



OXTED PARISH COUNCIL - BURIAL GROUND COMMITTEE

Minutes of the meeting of Oxted Parish Council Burial Ground Committee held in
The Meeting Room, Oxted Community Hall, Oxted
on Tuesday 20th March 2018 at 6.00pm

Mr David Weightman
Mrs Liz Parker
Mrs Claire Dillon
Mrs Karen Weightman

Mrs M Gibbins
Clerk to Oxted Parish Council

MINUTES

1. **Apologies for absence:** received and accepted from.
Mrs Barbara Harling
2. **Declarations of Disclosable Pecuniary Interest:** *To receive any disclosure by members of personal interests in matters on the agenda, the nature of any interests, and whether the member regards the interest to be pecuniary under the terms of the Code of Conduct. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question. Anyone with an interest must, unless an exception applies, or a dispensation has been issued, withdraw from the meeting.*
There was none declared
3. **Public session:** There was no member of the public present.
4. **Matters arising from the Councillors inspection of the burial ground prior to the meeting**
 - plaque on bench to be identified
 - three burial plots require topping up
 - seven burial plot owners to be contacted to remove fencing from around plots
 - pile of leaves, dead plants etc to be removed from behind the bin fence
 - DW will look into the setting out of the next area
 - Clerk will check the records for reserved plots and free areas
5. **Burial Ground Fees**
Review of fees – the fees were reviewed and recommendations attached which will be submitted to the full council meeting in May 2018 for ratification. Proposed by KW and Seconded by LP, all present agreed
Review of regulations – the regulations were reviewed and correction to repeated wording in 1.1.1 was approved.
6. **Burial Account**
Receipts and Payments schedule – the schedule, which had been previously circulated was briefly discussed.
The Clerk will submit tender documents to local organisations for quotes to undertake the burial ground works

7. **Future Works**

Fencing around Oxted War Memorial – **to contact Oxted Men in Sheds for quote**

Disabled parking slope – **planning permission is not required.**

Entrance gate – **permission is not required from SCC.**

Hedging infill on far side of stream

Councillors will meet at 5.30pm at the burial ground for an inspection of the grounds.

Date of next meeting will be held in The Meeting Room, Oxted Community Hall, Oxted,
on Tuesday 22nd May 2018 at 6.00 pm.

Copies of Parish Council minutes are held by the Clerk and are available on the

Parish Council web-site: www.oxted-pc.org.uk

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