



## OXTED PARISH COUNCIL - BURIAL GROUND COMMITTEE

Minutes of the meeting of Oxted Parish Council Burial Ground Committee, held in  
The York Rooms, St John the Evangelist, Hurst Green  
on Tuesday 23<sup>rd</sup> May 2017 at 6.00pm

Mr David Weightman  
Mrs Claire Dillon  
Mrs Liz Parker  
Mrs Karen Weightman  
Mrs Barbara Harling

Mrs M Gibbins  
Clerk to Oxted Parish Council

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### MINUTES

1. **Apologies for absence:** to receive and accept apologies for absence.  
There was none
2. **Declarations of Disclosable Pecuniary Interest:** *To receive any disclosure by members of personal interests in matters on the agenda, the nature of any interests, and whether the member regards the interest to be pecuniary under the terms of the Code of Conduct. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question. Anyone with an interest must, unless an exception applies, or a dispensation has been issued, withdraw from the meeting.*  
There was none declared
3. **Public session:** *a period of up to, but no longer than 15 minutes, to hear questions or statements from members of the public. Individuals are allowed to speak for a maximum of 3 minutes.*  
There was no member of the public present
4. **Matters arising from the Councillors inspection of the burial ground prior to the meeting**
  - Grass cutting every Wednesday unless there is a funeral. Councillors felt the grass was a bit long however the Clerk reported that Wednesday will be the regular day for works to be undertaken going forwards.
  - The Councillors are disappointed in the current state of the burial ground which is not as well kept as in the past.
  - Clear rubbish behind bins
  - Empty bins especially at top of burial ground
  - Rubbish by Garden of Remembrance to be cleared
  - Large fir tree halfway up burial ground on right hand side to be cut down
  - Fallen branch by G of R – secure but to be removed
  - Loose branches will be removed during grass cutting
  - Stream flowing but weeds and growth needs clearing. The Clerk confirmed that this is only permitted to be done during Oct to Jan due to inhabitants in water.
  - Small branch in stream near gate needs removing

- Taps at top of burial ground need attention. One is running and one does not turn.
- Hedge cut October time
- Epicormic growth will be cut on Wednesday
- Removing moss and grass growth near bench
- Rose bushes will be pruned once flowers have gone
- Broken seat by Garden of Remembrance
- Nurture Landscapes to be reminded to maintain the roundabout by the Oxted Memorial and also to attend to the hedge and area surrounding the Oxted Memorial.
- It was noted that an individual was cutting down the hedge to OCH and depositing the rubbish in a pile near to the burial ground

5. **Priority of works following quotes received**

Quotes to be presented at the meeting

1. Disabled parking slope and marking
2. Pedestrian Gate - £1995 + VAT
3. Hedge infill - £1609.50 + VAT

6. **Burial Account**

Receipts and Payments schedule was tabled at the meeting. The tree survey cost £862 and the works to be undertaken total £8k

7. **Future Works**

Disabled parking slope – **planning permission is not required.**

Entrance gate – **permission is not required from SCC.**

Hedging infill on far side of stream

Tree works

Far end seating area

Setting our north area

**Meeting ended at 1840**

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Date of next meeting will be held in The Meeting Room, Oxted Community Hall, Oxted,  
on Tuesday 25<sup>th</sup> July 2017 at 6.00 pm.

Copies of Parish Council minutes are held by the Clerk and are available on the  
Parish Council web-site: [www.oxted-pc.org.uk](http://www.oxted-pc.org.uk)

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