



OXTED PARISH COUNCIL

**Minutes of the meeting of Oxted Parish Council held in the
Meeting Room, the Community Hall, Church Lane, Oxted
on Tuesday 13th September 2016 at 7.30pm**

Mrs Liz Parker
Mrs Karen Weightman
Mr David Weightman
Mr Martin Fisher
Mrs Katherine Saunders
Mr Paul Whitehurst
Mrs Barbara Harling

**Mrs Maureen Gibbins
Clerk to Oxted Parish Council**

MINUTES

1. **Prayers were led by Cllr Paul Whitehurst**
2. **Apologies for absence:** received and accepted apologies for absence from:
Mr Colin David, Mr Stephen Blunden, Mrs Claire Dillon and Mr Terry Dillon
3. **Declarations of Disclosable Pecuniary Interest:** *To receive any disclosure by members of personal interests in matters on the agenda, the nature of any interests, and whether the member regards the interest to be prejudicial under the terms of the new Code of Conduct. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question. Anyone with a prejudicial interest must, unless an exception applies, or a dispensation has been issued, withdraw from the meeting.*
There was none
4. **Public session:** *a period of up to, but no longer than 15 minutes, to hear questions or statements from members of the public. Individuals are allowed to speak for a maximum of 3 minutes. None*
There was no member of the public present
5. **County Councillor report**
 - CC Skellett reported that Cllr Stephen Blunden will be asking a question at the Local Committee meeting pertaining to Wolfs Hill. EP is also attending the meeting.
 - SCC are creating savings having reduced the County's library opening hours

- All Parish Councils are being encouraged to write to SCC regarding the lack of consultation relating to the recycling centres and introduction of charges and restrictions on materials that are permitted to be recycled at the local centres.

Action: Clerk

- The Parking consultation has not yet commenced however CC Skellett left a list of proposals with the Clerk for Councillors to view and comment as required

Action: All Councillors

- 21st October, a new singing group is being launched by the Alzheimer's society entitled 'Singing for the Brain'. This will run fortnightly at OCH on Fridays between 2pm and 3:30pm
- The Moorhouse development is causing a stir in Oxted and Limpsfield. There is a lot of opposition to the application.
- The TDC Planning Committee meeting being held in November or December will be considering the Quarry and Sandpit

The Chairman thanks County Councillor Nick Skellett for his attendance and report.

6. **Minutes:** The Minutes of the Full Council meeting held on 12th July were approved and signed as a true record by the Chairman.

7. **Planning Committee:**

- i) Planning Committee: Council approved the minutes of the Planning Committee meetings held on 19/07/16, 09/08/16 and 30/08/16.
 - ii) Full Council received the minutes of the Planning Committee meetings held on 19/07/16, 09/08/16 and 30/08/16
 - iii) Planning Committee report – 42 applications considered; 24 no comment; 11 left to Arboriculturist; 6 leave to TDC officers; 4 concerns – all of which are detailed in the planning committee minutes; 1 objection which was over development of site at Linden, Rockfield Road. One of the objections was 16 Roseacre which Cllr. Parker requested go to committee and this has been agreed. KW expressed her thanks to councillors standing in when committee members do not attend a planning meeting. The Chairman stressed that when members are sitting on a committee they must make effort to attend.
 - iv) Hurst Green sign – The Clerk reported that the handyman who had agreed to remove the sign has not been responding to emails or telephone messages. The Clerk confirmed she will approach the Men in Sheds to seek their assistance.
- Action: Clerk**
- v) TDC/CIL projects – update. The Clerk reported that TDC has confirmed that the Bus shelter at Hurst Green and the footpath King George V playing field to gym equipment are acceptable CIL projects.

8. **Burial Committee:**

- i) Burial Committee: Council approved the minutes of the Burial Committee meeting held on 26/07/16.
- ii) Full Council received the minutes of the Burial Committee 26/07/16

- iii) Burial Ground fencing - there was discussion regarding the fencing surrounding the boundary of the burial ground which is in a serious state of disrepair. The cost of replacement is £5,554 +VAT. It was agreed the Parish Council has a duty of care to visitors to the burial ground. It was agreed unanimously that the replacement of the fencing be replaced.

Action: Clerk to inform ProGround Ltd

9. Finance

- i) The cheque list was tabled. Proposed by MF and Seconded by DW; all agreed
ii) Financial Summary – the financial summary was tabled and contents of which were noted. MF confirmed the figures are in line with budget.
iii) The BDO annual return and certificate were tabled. Comments within the return were noted and the documents approved.
iv) Pension enrolment – It was proposed and agreed that the auto-enrolment will be set up with the government pension scheme NEST. KS confirmed that her husband is happy to assist with the set up however is unable to provide advice. The Councillors expressed their thanks to Mr Saunders.

Action: Clerk/KS

10. Chairman's announcements

- The Chairman confirmed that KW will lay the wreath on behalf of the Parish Council in Oxted North and PW will lay the wreath on behalf of the Parish Council in Oxted South. The Clerk will bring the wreaths to the November meeting.
- The Chairman reported that on 15th October, Hurst Community Centre is celebrating its 40th Anniversary with afternoon tea and music in the evening and all are welcome.
- The Chairman invited all Councillors and their partners to Christmas drinks at her house on Sunday 11th December commencing at 1230pm.

11. Highways

KS confirmed that a local resident has reported a granite mile post which has been uprooted between Nags Hall and Tandridge roundabout. County Councillor Nick Skellett will look into having this rerooted.

Action: CC Skellett

BH commented on the constant flooding of Pollards Wood Road up to Boulthurst Way when the weather is bad. Drains require deep clearing.

BH reported the trouble with accessing the burial ground. CC Skellett suggested an initiative from the Parish Council to ascertain the legalities of ownership is required. EP was informed that Holland Park is being resurfaced in October 2016.

12. Clerk's report: on actions taken since the last meeting

The report which had been previously circulated was accepted

13. Correspondence received:

Correspondence is circulated via email when received however, a newsletter from Matthews Friends was distributed as was the flyer advertising a fundraising Halloween party. Gatwick airport summary was available

14. **Items for consideration at future meetings**

Inclement weather

Parish Watch system

Neighbourhood Plan

All above noted were noted.

Meeting closed at 20:25

Date of the next meeting Tuesday 8th November 2016 at 7.30pm

Venue; The Meeting Room, The Community Hall, Church Lane, Oxted

Copies of Parish Council minutes are held by the Clerk and are available on the

Parish Council web-site: www.oxted-pc.org.uk

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