



OXTED PARISH COUNCIL

Notice is hereby given of the meeting of Oxted Parish Council to be held in the Meeting Room, the Community Hall, Church Lane, Oxted on Tuesday 13th September 2016 at 7.30pm, which Councillors are summonsed to attend.

Mrs Maureen Gibbins
Clerk to Oxted Parish Council

Maureen B Gibbins

Members of the public and press have a right, and are welcome to attend this meeting.

A G E N D A

1. Prayers led by Cllr Paul Whitehurst
2. **Apologies for absence:** to receive and accept apologies for absence.
3. **Declarations of Disclosable Pecuniary Interest:** *To receive any disclosure by members of personal interests in matters on the agenda, the nature of any interests, and whether the member regards the interest to be prejudicial under the terms of the new Code of Conduct. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question. Anyone with a prejudicial interest must, unless an exception applies, or a dispensation has been issued, withdraw from the meeting.*
4. **Public session:** *a period of up to, but no longer than 15 minutes, to hear questions or statements from members of the public. Individuals are allowed to speak for a maximum of 3 minutes.*
5. **County Councillor report**
6. **Minutes:** To approve the Minutes of Full Council meeting held on 12th July.
7. **Planning Committee:**
 - i) Planning Committee: to approve the minutes of the Planning Committee meetings held on 19/07/16, 09/08/16 and 30/08/16.
 - ii) Full Council to receive the minutes of the Planning Committee meetings held on 19/07/16, 09/08/16 and 30/08/16
 - iii) Planning Committee report
 - iv) Hurst Green sign
 - v) TDC/CIL projects – update

8. **Burial Committee:**
 - i) Burial Committee: to approve the minutes of the Burial Committee meeting held on 26/07/16
 - ii) Full Council to receive the minutes of the Burial Committee 26/07/16
 - iii) Burial Ground fencing

9. **Finance**
 - i) To agree the cheque list. **To Follow**
 - ii) Financial Summary
 - iii) Approval and acceptance of Annual Return and Certificate
 - iv) Pension enrolment

10. **Chairman's announcements**

11. **Highways**

12. **Clerk's report:** on actions taken since the last meeting (**to follow**)

13. **Correspondence received:** Circulated as received

14. **Items for consideration at future meetings**
Inclement weather
Parish Watch system
Neighbourhood Plan

15. **Part 2 item - closed to the public**
Clerk's annual review

Date of the next meeting Tuesday 8th November 2016 at 7.30pm

Venue; The Meeting Room, The Community Hall, Church Lane, Oxted

Copies of Parish Council minutes are held by the Clerk and are available on the

Parish Council web-site: www.oxted-pc.org.uk

Mrs Maureen Gibbins, Parish Clerk, Salmons, Salmons Lane, Whyteleafe, Surrey CR3 0HB

Phone 07510 226989