



OXTED PARISH COUNCIL - BURIAL GROUND COMMITTEE

Minutes of the meeting of Oxted Parish Council Burial Ground Committee held in
The Meeting Room, Oxted Community Hall, Oxted
on Tuesday 15th November 2016 at 6.00pm

Mr David Weightman
Mrs Claire Dillon
Mrs Karen Weightman
Mrs Liz Parker
Mrs Barbara Harling

Mrs M Gibbins
Clerk to Oxted Parish Council

MINUTES

- Apologies for absence:** to receive and accept apologies for absence.
There was none
- Declarations of Disclosable Pecuniary Interest:** *To receive any disclosure by members of personal interests in matters on the agenda, the nature of any interests, and whether the member regards the interest to be under the terms of the Code of Conduct. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question. Anyone with an interest must, unless an exception applies, or a dispensation has been issued, withdraw from the meeting.*
There was none declared
- Public session:** *a period of up to, but no longer than 15 minutes, to hear questions or statements from members of the public. Individuals are allowed to speak for a maximum of 3 minutes.*
There was no member of the public present
- Matters arising from the Councillors inspection of the burial ground prior to the meeting**
 - There is a hole in the fence however the fence is being replaced w/c 21 November 2016
 - A blue SITA bin has been dumped in the burial ground. Nurture Landscapes are arranging the removal.
 - Wooden framework behind bin enclosure needs removing
 - Plot 259 covered in brambles
 - A loose paling stake has been placed in the bin enclosure
Action: Clerk
- Burial Account**
Receipts and Payments schedule which had been previously circulated were accepted. It was noted that there will be a large expenditure within the month of November for the replacement of the fence.
- Burial Ground Fees**
The proposed burial ground fees, having been circulated to Full Council, were discussed and adopted with effect from 1st December 2016.
Action: Clerk to notify funeral directors

7. **War Memorial**

The War Memorial by Master Park is in need of cleaning up and repair. Funding is available from the War Memorials Trust.

Action: Clerk to obtain 3 quotes

8. **Future Works**

Disabled parking slope – **Clerk to progress following ascertaining whether planning permission is required.**

Entrance gate – an offer to fund raise for this project. **Clerk to obtain a quote and ascertain whether permission is required from SCC**

Widen road way

Semi circular bench at far end of burial ground

Extending beech hedging

Hedging infill on far side of stream

Meeting ended at 18:30

Councillors are requested to check the burial ground on the days prior to the meeting

Date of next meeting will be held in The Meeting Room, Oxted Community Hall, Oxted,
on Tuesday 17th January 2017 at 6.00 pm.

Copies of Parish Council minutes are held by the Clerk and are available on the
Parish Council web-site: www.oxted-pc.org.uk

Mrs M Gibbins, Parish Clerk, Salmons, Salmons Lane, Whyteleafe, Surrey CR3 0HB Tel: 07510 226989