



OXTED PARISH COUNCIL - BURIAL GROUND COMMITTEE

Minutes of the meeting of Oxted Parish Council Burial Ground Committee, held in
The Meeting Room, Oxted Community Hall, Oxted
on Tuesday 21st March 2017 at 6.00pm.

Mr David Weightman
Mrs Liz Parker
Mrs Claire Dillon
Mrs Barbara Harling
Mrs Karen Weightman

Mrs M Gibbins
Clerk to Oxted Parish Council

MINUTES

1. **Apologies for absence:** to receive and accept apologies for absence.
There was none
2. **Declarations of Disclosable Pecuniary Interest:** *To receive any disclosure by members of personal interests in matters on the agenda, the nature of any interests, and whether the member regards the interest to be pecuniary under the terms of the Code of Conduct. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question. Anyone with an interest must, unless an exception applies, or a dispensation has been issued, withdraw from the meeting.*
There was none declared
3. **Public session:** There was no member of the public present
4. **Matters arising from the Councillors inspection of the burial ground prior to the meeting**
 - Grass requires cutting
 - Lots of loose branches to be cleared
 - Metal container in stream to be removed
 - Removal of pile of soil in right hand far corner of burial ground
5. **Burial enquiry**
 - i) Plot reference
The Clerk reported on the confusion regarding a pre purchased plot for which no documentation was available at the time of the enquiry and therefore the family had to purchase a new plot. It was agreed a full refund will be provided with the original plot being resold.
It was further agreed that a full refund of the original purchase price will be given for plot 528 as the family no longer wish to use the plot.
Action: Clerk to raise cheques
 - ii) Overseas interment
The Clerk reported on an enquiry regarding the interment of cremated remains of a previous Oxted resident. It was agreed the interment cannot be undertaken on a Sunday and it would be preferable for a firm of Funeral Directors to liaise and make the arrangements.

6. **Consideration of quotes received**

The quotes for the tree survey; pedestrian gate and infill of the hedge along the stream.

It was agreed the priority of projects would be:

1. Disabled parking slope and marking
2. Tree survey - £862.75 + VAT
3. Pedestrian Gate - £1995 + VAT
4. Hedge infill - £1609.50 + VAT

7. **Burial Account**

The burial ground receipts and payments schedule was tabled at the meeting. Income is up on budget and expenditure is in line with budget.

8. **Future Works**

Disabled parking slope – **planning permission is not required.**

Entrance gate – **permission is not required from SCC.**

Widen road way

Semi circular bench at far end of burial ground

Date of next meeting is Tuesday 23rd ay 2017 at 6.00pm and will be held in

The York Room, St John the Evangelist, Church Way, Hurst Green

Copies of Parish Council minutes are held by the Clerk and are available on the

Parish Council web-site: www.oxted-pc.org.uk

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