



## OXTED PARISH COUNCIL

Notice is hereby given of the meeting of Oxted Parish Council to be held in the Meeting Room, the Community Hall, Church Lane, Oxted on Tuesday 10<sup>th</sup> March 2020 at 7:30pm, which Councillors are summonsed to attend.

Mrs Maureen Gibbins  
Clerk to Oxted Parish Council  
*Maureen B Gibbins*

**Members of the public and press have a right, and are welcome to attend this meeting.**

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### A G E N D A

1. **Apologies for absence:** to receive and accept apologies for absence.
2. **Declarations of Disclosable Pecuniary Interest:** *To receive any disclosure by members of personal interests in matters on the agenda, the nature of any interests, and whether the member regards the interest to be prejudicial under the terms of the new Code of Conduct. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question. Anyone with a prejudicial interest must, unless an exception applies, or a dispensation has been issued, withdraw from the meeting.*
3. **Public session:** *a period of up to, but no longer than 15 minutes, to hear questions or statements from members of the public. Individuals are allowed to speak for a maximum of 3 minutes.*  
**PCSO Lorraine Wells and Crime Prevention Advisor Mark Howells to attend**
4. **County Councillor report**
5. **Minutes:** To approve the Minutes of Full Council meeting held on 14<sup>th</sup> January 2020.
6. **Planning Committee:**
  - i) Planning Committee: to approve the minutes of the Planning Committee meetings held on 28/01/20 and 18/02/20.
  - ii) Full Council to receive the minutes of the Planning Committee meetings held on 28/01/20 and 18/02/20.
  - iii) Planning Committee report - DW
  - iv) Neighbourhood Plan - AF, PG, RH & DW
  - v) Requirement of paper plans
  - vi) Footpaths

7. **Burial Committee:**
  - i) Burial Ground: to approve the minutes of the Burial Ground Committee meetings held on 26/11/19 and 21/01/20
  - ii) Full Council to receive the minutes of the Burial Ground Committee meetings held on 26/11/19 and 21/01/20
  
8. **Master Park Roundabout**
  - i) Feasibility study – AF and SCC
  
9. **PR**
  - i) BID liaison
  
10. **Finance**
  - i) Financial summary (**to follow**)
  - ii) CIL Projects and update
  - iii) To agree the cheque list. (**to follow**)
  
11. **Chairman’s announcements**
  - i) Alternative meeting rooms
  - ii) Annual Parish Assembly arrangements and reports
  - iii) Notice Boards
  
12. **Highways**
  - i) East Surrey Transport update AF
  - ii) Verge improvement – quote of £15,670.86 AF
  
13. **Clerk’s report:** on actions taken since the last meeting ( **to follow**)
  
14. **Correspondence received:** Circulated as received
  
15. **Items for consideration at future meetings**
  
16. **Part 2 item – closed to the public**  
Update on Clerk’s appraisal

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**Date of the next meeting Tuesday 12<sup>th</sup> May 2020 at 7.30pm**  
**Venue; The Meeting Room, The Community Hall, Church Lane, Oxted**  
Copies of Parish Council minutes are held by the Clerk and are available on the  
Parish Council web-site: [www.oxted-pc.org.uk](http://www.oxted-pc.org.uk)  
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