



OXTED PARISH COUNCIL

Minutes of the meeting of Oxted Parish Council held in the Meeting Room, the Community Hall, Church Lane, Oxted on Tuesday 14th March 2017 at 7.30pm

Mrs Liz Parker (LP)
Mrs Karen Weightman (KW)
Mr Colin David (CDa)
Mrs Katherine Saunders (KS)
Mr Paul Whitehurst (PW)
Mrs Barbara Harling (BH)
Mr Martin Fisher (MF)
Mrs Claire Dillon (CD)
Mr David Weightman (DW)
Mr Stephen Blunden (SB)
Mr Terry Dillon (TD)

Mrs Maureen Gibbins
Clerk to Oxted Parish Council

MINUTES

1. **Prayers were led by Cllr David Weightman**
2. **Apologies for absence:** to receive and accept apologies for absence.
There was none
3. **Declarations of Disclosable Pecuniary Interest:** *To receive any disclosure by members of personal interests in matters on the agenda, the nature of any interests, and whether the member regards the interest to be prejudicial under the terms of the new Code of Conduct. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question. Anyone with a prejudicial interest must, unless an exception applies, or a dispensation has been issued, withdraw from the meeting.* There was none declared.
4. **Public session:** There was no member of the public present
5. **County Councillor report:** A report was not received
6. **Minutes:** The Minutes of the Full Council meeting held on 10th January 2017 were approved and signed as a true record by the Chairman.
7. **Planning Committee:**
 - i) Planning Committee: Council approved the minutes of the Planning Committee meetings held on 24/01/17, 14/02/17 and 07/03/17.

- ii) Full Council received the minutes of the Planning Committee meetings held on 24/01/17, 14/02/17 and 07/03/17.
- iii) Planning Committee report – 51 applications considered; 21 no comment; 8 left to Arboriculturist; 7 leave to TDC Officers; 3 concerns; 11 objections and 1 left to neighbours – all of which are detailed in the planning committee minutes.
- iv) Future of the paper plans from TDC – KW spoke to a paper which she had produced in response to TDC’s proposal to withdraw paper plans or charge for copies when they are required. The paper is attached to the minutes. It was agreed the Clerk will look into the purchase of a suitable projector for the display of plans at meetings.
Action: Clerk
- v) Hurst Green sign – The Chairman updated the Councillors on the proposed siting of the old Hurst Green Sign. It was agreed that the sign requires substantial refurbishment prior to being erected. Following discussion it was agreed that KS will speak with Reverend Anna Eltringham regarding the possible erection of the sign at St John’s.
Action: KS
- vi) CIL – update from local schools – MF reported that St Marys school and Downsview were going to revert to him following the merger. MF further reported that he had received communication from Oxted Health Centre regarding funding. He will forward the communication to the Clerk.
Action: MF
LP confirmed she has no update relating to Hurst Green School
- vii) Local Plan Update – MF thanked the Chairman for agreeing to allow him time to provide the councillors with an update on the Local Plan. MF provided a comprehensive update and reinforced that without a Local Plan the Government Inspector will determine the OAN which could be higher than is currently published.
General discussion ensued with Councillors requesting clarification of a few issues. Councillors expressed their appreciation for all that is being undertaken and for the plan going forwards.
The Chairman thanked MF for all the working being done and for the update.

8. **Burial Committee:**

- i) Burial Committee: Council approved the minutes of the Burial Committee meeting held on 17/01/17
- ii) Full Council received the minutes of the Burial Committee 17/01/17

9. **Finance**

- i) To agree the cheque list. There was no cheques to approve
- ii) Financial Summary – The Financial summary was tabled and MF highlighted that income is £7k up on estimate. MF would like Oxted Parish Council to be a partner with the regeneration of Oxted. MF also confirmed that the BID want to link the Gas Holder people, Start Ups and the District Council together to further the regeneration.

10. **Chairman’s announcements**

- i) Annual Parish Assembly – reports are required from LP, DW, KW and MF for the Annual Report presented at the Annual Parish Assembly. Reports have been requested from Masterpark and Oxted United Charities. All reports to be forwarded to the Clerk by the end of March.
- ii) Neighbourhood Plan – nothing to report
- iii) View Point – The Ridge Road. This area is owned by SCC; the Clerk is following this up
Action: Clerk
- iv) Parish Newsletter – The Clerk reported that the newsletter is almost complete and it will be circulated to Councillors prior to being printed. The circulation was discussed and it

was agreed that the Oxted South copies may be able to be delivered with Hurst Green News.

Action: Clerk to contact Hurst Green News editor

- v) New Date for Limpsfield Parish Council Annual Parish Council meeting – 12th April 2017 – this was noted
- vi) Wolfs Hill- The Chairman reported that following discussion by the Local Committee no action is currently being taken. SB will reconsider options for future consideration. KS requested that Limpsfield Parish Council be contacted regarding the proposals mentioned in their email pertaining to Wolfs Hill.
Action: Clerk
- vii) Grant Aid – It was agreed the Grant Aid working group will meet on 8th May at 7:30pm. The group consist of KW, PW, BH, CDa and KS.
- viii) Hurst Green Trim Trail – The Chairman reported she has received an email from the Hurst Green Athletics club requesting support of the installation of a trim trail. Following discussion it was agreed the Clerk will request that a representative from the club attends the May Parish Council meeting to provide further clarification.
Action: Clerk

11. Highways

- i) East Surrey Transport update – CD confirmed she has been unable to attend a meeting due to a prior commitment and, due to a rail strike, the January meeting was cancelled. CD reported that she has submitted ideas regarding the 410 bus and is awaiting a reply.
- ii) Bus Shelter – The Clerk confirmed that SCC is erecting a bus shelter on the site in Hurst Green. Concern was expressed regarding the suggestion of the bus shelter being wooden. The Clerk to ascertain whether there are ‘glass’ sections for health and safety issues which were raised. The maintenance required would also be identified.
Action: Clerk
- iii) Hurst Green Road verge – The Clerk received an email from a Hurst Green resident regarding the verge on Hurst Green Road. It was agreed the Clerk will contact SCC Highways to ascertain the cost of placing kerbs along the section of road and their recommendations.
Action: Clerk

12. Clerk’s report: on actions taken since the last meeting – the report was tabled at the meeting. The Clerk provided a brief update following her attendance at the SSALC Spring Conference. A fuller update will follow
Action: Clerk

13. Correspondence received: Circulated as received

14. Items for consideration at future meetings

Inclement weather
Parish Watch system
Special projects: Trim Trail, Partnering with the regeneration of Oxted

The meeting ended at 9:29pm

Date of the next meeting Tuesday 9th May 2017 at 7.30pm

Venue; The Meeting Room, The Community Hall, Church Lane, Oxted

Copies of Parish Council minutes are held by the Clerk and are available on the

Parish Council web-site: www.oxted-pc.org.uk

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