



## OXTED PARISH COUNCIL

Notice is hereby given of the meeting of Oxted Parish Council to be held in the Meeting Room, the Community Hall, Church Lane, Oxted on Tuesday 13<sup>th</sup> November 2018 at 7.30pm, which Councillors are summonsed to attend.

Mrs Maureen Gibbins  
Clerk to Oxted Parish Council  
*Maureen B Gibbins*

Members of the public and press have a right, and are welcome to attend this meeting.

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### A G E N D A

1. Prayers led by Cllr Paul Whitehurst
2. **Apologies for absence:** to receive and accept apologies for absence.
3. **Declarations of Disclosable Pecuniary Interest:** *To receive any disclosure by members of personal interests in matters on the agenda, the nature of any interests, and whether the member regards the interest to be prejudicial under the terms of the new Code of Conduct. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question. Anyone with a prejudicial interest must, unless an exception applies, or a dispensation has been issued, withdraw from the meeting.*
4. **Public session:** *a period of up to, but no longer than 15 minutes, to hear questions or statements from members of the public. Individuals are allowed to speak for a maximum of 3 minutes.*
5. **County Councillor report**
6. **Minutes:** To approve the Minutes of Full Council meeting held on 11<sup>th</sup> September 2018.
7. **Planning Committee:**
  - i) Planning Committee: to approve the minutes of the Planning Committee meetings held on 11/09/18, 02/10/18 and 23/10/18
  - ii) Full Council to receive the minutes of the Planning Committee meetings held on 11/09/18, 02/10/18 and 23/10/18
  - iii) Planning Committee report - KW
8. **Burial Committee:**
  - i) Burial Committee: to approve the minutes of the Burial Committee meeting held on 18/09/18.

- ii) Full Council to receive the minutes of the Burial Committee meeting held on 18/09/18
  - iii) Review of works to be undertake at the burial ground (schedule to follow)
9. **Finance**
- i) To agree the cheque list. **To Follow**
  - ii) CIL Projects – progress and proposal for Oxted Health Centre
10. **Chairman’s announcements**
- i) Report following Remembrance Service
  - ii) Parish Newsletter
  - iii) Update following attendance at Safe Drive Stay Alive Event
  - iv) Chairman’s reception
11. **Highways**
- i) East Surrey Transport update – CD
12. **Clerk’s report:** on actions taken since the last meeting ( **to follow**)
13. **Correspondence received:** Circulated as received
14. **Items for consideration at future meetings**
- Inclement weather
  - Parish Watch system
  - Special projects
15. **Part 2 item – closed to the public**  
Clerk’s annual review and appraisal

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**Date of the next meeting Tuesday 8<sup>th</sup> January 2019 at 7.30pm**  
**Venue; The Meeting Room, The Community Hall, Church Lane, Oxted**  
Copies of Parish Council minutes are held by the Clerk and are available on the  
Parish Council web-site: [www.oxted-pc.org.uk](http://www.oxted-pc.org.uk)  
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