



## OXTED PARISH COUNCIL

**Minutes of the meeting of Oxted Parish Council held in the  
Meeting Room, the Community Hall, Church Lane, Oxted  
on Tuesday 12<sup>th</sup> July 2016 at 7.30pm**

Mrs Liz Parker  
Mr David Weightman  
Mr Martin Fisher  
Mrs Beverley Connolly  
Mr Terry Dillon  
Mr Paul Whitehurst

Mrs Karen Weightman  
Mrs Barbara Harling  
Mrs Katherine Saunders  
Mr Stephen Blundell  
Mrs Claire Dillon

**Mrs Maureen Gibbins  
Clerk to Oxted Parish Council**

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## MINUTES

1. **Prayers were led by Cllr Martin Fisher**
2. **Apologies for absence:**  
Apologies were received from Mr Colin David who had a prior engagement.
3. **Declarations of Disclosable Pecuniary Interest:** *To receive any disclosure by members of personal interests in matters on the agenda, the nature of any interests, and whether the member regards the interest to be prejudicial under the terms of the new Code of Conduct. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question. Anyone with a prejudicial interest must, unless an exception applies, or a dispensation has been issued, withdraw from the meeting. There was none*
4. **Public session:** There was no member of the public present.
5. **County Councillor report**  
County Councillor Nick Skellett attended the meeting and reported as follows:
  - Local Committee has met and agreed locations for new parking arrangements however, the detail has not been finalized. It was agreed Cllrs. Parker, Fisher and D Weightman will meet with Cllr Skellett to discuss the detail.
  - Tandridge Access Group requested resurfacing of the pavement on Station Road East and this is due to be undertaken.
  - It has been suggested that a dropped kerb be installed at the junction of Amy Road and Station Road East to make it easier to cross the road.

- There was general discussion regarding the increased traffic emerging from three developments viz: Oxted Sandpit which is proposing 55 lorry movements a day on Barrow Green Road; Chalkpit Quarry is in talks to negotiate the number of movements. Moorhouse will be 'sharing' the A25 and whereas traffic is at about 200 movements a day they will go up to 948.
  - It was agreed that OPC needs to be aware of these figures. Cllr. Fisher reinforced that the Chalkpit Quarry is most concerning politically locally. There followed a brief discussion pertaining to the frequency of the DPD delivery lorries and vans.
6. **Minutes:** The Minutes of Full Council meeting held on 10<sup>th</sup> May and the extra meeting held on 7<sup>th</sup> June 2016 were agreed as a true record and signed by the Chairman
7. **Planning Committee:**
- i) Planning Committee: Council approved the minutes of the Planning Committee meetings held on 17/05/16, 07/06/16 and 28/06/16.
  - ii) Full Council received the minutes of the Planning Committee meetings held on 17/05/16, 07/06/16 and 28/06/16.
  - iii) Planning Committee report –39 applications considered; 15 no comment; 8 left to Arboriculturist; 9 leave to TDC officers; 3 concerns of which one was part of a no comment; 4 objections. One of the objections was 16 Roseacre which Cllr. Parker requested go to committee and this has been agreed.
  - iv) Hurst Green sign – The Clerk reported that she has sent chasing emails however if no reply is received she will find someone else to remove it for storage at Cllr Saunders address.
  - v) TDC/CIL projects. The Clerk reported she submitted suggestions to TDC and is awaiting a decision of appropriateness of requests.
8. **Burial Committee:**
- i) Burial Committee: Council approved the minutes of the Burial Committee meeting held on 24/05/16.
  - ii) Full Council received the minutes of the Burial Committee 24/05/16.
  - iii) Burial Ground Parking update – the Clerk is awaiting confirmation from TDC as to the date when the vehicle will be removed following the court order being served.
9. **Grant Aid**
- To review and make decisions on the recommendations from the Grant Aid Working Group. Schedule had been previously circulated. Acceptance of all recommendations was Proposed by KW and Seconded by PW. All agreed. KW thanked all for their time.
- Action: Clerk to notify applicants**
10. **Finance**
- i) To agree the cheque list. Proposed by DW and Seconded by TD. All agreed.
  - ii) Financial Summary – MF reported that income is up on expected due to increased burial ground income.
  - iii) Pension enrolment – After considerable discussion it was agreed the Clerk will liaise with other Parish Clerks to ascertain how they and their Councillors are addressing the situation.
- Action: Clerk**

**11. Chairman's announcements**

- i) Limsfield Neighbourhood Plan nomination – The Chairman read a letter which has been received from Limsfield Parish Council's Neighbourhood Plan Steering Group. It was agreed that the Clerk will be the point of contact and the Parish are happy to be consulted on issues and will respond to information as they feel appropriate.

**Action: Clerk**

- ii) Master Park roundabout – CD confirmed that roundabout has been tidied and is an improvement. It was agreed the Clerk will obtain a price from ProGround for the continued maintenance of the roundabout.  
It was further agreed the Clerk will contact County Councillor Nick Skellett regarding the lack of foundation for the kerb stones of the roundabout.

**Action: Clerk**

- iii) Remembrance Day – The Chairman confirmed a letter has been received from the British Legion regarding the Remembrance parade on 13<sup>th</sup> November. It was agreed that the Vice Chairman will attend in Oxted North as the Chairman will be representing the District in Oxted South. A good turnout of Councillors are requested in both areas. Clerk to respond to the British Legion and order two wreaths.

**Action: Clerk**

**12. Highways**

It was reported that parkers are now being charged when parking in the station car park. The Clerk was requested to write to Piers Mason at TDC as the planning decision agreement was that this car park would be free parking after 10am and at weekends.

**Action: Clerk**

Cllr Blunden raised his concern of the danger of walking on Wolfs Hill. It was agreed SB would write to the Clerk for the issue to be raised with the County Councillor  
Cllr. Fisher reported that Oxted school pupils are being forced to walk in the road due to overgrowth from residents' gardens.

**Action: Clerk to address**

**13. Clerk's report: on actions taken since the last meeting had been previously circulated. The Chairman thanked the Clerk for her work.**

The bird boxes for the Mighty Oaks were delivered on 12<sup>th</sup> July and will be made for installation in the burial ground in the Autumn.

**14. Correspondence received: Circulated as received**

**15. Items for consideration at future meetings**

Inclement weather  
Parish Watch system  
Neighbourhood Plan  
Wolfs Hill

**Ended at 2116**

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**Date of the next meeting Tuesday 13<sup>th</sup> September 2016 at 7.30pm**

**Venue; The Meeting Room, The Community Hall, Church Lane, Oxted**

Copies of Parish Council minutes are held by the Clerk and are available on the

Parish Council web-site: [www.oxted-pc.org.uk](http://www.oxted-pc.org.uk)

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