



## OXTED PARISH COUNCIL

Notice is hereby given of the meeting of Oxted Parish Council to be held via the on-line TEAMS remote set-up on Tuesday 9<sup>th</sup> June 2020 at 7:00pm, which Councillors are summonsed to attend.

Mrs Maureen Gibbins  
Clerk to Oxted Parish Council  
*Maureen B Gibbins*

**Members of the public and press have a right, and are welcome to attend this meeting however needs to notify the Clerk in advance**

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**All Councillors are requested to keep their devices on mute and to raise their hand on Teams when they wish to speak and wait to be invited by the Chair of the meeting**

1. **Apologies for absence:** to receive and accept apologies for absence. **(1 min)**
2. **Declarations of Disclosable Pecuniary Interest: (1 min)** *To receive any disclosure by members of personal interests in matters on the agenda, the nature of any interests, and whether the member regards the interest to be prejudicial under the terms of the new Code of Conduct. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question. Anyone with a prejudicial interest must, unless an exception applies, or a dispensation has been issued, withdraw from the meeting.*
3. **Public session: (15 min including District & County reports)** *a period of up to, but no longer than 15 minutes, to hear questions or statements from members of the public. Individuals are allowed to speak for a maximum of 3 minutes.*
4. **Minutes:** To approve the Minutes of Full Council meeting held on 12<sup>th</sup> May 2020. **(2 Mins)**
5. **Planning Committee: (5 mins)**
  - i) Planning Committee: to approve the minutes of the Planning Committee meeting held on 12/05/20.
  - ii) Full Council to receive the minutes of the Planning Committee meeting held on 12/05/20.
6. **Burial Committee: (5 mins)**
  - i) Burial Ground: to approve the minutes of the Burial Ground Committee meeting held on 26/05/20
  - ii) Full Council to receive the minutes of the Burial Ground Committee meeting held on 26/05/20
  - iii) Working Party – 13<sup>th</sup> June 2020
7. **Finance: (10 mins)**
  - i) Finance Working Group Terms of Reference
  - ii) Finance Report update
  - iii) To agree the invoices for payment
  - iv) Covid - 19 (TDC Grant)

8. **Chairman's announcements: - (15 mins)**
    - i) Video Conferencing (Teams V Zoom)
    - ii) Council and Committee Objectives
    - iii) Standing Orders
    - iv) Financial Regulations
    - v) Litter at Master Park
  
  9. **Clerk's report:- (5 mins)** on actions taken since the last meeting
  
  10. **Items for consideration at future meetings (2 mins)**
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**Date of the next meeting Tuesday 14<sup>th</sup> July 2020 at 7.00pm**

Copies of Parish Council minutes are held by the Clerk and are available on the  
Parish Council web-site: [www.oxted-pc.org.uk](http://www.oxted-pc.org.uk) Mrs Maureen Gibbins, Parish Clerk, Phone 07510 226989