



## OXTED PARISH COUNCIL

Notice is hereby given of the meeting of Oxted Parish Council to be held in the Meeting Room, the Community Hall, Church Lane, Oxted on Tuesday 9<sup>th</sup> July 2019 at 7:30pm, which Councillors are summonsed to attend.

Mrs Maureen Gibbins  
Clerk to Oxted Parish Council  
*Maureen B Gibbins*

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Members of the public and press have a right, and are welcome to attend this meeting.

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### A G E N D A

1. Prayers led by Cllr Barbara Harling
2. **Apologies for absence:** to receive and accept apologies for absence.
3. **Declarations of Disclosable Pecuniary Interest:** *To receive any disclosure by members of personal interests in matters on the agenda, the nature of any interests, and whether the member regards the interest to be prejudicial under the terms of the new Code of Conduct. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question. Anyone with a prejudicial interest must, unless an exception applies, or a dispensation has been issued, withdraw from the meeting.*
4. **Public session:** *a period of up to, but no longer than 15 minutes, to hear questions or statements from members of the public. Individuals are allowed to speak for a maximum of 3 minutes.*
  - Jennifer Vosper the Community Officer from TDC will be attending the meeting to explain her role within the area.
5. **County Councillor report**
6. **Minutes:** To approve the Minutes of Full Council meeting held on 14<sup>th</sup> May 2019.
7. **Planning Committee:**
  - i) Planning Committee: to approve the minutes of the Planning Committee meetings held on 14/05/19, 04/06/19 and 25/06/19.
  - ii) Full Council to receive the minutes of the Planning Committee meetings held on 14/05/19, 04/06/19 and 25/06/19.
  - iii) Planning Committee report - DW
8. **Burial Committee:**
  - i) Burial Ground: to approve the minutes of the Burial Ground Committee meetings held on 21/05/19
  - ii) Full Council to receive the minutes of the Burial Ground Committee meetings held on 21/05/19

- iii) Burial Ground Maintenance and Tender
- 9. **Master Park Roundabout**
  - i) Formation of Working Group to be agreed
  - ii) Report attached
- 10. **PR**
  - i) Report attached
- 11. **Finance**
  - i) Grant Aid applications for verification
  - ii) CIL Projects
  - iii) To agree the cheque list. **To Follow**
- 12. **Chairman's announcements**
  - i) Councillor email addresses
- 13. **Highways**
  - i) East Surrey Transport update AF
  - ii) Verge improvement update
- 14. **Clerk's report:** on actions taken since the last meeting ( **to follow**)
- 15. **Correspondence received:** Circulated as received
- 16. **Items for consideration at future meetings**

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**Date of the next meeting Tuesday 10<sup>th</sup> September 2019 at 7.30pm**  
**Venue; The Meeting Room, The Community Hall, Church Lane, Oxted**  
Copies of Parish Council minutes are held by the Clerk and are available on the  
Parish Council web-site: [www.oxted-pc.org.uk](http://www.oxted-pc.org.uk)  
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