



## OXTED PARISH COUNCIL

Notice is hereby given of the meeting of Oxted Parish Council to be held in the Meeting Room, the Community Hall, Church Lane, Oxted on Tuesday 10<sup>th</sup> September 2019 at 7:30pm, which Councillors are summonsed to attend.

Mrs Maureen Gibbins  
Clerk to Oxted Parish Council  
*Maureen B Gibbins*

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Members of the public and press have a right, and are welcome to attend this meeting.

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### A G E N D A

1. Prayers led by Cllr Peter Whitehurst
2. **Apologies for absence:** to receive and accept apologies for absence.
3. **Declarations of Disclosable Pecuniary Interest:** *To receive any disclosure by members of personal interests in matters on the agenda, the nature of any interests, and whether the member regards the interest to be prejudicial under the terms of the new Code of Conduct. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question. Anyone with a prejudicial interest must, unless an exception applies, or a dispensation has been issued, withdraw from the meeting.*
4. **Public session:** *a period of up to, but no longer than 15 minutes, to hear questions or statements from members of the public. Individuals are allowed to speak for a maximum of 3 minutes.*
  - Louise Williams – Rural Housing Update.
5. **County Councillor report**
  - a. Highways Funding
  - b. Update re the internet cable at Hurst Green School
6. **Minutes:** To approve the Minutes of Full Council meeting held on 9<sup>th</sup> July 2019.
7. **Planning Committee:**
  - i) Planning Committee: to approve the minutes of the Planning Committee meetings held on 16/07/19, 06/08/19 and 27/08/19.
  - ii) Full Council to receive the minutes of the Planning Committee meetings held on 16/07/19, 06/08/19 and 27/08/19.
  - iii) Planning Committee report – DW
  - iv) Neighbourhood Plan
8. **Burial Committee:**
  - i) Burial Ground: to approve the minutes of the Burial Ground Committee meetings held on 23/07/19

- ii) Full Council to receive the minutes of the Burial Ground Committee meetings held on 23/07/19
  - iii) Burial Ground Maintenance and Tender
9. **Master Park Roundabout**
- i) Report from SCC Highways regarding metal oak tree on roundabout (attached)
  - ii) Update regarding access points on roundabout
  - iii) Update regarding kerbing repairs
10. **PR**
- i) Communication with the residents
  - ii) BID liaison
11. **Finance**
- i) Finance summary
  - ii) CIL Projects
  - iii) To agree the cheque list. **To Follow**
12. **Chairman's announcements**
- i) Remembrance Day - wreaths
  - ii) Prayers at council meetings
  - iii) Defibrillators
  - iv) Refuse etc bins
13. **Highways**
- i) East Surrey Transport update **AF**
  - ii) Verge improvement update on quotes **AF**
14. **Clerk's report:** on actions taken since the last meeting ( **to follow**)
15. **Correspondence received:** Circulated as received
16. **Items for consideration at future meetings**
17. **Part 2 item - closed to the public**  
Clerk's annual review and appraisal (**pay scales attached**)

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**Date of the next meeting Tuesday 12<sup>th</sup> November 2019 at 7.30pm**  
**Venue; The Meeting Room, The Community Hall, Church Lane, Oxted**  
Copies of Parish Council minutes are held by the Clerk and are available on the  
Parish Council web-site: [www.oxted-pc.org.uk](http://www.oxted-pc.org.uk)  
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