



OXTED PARISH COUNCIL

Notice is hereby given of the meeting of Oxted Parish Council to be held via the on-line TEAMS remote set-up on Tuesday 8th September 2020 at 7:00pm, which Councillors are summonsed to attend.

Mrs Maureen Gibbins
Clerk to Oxted Parish Council
Maureen B Gibbins

Members of the public and press have a right, and are welcome to attend this meeting however need to notify the Clerk in advance

All Councillors are requested to keep their devices on mute and to raise their hand on Teams when they wish to speak and wait to be invited by the Chair of the meeting

1. **Apologies for absence:** to receive and accept apologies for absence. **(1 min)**
2. **Declarations of Disclosable Pecuniary Interest: (1 min)** *To receive any disclosure by members of personal interests in matters on the agenda, the nature of any interests, and whether the member regards the interest to be prejudicial under the terms of the new Code of Conduct. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question. Anyone with a prejudicial interest must, unless an exception applies, or a dispensation has been issued, withdraw from the meeting.*
3. **Public session: (15 min including District & County reports)** *a period of up to, but no longer than 15 minutes, to hear questions or statements from members of the public. Individuals are allowed to speak for a maximum of 3 minutes.*
4. **Minutes:** To approve the Minutes of Full Council meeting held on 14th July 2020. **(2 Mins)**
5. **Planning Committee: (5 mins)**
 - i) Planning Committee: to approve the minutes of the Planning Committee meeting held on 04/08/20 and 25/08/20.
 - ii) Full Council to receive the minutes of the Planning Committee meeting held on 04/08/20 and 25/08/20.
 - iii) Update following visit to St Williams site
6. **Burial Committee: (5 mins)**
 - i) Burial Committee: to approve the minutes of the Burial Committee meeting held on 14/07/20.
 - ii) Full Council to receive the minutes of the Burial Committee meeting held on 14/07/20
 - iii) Update following Burial Ground Working Party
7. **Grant Aid Working Group (2 mins)**
Update re St Agathas
8. **CIL Update ((10 mins)**
Update and recommendations

9. **Update re Notice Board replacement (5mins)**
Recommendation
10. **Finance: (10 mins)**
 - i) To agree the invoices for payment
 - ii) Finance Summary (1/3 year)
11. **Chairman's announcements: - (5 mins)**
 - i) Remembrance Day
 - ii) Staffing Terms of Reference
12. **East Surrey Transport Committee Update**
Minutes circulated when received so all councillors are aware of the updates
13. **Clerk's report:- (2 mins)** on actions taken since the last meeting
14. **Items for consideration at future meetings (2 mins)**
Oxted roundabout
Visions and Aims

Part 2

Clerk Appraisal

Staffing Committee report

Date of the next meeting Tuesday 13th October 2020 at 7.00pm

Copies of Parish Council minutes are held by the Clerk and are available on the Parish Council web-site: www.oxted-pc.org.uk Mrs Maureen Gibbins, Parish Clerk, Phone 07510 226989