



OXTED PARISH COUNCIL - BURIAL GROUND COMMITTEE

Minutes of the meeting of Oxted Parish Council Burial Ground Committee,
held in The Meeting Room, Oxted Community Hall, Oxted
on Tuesday 18th September 2018 at 6.00pm

Mr David Weightman
Mrs Barbara Harling
Mrs Karen Weightman

Mrs M Gibbins
Clerk to Oxted Parish Council

MINUTES

1. **Apologies for absence:** received and accepted apologies for absence.
Mrs Liz Parker and Mrs Claire Dillon
2. **Declarations of Disclosable Pecuniary Interest:** *To receive any disclosure by members of personal interests in matters on the agenda, the nature of any interests, and whether the member regards the interest to be pecuniary under the terms of the Code of Conduct. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question. Anyone with an interest must, unless an exception applies, or a dispensation has been issued, withdraw from the meeting.*
There was none declared
3. **Public session:** There was no member of the public present
4. **Matters arising from the Councillors inspection of the burial ground prior to the meeting**
 - Brambles along fence edge in trees require cutting back
 - Hedge along the stream overgrown and requires cutting right back prior to the inclement weather setting in
 - Suckers on rose bushes need removing
 - Garden of Remembrance and adjacent area requires grass to be cut
 - Epicormic growth on base of trees to be removed
 - Palm tree to be removed
 - Long grass under trees to be cut
 - Overgrown shrubs along perimeter fence to be cut
5. **Burial Ground Issues**
 - Bird bath Replacement – the clerk has sourced a replacement and will arrange for it to be secured on the stand.
 - Fencing repair – the Clerk will arrange for the rest of the staples to secure the fence to be installed.
 - North corner layout – DW will commence the marking out of new plots

6. **Burial Ground Working Party**

The next burial ground working party is scheduled for Saturday 27th October from 10am until 12pm

7. **Burial Account**

Receipts and Payments schedule was tabled and noted that income is slightly down on budget.

It was agreed the Clerk will draft a list of the works required in the burial ground together with costs.

8. **Future Works**

Disabled parking slope - **date for works to be undertaken awaited**

Entrance gate - **date for works to be undertaken awaited**

Hedging infill on far side of stream

Replanting of Master Park roundabout

Date of next meeting will be held in The Meeting Room, Oxted Community Hall, Oxted, on Tuesday 27th November 2018 at 6.00 pm. Copies of Parish Council minutes are held by the Clerk and are available on the Parish Council web-site: www.oxted-pc.org.uk

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