



OXTED PARISH COUNCIL

Minutes of the meeting of Oxted Parish Council held in the Meeting Room, the Community Hall, Church Lane, Oxted on Tuesday 12th March 2019 at 7.30pm

Mrs Karen Weightman
Mrs Barbara Harling
Mr Paul Whitehurst
Mrs Katherine Saunders
Mr David Weightman
Mr Colin David
Mrs Claire Dillon

Mrs Maureen Gibbins
Clerk to Oxted Parish Council

MINUTES

1. Prayers were led by Cllr David Weightman
2. **Apologies for absence:** receive and accepted apologies for absence. County Cllr. Cameron McIntosh, Cllrs. Martin Fisher, Terry Dillon, Stephen Blunden and Liz Parker
3. **Declarations of Disclosable Pecuniary Interest:** *To receive any disclosure by members of personal interests in matters on the agenda, the nature of any interests, and whether the member regards the interest to be prejudicial under the terms of the new Code of Conduct. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question. Anyone with a prejudicial interest must, unless an exception applies, or a dispensation has been issued, withdraw from the meeting.* There was none declared.
4. **Public session:** There was no member of the public present.
5. **County Councillor report -** no report was received.
6. **Minutes:** The Minutes of the Full Council meeting held on 8th January 2019 were approved and signed as a true record by the Chairman of the meeting.
7. **Planning Committee:**
 - i) Planning Committee: Council approved the minutes of the Planning Committee meetings held on 08/01/19, 29/01/19 and 19/02/18
 - ii) Full Council received the minutes of the Planning Committee meetings held on 08/01/19, 29/01/19 and 19/02/18

- iii) Planning Committee report – Cllr. Karen Weightman reported as follows: 36 applications considered; 20 no comments, 3 leave to Arboriculturist, 1 leave to Listed Building Officer, 5 leave to TDC Officers, 3 objections and 4 concerns – all of which are detailed in the planning committee minutes

8. Burial Committee:

- i) Burial Committee: Council approved the minutes of the Burial Committee meeting held on 15/01/19.
- ii) Full Council received the minutes of the Burial Committee meeting held on 15/01/19
- iii) Burial Ground working party will be held on Saturday 30th March commencing at 10am however this is weather dependent
- iv) It was agreed the Clerk should progress the installation of the side gate at the burial ground. It was confirmed a metal gate would be installed to more or less match the main gate.

9. Finance

- i) The cheque list, which had been previously circulated was proposed for approval by PW and seconded by CDa.
- ii) Financial Summary – KW confirmed the summary is as shown in the Annual Report of the Parish Council.
- iii) Approve Financial Regulations and policy. PW proposed and DW seconded the approval of the Financial Regulations and policy.
- iv) CIL Projects - Hurst Green School doors are planned on being undertaken during the Easter Holiday. Thanks were expressed to DW from the school and KS for all his assistance with this project- school had drawings and hope to do in Easter Holidays.
- v) Verges in Silkham Road and Barnet Shaw to be reinstated with future CIL funding
- vi) Sure Start Centres – It was proposed by KW and seconded by KS that the Parish Council will fund up to £25k for the Sure Start Centre in Hurst Green; this will be match funded by TDC. All present unanimously agreed.
- vii) Bushey Croft Playground - TDC review playgrounds annually and are looking at Bushey Croft and Chestnut Copse and the cost is in the region of 75k. It was proposed by KW and seconded by PW that the Parish Council would commit £25k of CIL funding so both playgrounds can be refurbished. All present unanimously agreed.

10. Chairman's announcements

- i) Parish Newsletter – the Clerk confirmed the newsletter is scheduled to be delivered w/c 18 March. All councillors were requested to notify the Clerk once they have received a copy.
- ii) Trustee for Oxted United Charities – Mrs Sheila Steele is replacing Mrs Joan Brackpool. This Trustee replacement was approved by all present.
- iii) Clerk and Trustee for Oxted United Charities –Mr Chris Berry, the current Clerk and Trustee who is happy to continue was approved to continue.
- iv) Annual Parish Assembly feedback – it was agreed by all that the evening was successful and it was encouraging to have the school personnel in attendance which facilitated links between schools, sports areas and litter works. The Chairman thanked everyone for their contribution.
- v) KW raised the issue of wooden stakes at war memorial. It was agreed the Clerk will write to the British legion requesting they are removed if they put them in. The area of the War Memorial to be kept clean and tidy.

11. **Highways**

- i) East Surrey Transport update – CD confirmed the next meeting is on 13th March and the Head of Strategic Planning from GOVIA would be attending. Reassurance is required that the new May timetable will not be a repeat of the debacle of 2018. A question was also raised by Councillors as to the position of boarding a train without a ticket if the station office is closed and the ticket machine is not working.

12. **Clerk's report:** The report had been previously circulated. The Clerk was thanked for her continuing efforts..

13. **Correspondence received:** Circulated as received

14. **Items for consideration at future meetings**

Silent Soldiers and the future use

Meeting closed at 2010

KW thanked everyone for all that had been achieved over the last 4 years and offered best wishes to all those seeking re-election.

Date of the next meeting Tuesday 12th May 2019 at 7.30pm

Venue; The Meeting Room, The Community Hall, Church Lane, Oxted

Copies of Parish Council minutes are held by the Clerk and are available on the

Parish Council web-site: www.oxted-pc.org.uk

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