



OXTED PARISH COUNCIL

Minutes of the meeting of Oxted Parish Council held in the
Meeting Room, the Community Hall, Church Lane, Oxted
on Tuesday 10th January 2017 at 7.30pm

Mrs Liz Parker
Mrs Karen Weightman
Mrs Claire Dillon
Mr Terry Dillon
Mr Stephen Blunden
Mrs Barbara Harling
Mr David Weightman
Mr Paul Whitehurst
Mrs Katherine Saunders

Mrs Maureen Gibbins
Clerk to Oxted Parish Council

M I N U T E S

1. Prayers were led by Cllr Stephen Blunden
2. **Apologies for absence:** to receive and accept apologies for absence.
Apologies were received and accepted from Cllr Colin David (travel arrangements), Cllr Martin Fisher (business meeting at TDC) and County Cllr Nick Skellett.
3. **Declarations of Disclosable Pecuniary Interest:** *To receive any disclosure by members of personal interests in matters on the agenda, the nature of any interests, and whether the member regards the interest to be pecuniary under the terms of the new Code of Conduct. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question. Anyone with a pecuniary interest must, unless an exception applies, or a dispensation has been issued, withdraw from the meeting.*
There was none declared
4. **Public session:** There was no member of the public present
5. **County Councillor report**
A report was not received

6. **Minutes:** The Minutes of the Full Council meetings held on 8th November and 13th December 2016 were approved and signed as a true record by the Chairman.

7. **Planning Committee:**
 - i) Planning Committee: Council approved the minutes of the Planning Committee meetings held on 22/11/16, 13/12/16 and 03/01/17.
 - ii) Full Council received the minutes of the Planning Committee meetings held on 22/11/16, 13/12/16 and 03/01/17.
 - iii) Planning Committee report – 42 applications considered; 19 no comment; 6 left to Arboriculturist; 6 leave to TDC Officers; 6 concerns and 5 objections – all of which are detailed in the planning committee minutes.
 - iv) Hurst Green sign – a discussion ensued regarding the siting of the previous Hurst Green sign. Two suggestions were tabled, one being on the verge by 1 Home Park and the other being on the green area by Nunappleton Way. It was agreed a site meeting will be held on Saturday 4th February commencing at 12pm at Nunappleton Way. Once a decision is made it was suggested that Men in Sheds should be approached to refresh the sign. DW will commence the planning application for the resiting of the sign.
Action: DW/Clerk
 - v) CIL – update from local schools – LP has not been able to make any progress with the school in Oxted South and, in the absence of MF, it was not possible to have an update for Oxted North. no progress in the south and no news from north.
There was a brief discussion regarding the projects approved for CIL expenditure and it was agreed the Clerk should contact Southdown bus company to ascertain if they had a preference for the type of bus shelter to be erected. KS will provide the Clerk with the exact location.
Action: KS/Clerk

8. **Burial Committee:**
 - i) Burial Committee: Council approved the minutes of the Burial Committee meeting held on 15/11/16.
 - ii) Full Council received the minutes of the Burial Committee 15/11/16.
 - iii) The Burial Ground working party attended the burial ground on Saturday 17th December. The bird boxes were erected; general tidying of the burial ground plots was completed and 2 new watering cans were installed by the taps.
 - iv) Disabled bay is being progressed.

9. **Finance**
 - i) The cheque list was and agreed by all present. Proposed by DW; Seconded by PW
 - ii) Financial Summary. Due to the lack of bank statements having been received by the Clerk the financial summary will follow once statements have been received.
Action: MF/Clerk

10. **Chairman's announcements**
 - i) Annual Parish Assembly is being held on Tuesday 23 May 2017 at the York rooms commencing at 7:30pm following the burial committee meeting. Police & Crime Commissioner David Munro has agreed to be the guest speaker.
 - ii) Neighbourhood Plan. LP and the Clerk met with the Chairman and Clerk of Limpsfield Parish Council regarding their neighbourhood plan. General discussion ensued regarding Oxted Parish Council undertaking a neighbourhood plan and the conclusion was that, currently, the Parish Council do not consider it is appropriate to undertake a

plan as most of Oxted is in the green belt which is covered by a policy plus it seems a large expenses, circa £40k, which has not been reserved for within the budget. It was agreed the topic will be kept on the agenda for future discussion.

