



OXTED PARISH COUNCIL

Notice is hereby given of the meeting of Oxted Parish Council to be held in the Meeting Room, the Community Hall, Church Lane, Oxted on Tuesday 14th January 2020 at 7:30pm, which Councillors are summonsed to attend.

Mrs Maureen Gibbins
Clerk to Oxted Parish Council
Maureen B Gibbins

Members of the public and press have a right, and are welcome to attend this meeting.

A G E N D A

1. **Apologies for absence:** to receive and accept apologies for absence.
2. **Declarations of Disclosable Pecuniary Interest:** *To receive any disclosure by members of personal interests in matters on the agenda, the nature of any interests, and whether the member regards the interest to be prejudicial under the terms of the new Code of Conduct. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question. Anyone with a prejudicial interest must, unless an exception applies, or a dispensation has been issued, withdraw from the meeting.*
3. **Public session:** *a period of up to, but no longer than 15 minutes, to hear questions or statements from members of the public. Individuals are allowed to speak for a maximum of 3 minutes.*
 - Sergeant Jon Vale to attend and provide police update
4. **County Councillor report**
 - a. Highways Funding
 - b. Drainage works at Station Approach
5. **Minutes:** To approve the Minutes of Full Council meeting held on 12th November 2019.
6. **Planning Committee:**
 - i) Planning Committee: to approve the minutes of the Planning Committee meetings held on 19/11/19, 10/12/19 and 07/01/20.
 - ii) Full Council to receive the minutes of the Planning Committee meetings held on 19/11/19, 10/12/19 and 07/01/20.
 - iii) Planning Committee report - DW
 - iv) Neighbourhood Plan - AF, PG, RH & DW
 - v) SCC Footpath consultation - PG

7. **Burial Committee:**
 - i) Burial Ground: to approve the minutes of the Burial Ground Committee meetings held on 26/11/19
 - ii) Full Council to receive the minutes of the Burial Ground Committee meetings held on 26/11/19

8. **Master Park Roundabout**
 - i) Feasibility study – **AF and SCC**

9. **PR**
 - i) Communication with the residents
 - ii) BID liaison

10. **Finance**
 - i) Financial summary (**to follow**)
 - ii) 2020/21 Budget and Precept (**to follow**)
 - iii) CIL Projects
 - iv) To agree the cheque list. (**to follow**)

11. **Chairman’s announcements**
 - i) Alternative meeting rooms
 - ii) Rev'd Mary Seller and Mrs Barbara Harling have completed their terms as Nominative Trustees of Oxted United Charities and are up for re-nomination. Both of them have indicated their willingness to continue as Trustees.
 - iii) Parish Newsletter
 - iv) Annual Parish Assembly

12. **Highways**
 - i) East Surrey Transport update **AF**
 - ii) Verge improvement update on quotes **AF**

13. **Clerk’s report:** on actions taken since the last meeting (**to follow**)

14. **Correspondence received:** Circulated as received

15. **Items for consideration at future meetings**

16. **Part 2 item – closed to the public**
Update on Clerk’s appraisal

Date of the next meeting Tuesday 10th March 2020 at 7.30pm
Venue; The Meeting Room, The Community Hall, Church Lane, Oxted
Copies of Parish Council minutes are held by the Clerk and are available on the
Parish Council web-site: www.oxted-pc.org.uk
Mrs Maureen Gibbins, Parish Clerk, Salmons, Salmons Lane, Whyteleafe, Surrey CR3 0HB
Phone 07510 226989