



## OXTED PARISH COUNCIL - PLANNING COMMITTEE MEETING

Minutes of the meeting of Oxted Parish Council Planning Committee,  
held in The Meeting Room, Oxted Community Hall, Church Lane, Oxted  
on Tuesday 8<sup>th</sup> August 2017 at 6.00pm

Mrs Karen Weightman  
Mrs Liz Parker  
Mrs Katherine Saunders  
Mr Colin David  
Mr Terry Dillon

Mrs M Gibbins - Clerk to Oxted Parish Council

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### MINUTES

1. **Apologies for absence:** to receive and accept apologies for absence.  
There was none
2. **Declarations of Disclosable Pecuniary Interest:** *To receive any disclosure by members of personal pecuniary interests in matters on the agenda, the nature of any interests, and whether the member regards the interest to be prejudicial under the terms of the new Code of Conduct. Anyone with a prejudicial interest must, unless an exception applies, or a dispensation has been issued, withdraw from the meeting.* Mrs Parker declared an interest in application TA/2017/1510 and did not contribute to the discussion or decision regarding this application.
3. **Public session:** There was no member of the public present
4. **To consider and make comment on the following Planning Applications:**
  - 4.1 TA/2017/1352  
Conversion of existing garage to habitable accommodation in association with changes to fenestration including installation/removal of doors and windows.  
26 The Hollies, Hurst Green RH8 0RN  
Applicant: Williams  
**The Parish Councillors were confused by the information pertaining to this application on the TDC website as dates were contradictory and it appears the decision has already been made.**
  - 4.2 TA/2017/1300  
Erection of single storey extension to south elevation. Formation of ramp, handrail and balustrade to north elevation and decking incorporating ramp to south elevation. (Certificate of Lawfulness for a Proposed Use or Development)  
18 Meadowlands, Hurst Green RH8 9BG  
Applicant: Mr & Mrs Williams  
**The Parish Councillors leave to TDC Officers**

#### **4.3 TA/2017/1330/NC**

Change of use from Class B1(a) (office) to Class C3 (dwelling). (Prior Approval Class O Part 3 Schedule 2).

Langley House, Church Lane, Oxted RH8 9LH

Applicant: U Eisenstein

**The Parish Councillors expressed concern regarding this application and are aware of a resident's comment on the TDC website pertaining to this application.**

#### **4.4 TA/2017/1276**

Demolition of existing conservatory. Erection of single storey extension to north west elevation. (Certificate of Lawfulness for a Proposed Use or Development)

Fairways, Neb Lane, Oxted RH8 9JN

Applicant: Tony Cole

**The Parish Councillors leave to TDC Officers**

#### **4.5 TA/2017/1331**

Conversion of garage to habitable accommodation and associated changes to fenestration.

26 The Hollies, Hurst Green RH8 0RN

Applicant: Williams

**The Parish Councillors were unable to access any plans under this reference on the TDC website.**

#### **4.6 TA/2017/1357/TPO**

Oak (T1) - Reduce height by 2.5 metres to leave residual height of 14.5 metres. Reduce radial length of longest lateral branch by 2 metres to leave residual length of 6 metres. Thin crown by 10% removing secondary and tertiary branches only. Remove epicormic growth on stem

6 Hallsland Way, Hurst Green RH8 9AL

Applicant: Elizabeth Perry

**The Parish Councillors leave to Arboriculturist**

#### **4.7 TA/2017/1366**

Erection of hip to gable roof extension incorporating dormer to rear roof slope in association with conversion of loft space to habitable accommodation.

13 Hamfield Close, Oxted RH8 0NG

Applicant: Tom Wright

**The Parish Councillors made no comment**

#### **4.8 TA/2017/1526/TCA**

T1- Yew - To reduce crown , height by 2m ,width by 1m each side (30% reduction).

