



## OXTED PARISH COUNCIL - BURIAL GROUND COMMITTEE

Minutes of the meeting of Oxted Parish Council Burial Ground Committee, to be held in  
The Meeting Room, Oxted Community Hall, Oxted  
on Tuesday 19<sup>th</sup> March 2019 at 6.00pm

Mr David Weightman  
Mrs Liz Parker  
Mrs Claire Dillon  
Mrs Karen Weightman  
Mrs Barbara Harling

Mrs M Gibbins  
Clerk to Oxted Parish Council

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### MINUTES

1. **Apologies for absence:** to receive and accept apologies for absence.  
There were no apologies
2. **Declarations of Disclosable Pecuniary Interest:** *To receive any disclosure by members of personal interests in matters on the agenda, the nature of any interests, and whether the member regards the interest to be pecuniary under the terms of the Code of Conduct. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question. Anyone with an interest must, unless an exception applies, or a dispensation has been issued, withdraw from the meeting.*  
There was none declared.
3. **Public session:** There was no member of the public present.
4. **Matters arising from the Councillors inspection of the burial ground**
  - Garden of Remembrance paving slabs under tree.
  - Lots of fallen branches which will be removed on 20 March
  - Memorial at edge of Garden of Remembrance needs cleaning
  - An additional spoil heap is forming on opposite side of burial ground and requires removing
  - Branches against fence on stoney field to be removed on 20 March
  - A tree on left hand side of top path needs straightening
  - New bushes by stream to be straightened and replanted

5. **Burial Ground**

- Items left in burial ground - wheelbarrow and bin had been left in the burial ground.
- Security – a resident reported a suspicious motorcyclist in burial ground who was looking in cars.
- Works schedule update - the Clerk is awaiting a date for pedestrian gate to be commenced
- Ramp - to be followed up by DW
- Compost heap update – the Clerk will review the original correspondence for clarification.
- Working party date – 30<sup>th</sup> March, 10am to 12pm but is weather dependent

6. **Burial Account**

Receipts and Payments schedule – a revised schedule was circulated as additional income had been received. Account is on line with budget.

7. **Future Works**

- Disabled parking slope – **date for works to be undertaken awaited**
- Notice Board - with DW
- Replanting of Master Park roundabout – Clerk met with Nurture Landscapes and is awaiting a quote. Shrubs from Master Park roundabout can be replanted in roundabout in burial ground.
- DW and KW will speak with personnel at Knights Garden Centre to provide a quote for the replanting of the Master Park roundabout.

**Meeting closed at 6:25**

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Date of next meeting will be held in The Meeting Room, Oxted Community Hall, Oxted,  
on Tuesday 21<sup>st</sup> May 2019 at 6.00 pm.

Copies of Parish Council minutes are held by the Clerk and are available on the  
Parish Council web-site: [www.oxted-pc.org.uk](http://www.oxted-pc.org.uk)

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