



## OXTED PARISH COUNCIL

Minutes of the meeting of Oxted Parish Council held in the  
Meeting Room, the Community Hall, Church Lane, Oxted  
on Tuesday 13<sup>th</sup> March 2018 at 7.30pm

Mrs Karen Weightman (KW)  
Mrs Liz Parker (LP)  
Mr Terry Dillon (TD)  
Mrs Claire Dillon (CD)  
Mr David Weightman (DW)  
Mrs Katherine Saunders (KS)  
Mrs Barbara Harling (BH)  
Mrs Beverley Connolly (BC)  
Mr Colin David (CDa)

County Councillor Cameron McIntosh

Mrs Maureen Gibbins  
Clerk to Oxted Parish Council

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## MINUTES

1. **Prayers were led by Cllr Katherine Saunders**
2. **Apologies for absence:** were received and accepted from.  
Mr Stephen Blunden who had a prior commitment, Mr Paul Whitehurst due to family illness and Mr Martin Fisher who was unwell. County Councillor Cameron McIntosh will be arriving late due to an earlier commitment.
3. **Declarations of Disclosable Pecuniary Interest:** *To receive any disclosure by members of personal interests in matters on the agenda, the nature of any interests, and whether the member regards the interest to be prejudicial under the terms of the new Code of Conduct. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question. Anyone with a prejudicial interest must, unless an exception applies, or a dispensation has been issued, withdraw from the meeting. There was none declared*
4. **Public session:** There was no member of the public present
5. **County Councillor report**  
County Councillor McIntosh reported works to deal with the serious flooding on the A25 is starting on 27<sup>th</sup> March.

The flooding issue by Morrisons has been resolved. KS and LP raised the issue of flooding at Tandridge roundabout and East Hill Road. CC McIntosh will have this investigated. TDC has extended the deadline for comments on the Macawber development where it is proposed to build 14 apartments at the top of Snatts Hill. Residents are unhappy with the apparent underhand data gathering being undertaken by the developer to negate the opposition to the application.

The gritting undertaken during the recent bad weather was impressive. There will be a review of the gritting routes and the consultation will be on the SCC website within the next few weeks and all are encouraged to participate.

CC McIntosh met with David Curl, head of parking, regarding additional yellow lines in East Hill and by Downsway School. Consideration will be given to putting double yellow lines in the turning way to prevent parking on verges.

Chalk Pit site is not being considered at the March meeting as more evidence and information has been requested.

SCC has confirmed there will be more funding for road surfacing and areas such as the A25 junction with Limpsfield Road, Church Lane from Petrol Station to roundabout will be in the schedule.

6. **Minutes:** The Minutes of Full Council meeting held on 9<sup>th</sup> January 2018 were approved and signed as a true record by the Chairman.
7. **Planning Committee:**
  - i) Planning Committee: Council approved the minutes of the Planning Committee meetings held on 23/01/18; 13/02/18 and 06/03/18.
  - ii) Full Council received the minutes of the Planning Committee meetings held on 23/01/18; 13/02/18 and 06/03/18. Received
  - iii) Planning Committee report – 32 applications considered; 18 no comments; 2 leave to Arboriculturist; 6 leave to TDC Officers; 3 concerns and 3 objections – all of which are detailed in the planning committee minutes
8. **Burial Committee:**
  - i) Burial Ground notice board update – DW tabled a drawing of the proposed notice board. All agreed that green lettering is preferable. Four quotes have been requested for the supply and installation of the notice board however only 2 replies to date and neither have quoted for installation. A budget of between £750 and £1000 was authorized for the purchase and installation of the notice board. DW will complete a planning application.
9. **Finance**
  - i) The cheque list which had been previously circulated was agreed by all present. Proposed by Terry Dillon and seconded by Liz Parker
  - ii) Financial Summary - this will be circulated following the year end. **Clerk/MF**
  - iii) CIL Projects - The Clerk received a request from Hurst Green School for a contribution of funding towards the refurbishment of the children's toilets. KS confirmed that she had been for a tour of the school and was shown that the children have to go through the toilet area to get to classroom corridor. All present agreed, in principle, to contribute to the funding of the project. **Action: Clerk to inform the bursar**
10. **Chairman's announcements**
  - i) Annual Parish Assembly – The APA is being held on Tuesday 17<sup>th</sup> April. A list of responsibilities will be circulated to Councillors. **Action: Clerk**

- ii) Silent Soldier – Following discussion it was agreed that one will be sited outside St Aggies; KS and LP will speak with the PCC for confirmation that this is acceptable. A second one will be sited on Meadowlands near the Diamond Public House. In Oxted North one will be sited at the Oxted War Memorial and the second one on the verge alongside the A25 leading to Old Oxted.
  - iii) War Memorial – The Clerk confirmed the refurbishment of the Oxted War Memorial is due to commence the week beginning 16<sup>th</sup> April.
  - iv) Litter picking – The ‘keep Britain Tidy’ campaign gave little notice to the areas and the inclement weather hampered the arrangements. It was agreed that a litter picking afternoon will be held on Sunday 27<sup>th</sup> May commencing at 2:30pm. Final arrangements to be confirmed at the May Council meeting. KW will mention the event at the Annual Parish Assembly.
  - v) Grit bins – The Clerk reported that residents in Oxted South have been requesting additional grit bins. The Clerk will identify and report back to the Council the roads in question. BC requested a grit bin for Rockfield Road. It is anticipated that 4 grit will be required.
11. **Highways**
- iv) Consideration of verge improvements – KW expressed concern that the Parish Council are going to take on responsibilities which should be undertaken by SCC. Following considerable discussion it was agreed that the Parish Council will fund the works from the precept at Wolfswood areas as detailed in the quotes previously circulated. LP confirmed that the kerb works previously undertaken in Hurst Green have solved the issues and the works are of a high standard. CC McIntosh confirmed that SCC will fund the supply and installation of the posts.  
**Action: CM and Clerk to liaise**
  - v) East Surrey Transport update – CD confirmed the next meeting is being held on 14<sup>th</sup> March. CD also reported that commencing in May 2018 the Thameslink service will run on the East Grinstead line thereby enabling a service directly to Bedford and with one change to Cambridge.
12. **Clerk’s report:** the report which had been previously circulated and there was nothing further to add.
13. **Correspondence received:** Circulated as received however the Clerk had received notification that the hire charges for OCH are increasing from September 2019.
14. **Items for consideration at future meetings**  
Inclement weather  
Parish Watch system  
Special projects

**Meeting ended at 9pm**

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**Date of the next meeting Tuesday 8<sup>th</sup> May 2018 at 7.30pm**  
**Venue; The Meeting Room, The Community Hall, Church Lane, Oxted**  
Copies of Parish Council minutes are held by the Clerk and are available on the  
Parish Council web-site: [www.oxted-pc.org.uk](http://www.oxted-pc.org.uk)  
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