



OXTED PARISH COUNCIL - BURIAL GROUND COMMITTEE

Minutes of the meeting of Oxted Parish Council Burial Ground Committee, held in
The Meeting Room, Oxted Community Hall, Oxted
on Tuesday 26th September 2017 at 6.00pm

Mrs Karen Weightman
Mrs Claire Dillon

Mrs Liz Parker
Mr David Weightman (part-time)

Mrs M Gibbins - Clerk to Oxted Parish Council

MINUTES

1. **Apologies for absence:** to receive and accept apologies for absence.
Mrs Barbara Harling due to lack of transport.
2. **Declarations of Disclosable Pecuniary Interest:** *To receive any disclosure by members of personal interests in matters on the agenda, the nature of any interests, and whether the member regards the interest to be pecuniary under the terms of the Code of Conduct. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question. Anyone with an interest must, unless an exception applies, or a dispensation has been issued, withdraw from the meeting.*
There were none declared
3. **Public session:** There were no members of the public present.
4. **Matters arising from the Councillors inspection of the burial ground prior to the meeting**
 - Garden of Remembrance requires weed treatment and weed removals.
 - Dried dead grass to be cleared off flat memorials. This has occurred due to the grass cuttings not being cleared adequately when the grass is cut.
 - Burial Ground working party booked for Friday 13th October from 10am to 12pm
5. **Burial Ground Security**
The Clerk reported on the incidents which had recently occurred at the burial ground regarding the theft of items from burial plots. It was noted that five cars which were parked at the entrance to the burial ground, on the evening of this meeting, had broken wing mirrors. The Clerk was reporting this to the police and has a meeting with a police officer and crime prevention officer on 4th October.
6. **Burial Account**
Receipts and Payments schedule was tabled at the meeting. Income and Expenditure is running as budgeted however there has also been a non routine expenditure to make trees safe.
7. **Future Works**
Disabled parking slope - The Clerk is going to move this action forwards.
Entrance gate - **permission is not required from SCC.**
Hedging infill on far side of stream

Councillors will meet at 5.30pm at the burial ground for an inspection of the grounds.

Date of next meeting will be held in The Meeting Room, Oxted Community Hall, Oxted, on Tuesday 28th November 2017 at 6.00 pm. Copies of Parish Council minutes are held by the Clerk and are available on the Parish Council web-site: www.oxted-pc.org.uk
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