



OXTED PARISH COUNCIL

Minutes of the Full Council meeting of Oxted Parish Council held in the
Meeting Room, the Community Hall, Church Lane, Oxted
on Tuesday 8th March 2016 at 7.30pm

Mrs Karen Weightman (KW)
Mr David Weightman (DW)
Mr Colin David (CDa)
Mr Paul Whitehurst (PW)
Mrs Claire Dillon (CD)
Mr Terry Dillon (TD)
Mr Marin Fisher (MF)
Mrs Katherine Saunders (KS)
Mrs Barbara Harling (BH)

County Councillor Nick Skellett

Mrs Maureen Gibbins
Clerk to Oxted Parish Council

MINUTES

1. **Prayers led by Cllr Barbara Harling**
2. **Apologies for absence:** to receive and accept apologies for absence.
Councillors Beverley Connolly, Stephen Blunden, Liz Parker due to other meeting commitments.
3. **Declarations of Disclosable Pecuniary Interest:** *To receive any disclosure by members of personal interests in matters on the agenda, the nature of any interests, and whether the member regards the interest to be prejudicial under the terms of the new Code of Conduct. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question. Anyone with a prejudicial interest must, unless an exception applies, or a dispensation has been issued, withdraw from the meeting.*
There was none
4. **Public session:** *a period of up to, but no longer than 15 minutes, to hear questions or statements from members of the public. Individuals are allowed to speak for a maximum of 3 minutes.*
There was none present
5. **County Councillor report**
Chichele Road tree – after discussion it was agreed that the tree be removed and the pavement left flat to make it safer for parents with pushchairs and people in wheelchairs.
Parking Restrictions - The new parking restrictions will be implemented in April and are as follows: A25 Limpsfield School; Granville Rd/Bluehouse junction; Woodlands Court; Gresham

Rd; East Hill Rd; Wolfs Hill (outside school); Woodhurst Lane & Woodlands Rise (now Monday to Friday).

Suggestions for the next round of parking changes will go to Local Committee on 30th June and comments received from residents in East Hill, Woodhurst lane and Woodland Rise will go ahead. CDa enquired of County Councillor Nick Skellett whether notices would be left on cars to pre warn them of the parking restrictions; it was thought this was probably not going to occur.

Broadband Meeting - It was confirmed there will be a meeting to discuss the issues surrounding the broadband provision in the area will be held at 7:30pm on Thursday 17th March in the meeting room at Oxted Community Hall.

Oxted Sandpit - It is unlikely that this item will go to the meeting in April due to the ongoing discussions with the RSPB and the applicant; it is anticipated that this item will go to Local Committee in June.

Chalkpit Quarry - It is now anticipated that this item regarding review of conditions will go to Local Committee in June as checks are being undertaken on the methodologies used for determining recommended vehicle movements.

Road Repairs - Gordons Way and Stoneleigh Road are the only Oxted roads planned for full repair under the Horizon programme in the coming year. Councillor Nick Skellett has a small sum available for local structure repair and Home Park is the proposed location for the repair. It was reported that commercial vans are parking on the verges at Home Park.

BH commented that residents in Hurstlands and Pollards Oak Road are very pleased with the recent road resurfacing.

6. **Minutes:** The Minutes of the Full Council meetings held on 12th January 2016 and 2nd February 2016 were agreed as a true record and signed by the Chairman.

7. **Planning Committee:**

- i) Planning Committee: Council approved the minutes of the Planning Committee meetings held on 12/01/16, 02/02/16 and 23/02/16.
- ii) Full Council received the minutes of the Planning Committee meetings held on 12/01/16, 02/02/16 and 23/02/16.
- iii) 36 applications considered; 19 no comment; 4 left to TDC officers; 8 left to Arboriculturist; 4 objections and 5 concerns. General discussion ensued regarding the Beadles Lane site.

8. **Burial Committee:**

- i) Burial Committee: Council approved the minutes of the Burial Committee meeting held on 19/01/16.
- ii) Full Council received the minutes of the Burial Committee 19/01/16.
- iii) Burial Ground Parking - DW has been monitoring the parking situation in the burial ground. A letter has been issued to the owner of the Silver Volvo parked in the burial ground; complaints are being received from visitors to the burial ground regarding the abandoned vehicle. It was agreed the Clerk will obtain a quote for an injunction. The Councillors will approve the quote by email.
Action: Clerk to speak to Hedleys Solicitors to obtain a quote.

