



OXTED PARISH COUNCIL

Minutes of the meeting of Oxted Parish Council held in the
Meeting Room, the Community Hall, Church Lane, Oxted
on Tuesday 11th September 2018 at 7.30pm.

Mrs Karen Weightman (KW) – Chairman of the meeting
Mrs Barbara Harling (BH)
Mr Martin Fisher (MF)
Mr David Weightman (DW)

County Councillor Cameron McIntosh

Mrs Maureen Gibbins
Clerk to Oxted Parish Council

MINUTES

1. Prayers were led by Cllr Karen Weightman
2. **Apologies for absence:** received and accepted apologies for absence from:
Mrs Liz Parker, Mrs Katherine Saunders, Mrs Claire Dillon, Mr Terry Dillon, Mr Colin David,
Mr Paul Whitehurst, Mr Stephen Blunden and Mrs Beverley Connolly,
3. **Declarations of Disclosable Pecuniary Interest:** *To receive any disclosure by members of personal interests in matters on the agenda, the nature of any interests, and whether the member regards the interest to be prejudicial under the terms of the new Code of Conduct. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question. Anyone with a prejudicial interest must, unless an exception applies, or a dispensation has been issued, withdraw from the meeting.* There was none declared
4. **Public session:** There was no member of the public present
5. **County Councillor report**
 - Internet Cable repair at Hurst Green School – County Councillor McIntosh is meeting with the school head on 24th September to progress.
 - Pedestrian Signs – Wolfs Hill – SCC Highways are obtaining prices for the pedestrian road signs.

- Work at Wolfs Wood – County Cllr. McIntosh has met with SCC Highways and confirmed that there is a revised list of approved highway contractors and new quotes are being obtained.
Action: Clerk and County Councillor to liaise.
 - Vehicle Activated Sign on Barrow Green Road – It was agreed the sign is required to encourage drivers to slow down and improve road safety. The Parish Council agreed to fund half the cost with the County Cllr. funding the remainder from his allowance.
 - County Cllr. McIntosh confirmed that the worst part of Church Lane has been resurfaced although unfortunately took longer than estimated causing more inconvenience to local residents and transport organisations.
 - Hoskins Road is to be resurfaced in time although the schedule is not yet available.
 - Cllr. David Weightman confirmed that he had emailed County Cllr. McIntosh regarding the accidents at the junction of Chalk Pit Lane and Barrow Green Lane at which, each time, the police have attended.
6. **Minutes:** The Minutes of Full Council meeting held on 10th July 2018 were approved and signed as a true record by the Chairman of the meeting.
7. **Planning Committee:**
- i) Planning Committee: Council approved the minutes of the Planning Committee meetings held on 10/07/18, 31/07/18 and 21/08/18.
 - ii) Full Council received the minutes of the Planning Committee meetings held on 10/07/18, 31/07/18 and 21/08/18.
 - iii) Planning Committee report – Cllr. Karen Weightman reported as follows: 34 applications considered; 7 no comments; 5 leave to Arboriculturist; 9 leave to TDC Officers; 7 concerns, 5 objections and 1 leave to Listed Buildings Officer– all of which are detailed in the planning committee minutes.
8. **Burial Committee:**
- i) Burial Committee: Council approved the minutes of the Burial Committee meeting held on 24/07/18.
 - ii) Full Council received the minutes of the Burial Committee meeting held on 24/07/18.
 - iii) Cllr. Barbara Harling expressed concern regarding tree roots in the burial ground which are causing the roadway to break up.
Action: Clerk to speak with Expertrees.
9. **Finance**
- i) The cheque list, which had been previously circulated was proposed by MF and seconded by DW. All present were in agreement.
 - ii) CIL Projects health centre – A meeting is being arranged with the senior partner and practice manager at Oxted Health Centre. Any agreement will be followed up in writing.
Action: Clerk
 - iii) The Parish Council received a clean audit report. The report was received and approved and the invoice approved for payment.
10. **Chairman's announcements**
- i) Grit bins – The Clerk reported that licences are still awaited. It was agreed that the grit bins should be ordered to ensure they are in situ prior to the winter.
Action: Clerk to order grit bins
 - ii) The meeting dates to April 2020, which had been previously circulated were agreed

- iii) Parish Newsletter – The Clerk confirmed that the next Parish newsletter is due for printing and distribution in March 2019. All Councillors are encouraged to submit material for inclusion.

Action: All Councillors to submit material to the Clerk.

11. Highways

- i) Grass cutting – following the receipt of an email from Piers Mason at TDC, the Parish Councillors, following discussion agreed to fund £2,835 towards the grass cutting. County Cllr. McIntosh confirmed that should additional cuts be required these would be undertaken by SCC Comms team.
- ii) East Surrey Transport update – The previous minutes had been circulated and there was nothing additional to report in the absence of Cllr. Claire Dillon.
- iii) It was agreed the Clerk can order 2 poppy wreaths from Remembrance Day with the Parish Councils logo.

Action: Clerk

- 12. Clerk's report:** The Clerks reported which had been previously circulated was agreed.

- 13. Correspondence received:** Circulated as received. On the day of the meeting the Clerk had received the latest edition of the newsletter from Matthews Friends in the post.

14. Items for consideration at future meetings

Inclement weather
Parish Watch system
Special projects

The meeting ended at 1947

Date of the next meeting Tuesday 13th November 2018 at 7.30pm

Venue; The Meeting Room, The Community Hall, Church Lane, Oxted

Copies of Parish Council minutes are held by the Clerk and are available on the

Parish Council web-site: www.oxted-pc.org.uk

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