disclosable Pecuniary Interest:** *To receive any disclosure by members of personal interests in matters on the agenda, the nature of any interests, and whether the member regards the interest to be prejudicial under the terms of the new Code of Conduct. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question. Anyone with a prejudicial interest must, unless an exception applies, or a dispensation has been issued, withdraw from the meeting.*
6. **Public session:** *a period of up to, but no longer than 15 minutes, to hear questions or statements from members of the public. Individuals are allowed to speak for a maximum of 3 minutes.*
7. **County Councillor report**
8. **Minutes:** To approve the Minutes of Full Council meeting held on 8<sup>th</sup> March 2016.
9. **Allocation of councillors to committees both internal and external bodies**
10. **Planning Committee:**
  - i) Planning Committee: to approve the minutes of the Planning Committee meetings held on 15/03/16, 05/04/16 and 26/04/16.

- ii) Full Council to receive the minutes of the Planning Committee meetings held on 15/03/16, 05/04/16 and 26/04/16.
  - iii) Planning Committee report
  - iv) Re-siting of old Hurst Green sign
  - v) TDC/CIL projects
- 11. Burial Committee:**
- i) Burial Committee: to approve the minutes of the Burial Committee meeting held on 22/03/16
  - ii) Full Council to receive the minutes of the Burial Committee 22/03/16
  - iii) Burial Ground Parking
- 12. Finance**
- i) To agree the cheque list. **To Follow**
  - ii) Financial Summary
  - iii) Set meeting date for approval of annual accounts
- 13. Chairman's announcements**
- i) Grant Aid working group meeting date
- 14. Highways**
- 15. Clerk's report: on actions taken since the last meeting ( **to follow**)**
- 16. Correspondence received: **Circulated as received****
- 17. Items for consideration at future meetings**  
Inclement weather  
Parish Watch system  
Neighbourhood Plan

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**Date of the next meeting Tuesday 12<sup>th</sup> July 2016 at 7.30pm**  
**Venue; The Meeting Room, The Community Hall, Church Lane, Oxted**  
Copies of Parish Council minutes are held by the Clerk and are available on the  
Parish Council web-site: [www.oxted-pc.org.uk](http://www.oxted-pc.org.uk)  
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