



OXTED PARISH COUNCIL - BURIAL GROUND COMMITTEE

Minutes of the meeting of Oxted Parish Council Burial Ground Committee, held in
The Meeting Room, Oxted Community Hall, Oxted
on Tuesday 27th November 2018 at 6.00pm

Mr David Weightman
Mrs Liz Parker
Mrs Claire Dillon
Mrs Barbara Harling
Mrs Karen Weightman

Mrs M Gibbins
Clerk to Oxted Parish Council

MINUTES

1. **Apologies for absence:** to receive and accept apologies for absence.
There were no apologies
2. **Declarations of Disclosable Pecuniary Interest:** *To receive any disclosure by members of personal interests in matters on the agenda, the nature of any interests, and whether the member regards the interest to be pecuniary under the terms of the Code of Conduct. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question. Anyone with an interest must, unless an exception applies, or a dispensation has been issued, withdraw from the meeting.*
There was none declared
3. **Public session:** There was no member of the public present
4. **Matters arising from the Councillors inspection of the burial ground in the days prior to the meeting**
 - A lot of litter was in the burial ground which is was anticipated would be cleared the following day by the groundsmen
 - Two watering cans have gone 'missing'.
5. **Burial Ground**
 - Works schedule - Clerk to liaise with tradesmen regarding dates for works to be undertaken.
 - Nurture Landscape wish to undertake some works on the hedges on Saturday 1st December - this was agreed by the Committee.
 - Compost heap - Clerk and Committee Chairman to meet with grounds staff to ascertain exactly what is proposed.
6. **Burial Account**
Receipts and Payments schedule which had been previously circulated was agreed to be on budget as much as can be planned.

7. **Future Works**

- Disabled parking slope - **date for works to be undertaken awaited**
- Entrance gate - **date for works to be undertaken awaited**
- Hedging infill on far side of stream - updated quote to be obtained
- Notice Board - DW to draft the plan for submission by the Clerk to TDC.
- Replanting of Master Park roundabout - Clerk to contact Marshalls regarding redoing the roundabout kerbs, foundation and footpath on roundabout.
- CD reported the light is out on the roundabout and by the underpass on Station Road West. Clerk will report to SCC
- DW requested CD to check the bus shelter by the Memorial which has been reported as having graffiti in it.

The meeting ended at 1830

Date of next meeting will be held in The Meeting Room, Oxted Community Hall, Oxted,
on Tuesday 15th January 2019 at 6.00 pm.

Copies of Parish Council minutes are held by the Clerk and are available on the
Parish Council web-site: www.oxted-pc.org.uk

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