



OXTED PARISH COUNCIL - BURIAL GROUND COMMITTEE

Notice is hereby given of the meeting of Oxted Parish Council Burial Ground Committee, to be held in
The Meeting Room, Oxted Community Hall, Oxted
on Tuesday 21st May 2019 at 6.00pm, which Councillors are summonsed to attend.

Mrs M Gibbins
Clerk to Oxted Parish Council
Maureen B Gibbins

Members of the public and press have a right, and are welcome to attend this meeting.

A G E N D A

1. **Apologies for absence:** to receive and accept apologies for absence.
2. **Election of Chairman and Vice-Chairman**
3. **Declarations of Disclosable Pecuniary Interest:** *To receive any disclosure by members of personal interests in matters on the agenda, the nature of any interests, and whether the member regards the interest to be pecuniary under the terms of the Code of Conduct. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question. Anyone with an interest must, unless an exception applies, or a dispensation has been issued, withdraw from the meeting.*
4. **Public session:** *a period of up to, but no longer than 15 minutes, to hear questions or statements from members of the public. Individuals are allowed to speak for a maximum of 3 minutes.*
5. **Matters arising from the Councillors inspection of the burial ground prior to the meeting**
6. **Burial Ground**
 - Marking of new plots
 - Placing of cones on days of burials
 - Notice Board
 - Replanting of Master Park roundabout
7. **Burial Account**
Receipts and Payments schedule (**attached**)
8. **Future Works**
Disabled parking slope - **date for works to be undertaken awaited**
Entrance gate - **date for works to be undertaken awaited**

Councillors will meet at 5.30pm at the burial ground for an inspection of the grounds.

Date of next meeting will be held in The Meeting Room, Oxted Community Hall, Oxted,
on Tuesday 23rd July 2019 at 6.00 pm.

Copies of Parish Council minutes are held by the Clerk and are available on the
Parish Council web-site: www.oxted-pc.org.uk

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