



## OXTED PARISH COUNCIL

Minutes of the meeting of Oxted Parish Council held in the Meeting Room,  
the Community Hall, Church Lane, Oxted on Tuesday 14<sup>th</sup> January 2020 at 7:30pm

Cllr Katherine Saunders - Chair

Cllr Liz Parker

Cllr Alan Feesey

Cllr Deb Shiner

Cllr Barbara Harling

Cllr Reg Hull

Cllr Denise Wallace

Cllr Paul Whitehurst

Cllr Anne Rivers

Cllr Peter Damesick

Cllr Peter Giles

Mrs Maureen Gibbins

Clerk to Oxted Parish Council

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## MINUTES

1. **Apologies for absence:**

Received and accepted apologies for absence from Cllr Matt Sapsford

2. **Declarations of Disclosable Pecuniary Interest:** *To receive any disclosure by members of personal interests in matters on the agenda, the nature of any interests, and whether the member regards the interest to be prejudicial under the terms of the new Code of Conduct. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question. Anyone with a prejudicial interest must, unless an exception applies, or a dispensation has been issued, withdraw from the meeting. There was none declared*

- **Public session:** Cllr Feesey introduced Sergeant Jon Vale to the Parish Councillors. Sergeant Vale provided an update on the crime trends localized to Oxted. 3.3% increase in crime over the last financial year following a lull for 2 years; domestic burglary 17% decrease; non domestic burglary (businesses) 62% reduction; anti social behaviour 5% increase. The anti social behaviour is being addressed within community groups. 60,000 crimes across Surrey of which 4260 were committed in the Tandridge area.
- There followed a number of questions from Councillors relating to officer numbers; the prolific scamming situation and the apparent increase in motor vehicle thefts.
- Sergeant Vale invited Councillors to contact him with queries and requested that his contact details be circulated to all Parish Councillors as communication is the way to work together

The Chairman thanked Sergeant Vale for attending the meeting.

4. **County Councillor report**

- a. Drainage works at Station Approach - quote circulated region of 5k. Manhole cover is fenced in by network rail but is still Highways land. Funding would be appropriate for CIL money.
- b. Surrey issues - Proposals for budget 20/21 to balance budget without dipping into reserves and there have been savings over the years in order to do this. Council tax will have to go up by 1.99%.
- c. SGN works. At Limpsfield traffic lights have to be off highways by 15th January.
- d. Hall Hill - weather toll on roads and quotes are being obtained for works to be undertaken
- e. Parking review is being carried out for this year. All are encourage to provide suggestions to County Cllr McIntosh for inclusion or change.
- f. DW reported there is a build-up of water in underpass again although the pump should have been installed. County Cllr McIntosh will check.
- g. RH enquired as to whether there had been any feedback regarding gas works on Amy Road. RH confirmed he would take this 'off-line' with County Cllr McIntosh.

5. **Minutes:** To approve the Minutes of Full Council meeting held on 12<sup>th</sup> November 2019. The minutes were approved by Cllrs Saunders, Parker, Harling and Whitehurst. The Chairman signed the minutes.  
Cllrs Shiner, Feeseey, Hull, Wallace, Giles, Damesick and Rivers signed the minutes stating they did not agree to item 3 as consider that residents attending the meeting should be named.

6. **Planning Committee:**

- i) Planning Committee approved the minutes of the Planning Committee meetings held on 19/11/19 and 07/01/20. Proposed by DW and seconded by PD.
- ii) Full Council received the minutes of the Planning Committee meetings held on 19/11/19 and 07/01/20.
- iii) Planning Committee report – DW reported that the December meeting did not occur due to the non receipt of the agenda although the Clerk confirmed it had been emailed on 2<sup>nd</sup> December.
- iv) Neighbourhood Plan – The document which had been previously circulated was briefly discussed. It was agreed to invite a representative from the Woldingham, Limpsfield and CCWNP neighbourhood plan groups for information. It was further agreed to keep the item on the agenda for future consideration.  
**Action: Clerk**
- v) SCC Footpath consultation – FP615 proposed to reroute the footpath. Unfortunately a letter circulated by PG for submission to SCC was not received by the Clerk. The enquiry regarding a further footpath is scheduled for 1<sup>st</sup>/2<sup>nd</sup> April. It was not considered it is necessary for Councillors to attend the public enquiry.

7. **Burial Committee:**

- i) Burial Ground did not approve the minutes of the Burial Ground Committee meetings held on 26/11/19 as they wish the minutes to include that Cllrs Saunders and Parker will be meeting with Alex Jones.  
**Action: Clerk**
- ii) Chair and Vice-Chair are meeting with Alex Jones on 5th February.

8. **Master Park Roundabout**

- i) Feasibility study – AF reported that all are in agreement as to how they want the roundabout to look however they are currently awaiting quotes regarding the kerbing. County Cllr. McIntosh will chase the quotes.
- ii) Cllr Parker encouraged Councillors to view the planting which has been undertaken on the Caterham Valley roundabout.

