



OXTED PARISH COUNCIL

Notice is hereby given of the meeting of Oxted Parish Council to be held via the on-line TEAMS remote set-up on Tuesday 10th November 2020 at 7:00pm, which Councillors are summonsed to attend.

3rd November 2020

Mrs Maureen Gibbins
Clerk to Oxted Parish Council
Maureen B Gibbins

Members of the public and press have a right, and are welcome to attend this meeting however need to notify the Clerk in advance

All Councillors are requested to keep their devices on mute and to raise their hand on Teams when they wish to speak and wait to be invited by the Chair of the meeting

1. **Apologies for absence:** to receive and accept apologies for absence. **(1 min)**
2. **Declarations of Disclosable Pecuniary Interest: (1 min)** *To receive any disclosure by members of personal interests in matters on the agenda, the nature of any interests, and whether the member regards the interest to be prejudicial under the terms of the new Code of Conduct. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question. Anyone with a prejudicial interest must, unless an exception applies, or a dispensation has been issued, withdraw from the meeting.*
3. **Public session: (15 min including District & County reports)** *a period of up to, but no longer than 15 minutes, to hear questions or statements from members of the public. Individuals are allowed to speak for a maximum of 3 minutes.*
4. **Minutes:** To approve the Full Council meeting Minutes held on 13th October 2020. **(2 Mins)**
5. **Planning Committee: (5 mins)**
 - i) Planning Committee: to approve the minutes of the Planning Committee meeting held on 27/10/20.
 - ii) Full Council to receive the minutes of the Planning Committee meeting held on 27/10/20.
 - iii) Neighbourhood Plan
6. **Wolfs Wood - RH (5 mins)**
7. **Update re Notice Board replacement - DS (5 mins)**
8. **Roundabout - DW (5 mins)**
9. **Community Speed Watch - AF (5 mins)**
10. **Finance: (15 mins)**

- i) To ratify invoices which have been paid

Computer Solutions Ltd	£ 59.83
Clerk Expenses	£ 37.55
Royal British Legion - wreaths	£ 55.50
Invoices for approval:	
Country Garden Services	£2,115.02
Clerk Salary & Office	£1,291.87
PKF Littlejohn LLP	£ 480.00
- ii) Annual Accounts report
- iii) ½ year summary - (PG)
- iv) Budget 2021/22 - (PG)
- v) Covid - 19 SCC grant (MG/RH)

11. Chairman's announcements: - (5 mins)

- i) Remembrance Day
 - a. RBL donation
 - b. Hurst Green Memorial
- ii) Website Accessibility

12. East Surrey Transport Committee Update (1 min)

Minutes and reports circulated when received so all councillors are aware of the updates

13. South East Community Rail Partnership (1 min)

Minutes and reports circulated when received so all councillors are aware of the updates

14. Clerk's report:- (2 mins) on actions taken since the last meeting

15. Items for consideration at future meetings (2 mins)

Vision and aims

Date of the next meeting Tuesday 12th January 2021 at 7.00pm

Copies of Parish Council minutes are held by the Clerk and are available on the
Parish Council web-site: www.oxted-pc.org.uk Mrs Maureen Gibbins, Parish Clerk, Phone 07510 226989