



OXTED PARISH COUNCIL - BURIAL GROUND COMMITTEE

Minutes of the meeting of Oxted Parish Council Burial Ground Committee, held in
The Meeting Room, Oxted Community Hall, Oxted
on Tuesday 24th May 2016 at 6.00pm

Mr David Weightman
Mrs Liz Parker
Mrs Claire Dillon
Mrs Barbara Harling
Mrs Karen Weightman

Mrs M Gibbins
Clerk to Oxted Parish Council

MINUTES

1. **Apologies for absence:** to receive and accept apologies for absence.
There was no apologies
2. **Declarations of Disclosable Pecuniary Interest:** *To receive any disclosure by members of personal interests in matters on the agenda, the nature of any interests, and whether the member regards the interest to be prejudicial under the terms of the Code of Conduct. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question. Anyone with a prejudicial interest must, unless an exception applies, or a dispensation has been issued, withdraw from the meeting.*
There was none declared
3. **Public session:** There was none present
4. **Matters arising from the Councillors inspection of the burial ground prior to the meeting**
 - Resolve issue with uneven bricks around circular bench and install gravel
 - Treat benches with preservative but NOT varnish
 - Strim around edge of grass
 - Obtain quote for the layout of the next area in the garden of remembrance
 - Speak to ProGround regarding mowing under trees
 - Arrange for 'extra' spoil heaps to be moved together with the concrete slabs
 - Ditch need clearing and foliage cut back and cleared by entrance
 - Framework by bin store to be removed
5. **Working Party**
It was agreed there will be a working party session at the burial ground on Saturday 25th June from 0930 until 1130. All are welcome to attend and help.
6. **Burial Account**
Receipts and Payments schedule had been circulated and the figures noted.
7. **Parking**
A verbal update was provided by the Clerk. LP or DW to speak to officers at TDC regarding the position.

8. **Tender process**

A verbal update was provided and it was agreed to keep this under review.

9. **Other business**

The Clerk reported that the damaged memorial at Hurst Green is being repaired by the Men in Sheds based at the Brunton Centre in Caterham

There was discussion and it was agreed that LP would ascertain the interest of the youngsters at the Mighty Oaks youth group for making bird boxes from kits supplied by the Men in Sheds. The bird boxes could be erected in the burial ground.

10. **Future Works**

Disabled parking slope

Resolution of uneven slabs around circular bench by Garden of Remembrance

Entrance gate

Widen road way

Semi circular bench at far end of burial ground

Extending beech hedging

Hedging infill on far side of stream

Clearing pipe under entrance to roadway

Paling fence requires extra posts

The meeting ended at 6:30pm

Councillors will meet at 5.30pm at the burial ground for an inspection of the grounds.

Date of next meeting will be held in The Meeting Room, Oxted Community Hall, Oxted,
on Tuesday 26th July 2016 at 6.00 pm.

Copies of Parish Council minutes are held by the Clerk and are available on the
Parish Council web-site: www.oxted-pc.org.uk

Mrs M Gibbins, Parish Clerk, Salmons, Salmons Lane, Whyteleafe, Surrey CR3 0HB Tel: 07510 226989