9. **PR**

- i) Communication with the residents - RH confirmed a collective view is required as to what is required.
  - BID liaison – Cllr Feesey updated the Councillors following a programme entitled “How to save the High Street “– Panorama
  - The Government has a £1billion pot to help local Towns realise their potential for their High Streets.
  - Use different development options by owning the sites as they become vacant. By owning the sites they can lead the way on re-generation. i.e Retail spaces/Leisure areas/Open spaces/Housing.
  - Oxted needs specialist shops that will be more exciting and new business models.
  - Oxted needs to understand their function and the things that draw people in to the area. Features that are aesthetically pleasing (Like our plans to upgrade the Oxted roundabout.) Like looking at the possibility of a Band Stand in Master Park.
  - Oxted is losing its sense of community.
  - TDC needs to be flexible with public spaces/ Artisan markets on set days. Oxted needs to consider pedestrianizing Station Road East and planting trees down both sides of the high Street How about kids roundabouts like they have in Sutton. How about allowing street bands on Saturdays and Sundays between 11a.m – 4p.m?
  - Oxted needs to consider design and flexibility specific to local needs.
  - What about an Art Gallery/ museum specific to Oxted. There are a host of important people and celebrities that have and died in Oxted. How about an upstairs Snooker hall that caters for the needs of everyone between 16 – 80
  - Lastly offer a discount of 50% off of rates for the 1st year of trading for new businesses because one of the problems is that business rates are too high.
- ii) The Chairman will follow up the Parish Council’s involvement with the BID  
**Action: Cllr Saunders**

10. **Finance**

- i) Financial summary – The Clerk will circulate the figures to the end of December 2019. It was agreed to reallocate the pedestrian gate expenditure from CIL to non routine burial ground expenditure.  
**Action: Clerk**
- ii) 2020/21 Budget and Precept – The budget, which had been previously circulated was explained by PG. The budget was Proposed by PG and Seconded by PW. The budget was approved by the Council.
- iii) PG also explained the rationale regarding the proposed increase in the precept. The increase from £50,000 to £55,500 was Proposed by PG and Seconded by LP. This was approved by the Council. The Clerk will notify TDC.  
**Action: Clerk**
- iv) PW expressed thanks to PG for the work undertaken on the budget and the documents provided. The thanks were reiterated by all present.

- v) PD enquired as to when Grant Aid would be promoted. The Clerk confirmed all information will be circulated by 17<sup>th</sup> January via Parish website, Facebook, notice boards and TVA. All Councillors are also encouraged to promote the application process.

**Action: Clerk**

- vi) CIL Projects – The funding of the Station Approach Drainage was agreed in principle to a maximum sum of £5k and will be funded from CIL. Station Approach drainage - agreed in principle up to but not above 5k.

It was agreed a CIL Working Group would be formed and will comprise of Cllrs Saunders, Shiner, Giles, Rivers, Hull and Damesick. Cllr McIntosh will provide suggestions for projects.

## **11. Chairman's announcements**

- i) Alternative meeting rooms – The Chairman invited Councillors to investigate alternative meeting rooms. The suggestions were the Harling Room at Hurst Green Community Centre and the Red Cross Hall.

**Action: ALL**

- ii) Rev'd Mary Seller and Mrs Barbara Harling have completed their terms as Nominative Trustees of Oxted United Charities and are up for re-nomination. Both of them have indicated their willingness to continue as Trustees. The Councillors agreed to reappoint Rev'd Mary Seller and Barbara Harling. Thanks were expressed to Rev'd Seller and Cllr Harling.

**Action: Clerk**

- iii) Parish Newsletter – Following discussion it was agreed to produce a limited number of newsletters for distribution in local shops, library and TDC Offices. The main circulation will be via social media. The Clerk will also check the feasibility of using the Oxted Local.

**Action: Clerk**

All Councillors are requested to submit material.

**Action: ALL**

- iv) Annual Parish Assembly – The Annual meeting is scheduled to be held in Oxted North in 2020. It was agreed to book Tuesday 21<sup>st</sup> April at OCH. The format will follow that used for the last couple of years with Grant Aid recipients having a stall to show what they do

**Action: Clerk**

## **12. Highways**

- i) East Surrey Transport update - Go Ahead House. Addiscombe Road, Croydon.  
08/01/2020

- Update on replacement of Sanderstead Road Bridge & February blockade - No decision yet.
- Update on replacement of Sussex Road Bridge an effect on bus routes 403, 412 - to open 10/01/2020
- Update on landslips on Tonbridge - East Grinstead line and will this affect blockade in February - To open March 2020.
- Ability of Caterham and Tattenham Corner line to take 10 car trains at times of disruption - Only possible to split trains at Purley because Tattenham Corner platform is too short.
- Whyteleafe & Whyteleafe South level crossing length of time barriers remain down - All trains over 6 carriages will cause problem – Can't solve.
- Sanderstead Alteration to stop boards. - Affirmative.
- Coulsdon South moving 4 coach stop board on down platform to be adjacent to the lift. - Affirmative.

- Update future Engineering works: Rebuilding Norwood Junction: Unblocking the Croydon bottleneck and 3rd platform at Reigate. - Ongoing works until 2021.
  - A23 Fencing at Woodplace Lane Bridge. - Affirmative
  - Allocation of Funds for East Surrey Stations: Oxted-£50K, Caterham-£30K, Upper Warlingham-£80K, Hurst Green-£50K, Lingfield-£80K, Woldingham-£80K, Whyteleafe-£30K, Whyteleafe South-£30K, Dormans-£80K, Nutfield-£30K, Godstone-£30K.
- ii) Verge improvement update on quotes – AF confirmed quotes are awaited from County Cllr McIntosh.
13. **Clerk's report:** on actions taken since the last meeting - previously circulated
14. **Correspondence received:** Circulated as received
15. **Items for consideration at future meetings**  
Neighbourhood Plan  
District Councillor Report  
Street Trading

**Meeting Closed at 2158**

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**Date of the next meeting Tuesday 10<sup>th</sup> March 2020 at 7.30pm**

**Venue; The Meeting Room, The Community Hall, Church Lane, Oxted**

Copies of Parish Council minutes are held by the Clerk and are available on the

Parish Council web-site: [www.oxted-pc.org.uk](http://www.oxted-pc.org.uk)

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