- iii) View Point – The Ridge Road. LP received communication from the Chairman of Planning at Woldingham Parish Council regarding the overgrowth at View Point which is in need of tree works. Prior to a decision being made regarding funding the project it was agreed the Clerk will speak to Paul Barton at TDC and a site visit will be arranged including Paul Barton, DW and LP. In the meantime the Clerk will reply to the email from Woldingham Parish Council.
Action: Clerk/LP/DW
- iv) Parish Newsletter: LP reported it is time for the next edition of the annual Parish Newsletter. There are a number of positive articles to be included together with reports from Chairs of committees.
- Chairman’s message
 - Burial Committee including new fence, bird boxes, map of burial ground
 - Planning committee
 - Grant Aid awards
 - Moving of CAB from Soper Hall to Caterham Valley Library
 - Singing for the Brain sessions
 - Diary of Events
 - Annual Parish Assembly
 - Snow Angels
 - Reporting pot holes and overgrowth of hedges/trees
 - Local Committee report regarding Wolfs Hill
 - Hurst Green Sign
 - Precept increase
 - New bus shelter
 - Pathway to gym equipment
 - Home Park resurfacing
 - Photos of councillors and contact details
 - Invite views and comments from residents

All Councillors were encouraged to contribute articles together with providing photos for inclusion.

Action: ALL

- v) Limpsfield Parish Council Annual Parish Council meeting – is being held on Wednesday 22nd March 2017 commencing at 19:45 in St. Peter's church hall. The Clerk will inform the Limpsfield Clerk that a number of the Oxted Parish Councillors will be attending.
Action: Clerk
- vi) The Chairman reported that Mighty Oaks Youth Club is 6years old and will be holding an open evening on Friday 13th January 7:30 - 9:30. All are welcome to attend.

11. Highways

- i) East Surrey Transport update – due to the current travel issues the next meeting has been cancelled. CDi will provide a report at the next meeting.
- ii) Wolfs Hill. – KS raised concern that the road is still gridlocked at school pick up and drop off times. It was agreed the Clerk would speak with the Clerk at Limpsfield Parish Council to ascertain whether the Parish Council is addressing the issue.
Action: Clerk
- iii) Pot hole on west bridge by Juniper Way which is sinking with manhole cover. This has been reported to SCC.

12. **Clerk's report:** on actions taken since the last meeting
The Clerk's report had been previously circulated. The Clerk was thanked for her work.
13. **Correspondence received:**
All correspondence is circulated on receipt. The new newsletter from Matthews Friends was distributed at the meeting.
14. **Items for consideration at future meetings**
Parish Watch System/Inclement weather - the Chairman requested that with the forecasted weather that all should check on neighbours and vulnerable residents.
Special projects - Hurst Green Sign
 Access road in burial ground
 Slope at burial ground
 Oxted Burial Ground sign
 Pedestrian entrance gate at burial ground
 Extending beech hedge
 Infill hedging of far side of stream in burial ground
 Bus shelter
 Pathway to gym equipment
 Semi circular bench at end of burial ground
Neighbourhood Plan

Meeting over at 2108

Date of the next meeting Tuesday 14th March 2017 at 7.30pm

Venue; The Meeting Room, The Community Hall, Church Lane, Oxted

Copies of Parish Council minutes are held by the Clerk and are available on the

Parish Council web-site: www.oxted-pc.org.uk

Mrs Maureen Gibbins, Parish Clerk, Salmons, Salmons Lane, Whyteleafe, Surrey CR3 0HB

Phone 07510 226989