



OXTED PARISH COUNCIL

Notice is hereby given of the meeting of Oxted Parish Council to be held in the Meeting Room, the Community Hall, Church Lane, Oxted on Tuesday 9th May 2017 at 7.30pm, which Councillors are summonsed to attend.

Mrs Maureen Gibbins
Clerk to Oxted Parish Council

Maureen B Gibbins

Members of the public and press have a right, and are welcome to attend this meeting.

A G E N D A

1. Prayers led by Cllr Katherine Saunders
2. Election of a Chairman for 2017/18
Declaration of Acceptance of Office
3. Election of a Vice-Chairman for 2017/18
Declaration of Acceptance of Office
4. **Apologies for absence:** to receive and accept apologies for absence.
5. **Declarations of Disclosable Pecuniary Interest:** *To receive any disclosure by members of personal interests in matters on the agenda, the nature of any interests, and whether the member regards the interest to be prejudicial under the terms of the new Code of Conduct. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question. Anyone with a prejudicial interest must, unless an exception applies, or a dispensation has been issued, withdraw from the meeting.*
6. **Public session:** *a period of up to, but no longer than 15 minutes, to hear questions or statements from members of the public. Individuals are allowed to speak for a maximum of 3 minutes.*
A representative from Holland Sports Centre has been invited to speak
7. **County Councillor report**
8. **Minutes:** To approve the Minutes of Full Council meeting held on 14th March 2017.
9. **Allocation of councillors to committees both internal and external bodies**

10. **Planning Committee:**
i) Planning Committee: to approve the minutes of the Planning Committee meetings held on 28/03/17, 18/04/17.
ii) Full Council to receive the minutes of the Planning Committee meetings held on 28/03/17, 18/04/17.
iii) Planning Committee report - **KW**
11. **Burial Committee:**
i) Burial Committee: to approve the minutes of the Burial Committee meeting held on 21/03/17
ii) Full Council to receive the minutes of the Burial Committee 21/03/17
12. **Grant Aid**
To review and make decisions on the recommendations from the Grant Aid Working Group. Schedule to follow
13. **Finance**
i) To agree the cheque list. **To Follow**
ii) Financial Summary **To Follow**
iii) CIL Money (King George V playing field/Education/Health Centre)
iv) Approve audit papers
v) Approve Financial Regulations (attached)
14. **Chairman's announcements**
i) Annual Parish Assembly - arrangements
ii) Parish Newsletter
iii) Approve Standing Orders (attached)
15. **Highways**
i) East Surrey Transport update - **CD**
ii) Bus Shelter
iii) Hurst Green Road verge
16. **Clerk's report:** on actions taken since the last meeting (**to follow**)
17. **Correspondence received:** Circulated as received
18. **Items for consideration at future meetings**
Inclement weather
Parish Watch system
Special projects

Date of the next meeting Tuesday 11th July 2017 at 7.30pm

Venue; The Meeting Room, The Community Hall, Church Lane, Oxted

Copies of Parish Council minutes are held by the Clerk and are available on the

Parish Council web-site: www.oxted-pc.org.uk

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