



OXTED PARISH COUNCIL

Notice is hereby given of the Extraordinary Meeting of Oxted Parish Council to be held in the Meeting Room, the Community Hall, Church Lane, Oxted on Tuesday 7th June 2016 at 6.45pm, which Councillors are summoned to attend.

Mrs Maureen Gibbins
Clerk to Oxted Parish Council

Members of the public and press have a right, and are welcome to attend this meeting.

A G E N D A

1. **Apologies for absence:** to receive and accept apologies for absence.
2. **Review and approval of report and accounts**
Review and approval of Internal auditors report

Review and approval of 2015/16 annual return

Date of the next meeting Tuesday 12th July at 7.30pm

Venue; The Meeting Room, The Community Hall, Church Lane, Oxted

Copies of Parish Council minutes are held by the Clerk and are available on the

Parish Council web-site: www.oxted-pc.org.uk

Mrs Maureen Gibbins, Parish Clerk, Salmons, Salmons Lane, Whyteleafe, Surrey CR3 0HB

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