



OXTED PARISH COUNCIL - BURIAL GROUND COMMITTEE

Minutes of the meeting of Oxted Parish Council Burial Ground Committee, held in
The Meeting Room, Oxted Community Hall, Oxted
on Tuesday 22nd May 2018 at 6.00pm

Mrs. Claire Dillon
Mrs. Barbara Harling
Mrs. Liz Parker
Mrs. Catherine Saunders (just for the inspection)
Mrs. Karen Weightman
Mr. David Weightman

Mrs M Gibbins
Clerk to Oxted Parish Council

MINUTES

1. **Apologies for absence:** to receive and accept apologies for absence.
Apology was received and accepted from the Clerk
2. **Election of Chairman**
Cllr. David Weightman was proposed as Chairman by Cllr. Liz Parker
Seconded by Cllr. Claire Dillon and agreed by all.
3. **Election of Vice Chairman**
Cllr. Liz Parker was proposed as Vice Chairman by Cllr. Karen Weightman
Seconded by Cllr. Barbara Harling and agreed by all
4. **Declarations of Disclosable Pecuniary Interest:** *To receive any disclosure by members of personal interests in matters on the agenda, the nature of any interests, and whether the member regards the interest to be pecuniary under the terms of the Code of Conduct. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question. Anyone with an interest must, unless an exception applies, or a dispensation has been issued, withdraw from the meeting.*
There was none declared
5. **Public session:** There were no members of the public present
6. **Matters arising from the Councillors inspection of the burial ground prior to the meeting**
 - Green Bin (Paper and plastic) in bin area full up with green matter. Needs clearing.
 - Other bin in the same area also full with a black plastic sack on top of the open bin.
 - Pipe under the entrance roadway more than half full with debris and needs clearing.
 - Search Burial Ground documents.
 - Root displacement by circular seat.
 - Treatment of seats due?
 - Replace dead plant to beech hedge on Stony Field boundary.

- Clear soil heap etc on Stony Field boundary arising from internments in Garden of Remembrance.
- Weed kill new Garden of Remembrance sections.
- Grass mowing over Garden of Remembrance memorials.
- Prune rose hedges.
- Remove growths at bottom of trees on Stony Field boundary.
- Wash tyre mark of grave stone to 424.
- Repair fence.
- Mowing to NE corner – getting quite long.
- Strimming/clearing under railway embankment trees.
- Stream needs clearing.
- Stream hedge needs cutting back – wrong season – nesting.
- Infill gaps in Church burial ground extension and burial ground.
- When is disable ramp and new pedestrian gate to be installed?

7. **Burial Ground**

Fence damage: Quote for fence repair in hand. The incident not covered by insurance but insurance extended to cover such an eventuality in the future.

War Memorial: Cleaning complete and the silent soldier in place. It was thought that the posts and chains had been replaced. **KW and DW will check**

8. **Burial Account**

Receipts and payments schedule, which had been previously circulated, was discussed and noted.

9. **Future Works**

Disabled parking slope – **date for works to be undertaken awaited**

Entrance gate – **date for works to be undertaken awaited**

Hedging infill on far side of stream

As listed, the first two items, it was understood, were soon to be undertaken. The need to still fill the gaps in the hedge, referred to above, was still outstanding.

Action: Clerk to follow up

The meeting ended at 1812

Date of next meeting will be held in The Meeting Room, Oxted Community Hall, Oxted,
on Tuesday 24th July 2018 at 6.00 pm.

Copies of Parish Council minutes are held by the Clerk and are available on the
Parish Council web-site: www.oxted-pc.org.uk

Mrs M Gibbins, Parish Clerk, Salmons, Salmons Lane, Whyteleafe, Surrey CR3 0HB Tel: 07510 226989