



OXTED PARISH COUNCIL

Minutes of the meeting of Oxted Parish Council held in the
Meeting Room, the Community Hall, Church Lane, Oxted
on Tuesday 8th January 2019 at 7.30pm

Mrs Liz Parker (LP)
Mrs Karen Weightman (KW)
Mr David Weightman (KW)
Mr Paul Whitehurst (PW)
Mrs Barbara Harling (BH)
Mrs Katherine Saunders (KS)
Mr Colin David (CDa)
Mr Martin Fisher (MF)

County Cllr Cameron McIntosh

Mrs Maureen Gibbins
Clerk to Oxted Parish Council

MINUTES

1. Prayers were led by Cllr David Weightman
2. **Apologies for absence:** received and accepted apologies for absence.
Mr Terry Dillon, Mrs Claire Dillon and Mr Stephen Blunden
3. **Declarations of Disclosable Pecuniary Interest:** *To receive any disclosure by members of personal interests in matters on the agenda, the nature of any interests, and whether the member regards the interest to be prejudicial under the terms of the new Code of Conduct. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question. Anyone with a prejudicial interest must, unless an exception applies, or a dispensation has been issued, withdraw from the meeting. There was none declared*
4. **Public session:** There was no member of the public present.
5. **County Councillor report**
 - County Cllr McIntosh reported on the proposal for a vehicle counter to be installed on Chalk Pit Lane. Following discussion the Parish Council agreed to provide the sum of £2600 for the equipment and the £702 annual fee. Proposed by DW and Seconded by BH – all Councillors present agreed. The Parish and District Council will have access to the information. Cllr McIntosh further confirmed that the time frame for a judicial

review has expired however there is still a 3 month window in which an appeal can be lodged.

- KS enquired regarding the situation with the Moorhouse Depot; Cllr McIntosh confirmed that the application is not being recommended for refusal and the crossing which is required at a cost of £180k will be funded by DPD.
- BH raised the issue of a large pot hole in Chestnut Copse which Cllr McIntosh agreed to follow up.
- Hoskins Road is due to be resurfaced in the next cycle
- DW requested that the kerbs on the roundabout at Master Park be reviewed by SCC.
- Cllr McIntosh confirmed that the date for the installation of the VAS sign is awaited.

6. **Minutes:** : The Minutes of the Full Council meeting held on 13th November 2018 were approved and signed as a true record by the Chairman of the meeting.

7. **Planning Committee:**

- i) Planning Committee: Council approved the minutes of the Planning Committee meetings held on 13/11/18 and 11/12/18
- ii) Full Council received the minutes of the Planning Committee meetings held on 13/11/18 and 11/12/18
- i) Planning Committee report – Cllr. Karen Weightman reported as follows: 27 applications considered; 7 no comments, 3 leave to Arboriculturist; 6 leave to TDC Officers; 6 concerns; 3 objections; 1 could not view application as it was not on the TDC website; 1 leave to Listed Buildings Officer – all of which are detailed in the planning committee minutes.
- iii) KW confirmed that the projector has been purchased for utilizing at Planning Committee meetings. A list of issues being identified is being compiled to send to TDC.

8. **Burial Committee:**

- i) Burial Committee: Council approved the minutes of the Burial Committee meeting held on 27/11/18.
- ii) Full Council received the minutes of the Burial Committee meeting held on 27/11/18

9. **Finance**

- i) The cheque list, which had been previously circulated was proposed for approval by KW and seconded by PW. All present were in agreement.
- ii) Financial Summary – MF explained the breakdown of the figures and the exceptional items.
- iii) CIL Projects – The spreadsheet which had been previously circulated was for information
- iv) Propose and agree budget 2019/20. It was agreed that £5k was agreed for the burial ground. The budget following the amendment was proposed by MF and seconded by DW. All present were in agreement.
- v) Propose and agree Annual Precept 2019/20. It was proposed by MF and seconded by DW that the annual precept for 2019/20 remain at £50k. All present were in agreement.
- vi) Propose and agree on-line banking and on-line banking protocol – Following an explanation by the Clerk it was proposed by MF and seconded by KS that the Parish Council will go to on-line banking following the protocol circulated. All present were in agreement.

10. **Chairman's announcements**

- i) The Chairman thanked the Councillors for attending her reception.
- ii) Parish Newsletter – The Clerk requires all articles by the end of January.

- iii) Concern was expressed that the grass verges are not going to be cut at District level to top up the SCC schedule

11. Highways

- i) East Surrey Transport update – The minutes of the previous East Surrey Transport meeting had been circulated. MF enquired as to what is being undertaken at East Croydon Station to increase its capacity.

12. Clerk's report: on actions taken since the last meeting was approved.

13. Correspondence received: Circulated as received apart from Matthews Friends magazine which was circulated at the meeting.

The passing of Kevin Black, former editor of the County Border News was noted and the Councillors stood for 1 minutes silence in his memory.

14. Items for consideration at future meetings

Inclement weather
Parish Watch system
Special projects

Meeting closed at 2040

Date of the next meeting Tuesday 12th March 2019 at 7.30pm

Venue; The Meeting Room, The Community Hall, Church Lane, Oxted

Copies of Parish Council minutes are held by the Clerk and are available on the

Parish Council web-site: www.oxted-pc.org.uk

Mrs Maureen Gibbins, Parish Clerk, Salmons, Salmons Lane, Whyteleafe, Surrey CR3 0HB

Phone 07510 226989