



OXTED PARISH COUNCIL

Notice is hereby given of the meeting of Oxted Parish Council to be held via the on-line TEAMS remote set-up on Tuesday 12th May 2020 at 7:30pm, which Councillors are summonsed to attend.

Mrs Maureen Gibbins
Clerk to Oxted Parish Council
Maureen B Gibbins

Members of the public and press have a right, and are welcome to attend this meeting however needs to notify the Clerk in advance

We will start with a minute's silence for the victims of the Coronavirus and their families

A G E N D A

- 1. Election of a Chairman for 2020/21**
Declaration of Acceptance of Office
- 2. Election of a Vice-Chairman for 2020/21**
Declaration of Acceptance of Office
- 3. Apologies for absence:** to receive and accept apologies for absence.
- 4. Declarations of Disclosable Pecuniary Interest:** *To receive any disclosure by members of personal interests in matters on the agenda, the nature of any interests, and whether the member regards the interest to be prejudicial under the terms of the new Code of Conduct. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question. Anyone with a prejudicial interest must, unless an exception applies, or a dispensation has been issued, withdraw from the meeting.*
- 5. Public session:** *a period of up to, but no longer than 15 minutes, to hear questions or statements from members of the public. Individuals are allowed to speak for a maximum of 3 minutes.*
- 6. Minutes:** To approve the Minutes of Full Council meeting held on 10th March 2020.
- 7. Allocation of councillors to committees both internal and external bodies**
Burial Committee
Planning Committee
Staffing Committee
Finance Working Group
Grant Aid Working Group
East Surrey Transport Committee
Hurst Green Community
Surrey & Sussex
Highways/Safe Routes to School
Litter and recycling
Gatwick Area Conservation Campaign

8. **Planning Committee:**

- i) Planning Committee: to approve the minutes of the Planning Committee meetings held on 10/03/20, 31/03/20 and 21/04/20.
- ii) Full Council to receive the minutes of the Planning Committee meetings held on 10/03/20, 31/03/20 and 21/04/20

9. **Burial Committee:**

- i) The next meeting is scheduled for 26th May 2020

10. **Finance**

- i) To authorise invoices for payment
- ii) To review internal audit report
- iii) On-line Banking protocol policy
- iv) Covid-19 Support
- v) CCLA Account
- vi) CIL update

11. **Chairman's announcements**

- i) **Clerk's report:** on actions taken since the last meeting

- ii) **Items for consideration at future meetings**

Date of the next meeting Tuesday 14th July 2020 at 7.30pm

Venue; TBC

Copies of Parish Council minutes are held by the Clerk and are available on the Parish Council web-site: www.oxted-pc.org.uk Mrs Maureen Gibbins, Parish Clerk, Phone 07510 226989