Old Barn Cottage, 39 High Street, Oxted RH8 9LN

Applicant: Dawn McPhail

**The Parish Councillors leave to Arboriculturist**

#### **4.9 TA/2017/1444**

Erection of hip to gable roof extensions to side elevations and rear dormer in association with conversion of loft space to habitable accommodation. Installation of two roof lights to front roof slope. (Certificate of Lawfulness for a Proposed Use or Development)

16 Hoskins Road, Oxted RH8 9HT

Applicant: Sally Ward

**The Parish Councillors leave to TDC Officers**

#### **4.10TA/2017/1568/NH**

Erection of single storey rear extension measuring 6m deep with a maximum height of 3.72m and an eaves height of 2.7m (Notification of a Proposed Larger Home Extension)

51 Tanhouse Road, Oxted RH8 9PE

Applicant: Mr & Mrs Belton

**The Parish Councillors leave to TDC Officers**

#### **4.11TA/2017/1557**

Demolition of existing garage. Erection of outbuilding

51 Tanhouse Road, Oxted RH8 9PE

Applicant: Mr & Mrs Belton

**The Parish Councillors made no comment however request that the outbuilding is not sold as a separate dwelling**

#### **4.12TA/2017/1544**

Demolition of existing garage. Erection of single storey side extension incorporating integral garage.

12 Paddock Way, Hurst Green RH8 0LG

Applicant: Mr & Mrs Roger Matthews

**The Parish Councillors made no comment**

#### **4.13TA/2017/1510**

Erection of rear conservatory

Cherhill, Holland Crescent, Hurst Green RH8 9AT

Applicant: Mr Dunn

**The Parish Councillors made no comment**

#### **4.14TA/2017/1492**

Demolition of existing conservatory. Erection of single storey rear extension

38 Westlands Way, Oxted RH8 0ND

Applicant: Mr & Mrs Helen & Lee Cooper

**The Parish Councillors made no comment**

#### **4.15TA/2017/1482/TPO**

T1 Oak (T3 of TPO) – Crown thin by 30 – 35%

21 The Hollies, Hurst Green RH8 0RN

Applicant: Mrs Louise Lendon

**The Parish Councillors leave to Arboriculturist**

#### **4.16TA/2017/1396**

Demolition of existing side extension. Erection of attached dwelling

22 Downs Way, Oxted RH8 0NZ

Applicant: Mrs C Liston

**The Parish Councillors expressed concern regarding the narrowness of the property, overdevelopment of the site, the impact on the already stretched parking issues on Downs Way and the impact on the infrastructure. The Parish Councillors also expressed concern as to whether the size of the proposed dwelling complies with housing standards.**

#### **4.17TA/2017/1361**

Demolition of existing garage. Erection of two storey extension incorporating integral garage and basement extension to north west elevation incorporating first floor balcony, dormer window, two roof lights to south west elevation and three roof lights to north east elevation in association with conversion loft space to habitable accommodation. Erection of porch to north elevation. Installation of solar panels to existing and proposed roof slopes to south east and south west elevations.

Castanea, 4 West Hill Bank, Oxted RH8 9JE

Applicant: Mr & Mrs Dare

**The Parish Councillors made no comment**

#### **4.18TA/2017/1229**

Formation of a multi use games area enclosed by 3m high fencing

St Marys Junior School, Silkham Road, Oxted RH8 0NP

Applicant: The Governors of St Marys School

**The Parish Councillors expressed concern regarding the impact of parking issues on the bottom of Silkham Road during school time. Construction traffic on the road and in the school grounds will raise a huge safety issue with school children being around. If the application is approved the works should be deferred until the school Summer holiday in 2018.**

#### **4.19TA/2017/1507**

Alterations to fenestrations incorporating installation of second floor window to front and rear elevations in association with conversion of existing double garage to habitable accommodation. (Certificate of Lawfulness for a Proposed use or Development)

3 Parklands, Oxted RH8 9DP

Applicant: Mr Tom Burton

**The Parish Councillors leave to TDC Officers**

**The meeting ended at 1945**

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**Date of the next meeting of the Planning Committee:** will be held in the Meeting Room, Oxted Community Hall, Church Lane, Oxted, on Tuesday 29<sup>th</sup> August 2017 at 6.00pm

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Copies of Parish Council minutes are held by the Clerk and are available on the

Parish Council web-site: [www.oxted-pc.org.uk](http://www.oxted-pc.org.uk)

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