9. **Finance**

- i) To agree the cheque list. Proposed by PW and Seconded by TW. All were in agreement.
- ii) Financial Summary - MF explained the figures; the loss is reducing due to an increase in burial income. It is not, necessarily, proposed that the £20,000 ring fenced sum is spent in 2016/17 but it is included as a special item in the accounts.
- iii) 2016/17 Budget - the tabled budget was proposed by MF and Seconded by CDa, all approved.

- iv) CIL - Further suggestions for the CIL monies were raised. The Clerk will contact TDC for clarification. All but one of the initial suggestions have been passed as acceptable.

10. Chairman's announcements

- i) Notice boards – BH thanked the clerk for repairing her notice board. The Chairman requested that all notice boards are kept clear of rubbish and up to date.
- ii) Annual Parish Assembly – due to the restrictions of Purdah leading up to an election it is not possible for Sarah Thompson to speak at the Annual Parish Assembly and DW will provide the update instead. A list of responsibilities for the evening is attached to the end of the minutes.
- iii) Risk Assessment – The Clerk confirmed that the risk assessment has been reviewed
- iv) Standing Orders – The Clerk confirmed that the Standing Orders have been reviewed
- v) Surrey Local Councils Forum - 21st April. Councillors to advise the Clerk if they wish to attend. **Action: All**
- vi) Residential development name - After discussion it was agreed the Clerk will communicate the following to TDC - Hoskins House, Hoskins Close.
Action: Clerk
- vii) Road speed reduction. The Clerk was requested to pass on the Parish Council's objection to the speed reduction on the A25 Westerham Road.
Action: Clerk
- viii) Newsletter – The newsletter is due to be delivered w/c 14th March. All are requested to advise the Clerk if they do not receive a copy.
Action: All
- ix) Grant aid notices – to be displayed on notice boards.
- x) Oxted United Charities – Two Trustees viz Mrs Barbara Harling and Rev'd Mary Seller are requiring re-nomination. All agreed. Rev'd Mary Seller has agreed to continue as Chairman.
- xi) CD is attending the East Surrey Transport Committee meeting and will raise the issues commented on regarding the closing of the ticket offices at stations.

11. Highways

Bollards Station Road West - MF reported he has received communication from a resident regarding vehicles parking on the pavement by the post office and banks in Station Road West. It was agreed bollards would not solve the issue and funding is not available.

12. Clerk's report: on actions taken since the last meeting
The Councillors had received the report

13. Correspondence received: Circulated as received

14. Items for consideration at future meetings

Inclement weather
Parish Watch system
Neighbourhood Plan

Date of the next meeting Tuesday 10th May 2016 at 7.30pm

Venue: The Meeting Room, The Community Hall, Church Lane, Oxted

Copies of Parish Council minutes are held by the Clerk and are available on the

Parish Council web-site: www.oxted-pc.org.uk

Mrs Maureen Gibbins, Parish Clerk, Salmons, Salmons Lane, Whyteleafe, Surrey CR3 0HB Phone 07510 226989

REFRESHMENTS ETC

SUGGESTED

Oxted Community Hall – arrival at 1845

David Weightman - Speaker

As many as possible to help set up – 7pm all councillors to set up table and chairs

Check glasses and crockery – Martin Fisher will provide wine glasses and tumblers

Flowers & Tablecloth – Karen Weightman

Crisps – Terry Dillon

Biscuits – Katherine Saunders

Water and jug – Liz Parker

Wine/fruit juice and sparkling water – Martin Fisher

Milk, tea, coffee - Barbara Harling

Badges - Maureen Gibbins (clerk)

7:30 2 councillors to greet VIPS – Karen Weightman & Paul Whitehurst

All councillors keep eye out for visitors

Barbara Harling, Claire Dillon & Katherine Saunders to serve tea & coffee

Terry Dillon and Paul Whitehurst to serve drinks

Cllr. Paul Whitehurst will give a vote of thanks to the speakers

9:30 all to help clear up