



## OXTED PARISH COUNCIL - BURIAL GROUND COMMITTEE

Minutes of the meeting of Oxted Parish Council Burial Ground Committee, held in  
The Meeting Room, Oxted Community Hall, Oxted  
on Tuesday 25<sup>th</sup> July 2017 at 6.00pm

Mr David Weightman  
Mrs Claire Dillon  
Mrs Barbara Harling  
Mrs Karen Weightman

Mrs M Gibbins  
Clerk to Oxted Parish Council

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### MINUTES

1. **Apologies for absence:** were receive and accepted  
Mrs Liz Parker
2. **Declarations of Disclosable Pecuniary Interest:** *To receive any disclosure by members of personal interests in matters on the agenda, the nature of any interests, and whether the member regards the interest to be pecuniary under the terms of the Code of Conduct. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question. Anyone with an interest must, unless an exception applies, or a dispensation has been issued, withdraw from the meeting.*  
There was none declared
3. **Public session:** There was no member of the public present
4. **Matters arising from the Councillors inspection of the burial ground prior to the meeting**  
There were a number of issues raised on the tour of the burial ground. It was considered that the maintenance is being undertaken to a minimal level. The Clerk is meeting with a representative of Nurture Landscapes to identify the issues and concerns.
  - Stream needs clearing
  - Hedge requires cutting
  - Lots of fallen branches need clearing
  - Lower orders of trees need cutting
  - Edges of grass areas are not being cut
  - Spoil heap requires reducing
  - Grass piles require removing
  - One hanging broken branch needs removing urgently
5. **Tender**  
The Clerk is seeking expressions of interest from local organisations who are interested in tendering for the contract. The Clerk will submit the tender document to Paul Barton at TDC for comment prior to circulating.

6. **Priority of works following quotes received**

The Clerk tabled the quotes received for undertaking the tree works:

<b>Organisation</b>	<b>Priority 1</b>	<b>Priority 2</b>
Nurture Landscapes -	£4,942.10	£3,317.85
Jonathan Holbrook	£4,062.00	£2,727.00
ExperTrees Ltd	£2,600.00	£1,080.00
Lanacre Tree Care	£2,970.00	£1,020.00

It was resolved that ExperTrees Ltd be assigned the contract for the priority 1 works.

7. **Burial Account**

Receipts and Payments schedule is attached

8. **Future Works**

Disabled parking slope – **planning permission is not required.**

Entrance gate – **permission is not required from SCC.**

Hedging infill on far side of stream

The Clerk will seek revised quotes for the disabled parking slope and the entrance gate.

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Date of next meeting will be held in The Meeting Room, Oxted Community Hall, Oxted,  
on Tuesday 26<sup>th</sup> September 2017 at 6.00 pm.

Copies of Parish Council minutes are held by the Clerk and are available on the  
Parish Council web-site: [www.oxted-pc.org.uk](http://www.oxted-pc.org.uk)

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