



## OXTED PARISH COUNCIL

Notice is hereby given of the meeting of Oxted Parish Council to be held via the on-line TEAMS remote set-up on Tuesday 9<sup>th</sup> February 2021 at 7:00pm, which Councillors are summonsed to attend.

2<sup>nd</sup> February 2021

Mrs Maureen Gibbins  
Clerk to Oxted Parish Council  
*Maureen B Gibbins*

**Members of the public and press have a right, and are welcome to attend this meeting however need to notify the Clerk in advance**

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**All Councillors are requested to keep their devices on mute and to raise their hand on Teams when they wish to speak and wait to be invited by the Chair of the meeting**

1. **Apologies for absence:** to receive and accept apologies for absence. **(1 min)**
2. **Declarations of Disclosable Pecuniary Interest: (1 min)** *To receive any disclosure by members of personal interests in matters on the agenda, the nature of any interests, and whether the member regards the interest to be prejudicial under the terms of the new Code of Conduct. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question. Anyone with a prejudicial interest must, unless an exception applies, or a dispensation has been issued, withdraw from the meeting.*
3. **Public session: (15 min including District & County reports)** *a period of up to, but no longer than 15 minutes, to hear questions or statements from members of the public. Individuals are allowed to speak for a maximum of 3 minutes.*
4. **Minutes:** To approve the Full Council meeting Minutes held on 12<sup>th</sup> January 2021. **(2 Mins)**
5. **Planning Committee: (5 mins)**
  - i) Planning Committee: to approve the minutes of the Planning Committee meeting held on 26/01/21.
  - ii) Full Council to receive the minutes of the Planning Committee meeting held on 26/01/21.
6. **Burial Committee: (5 mins)**
  - i) Burial Committee: to approve the minutes of the Burial Committee meeting held on 12/01/21
  - ii) Full Council to receive the minutes of the Burial Committee meeting held on 12/01/21.

7. **Finance: (5 mins)**  
To be advised of invoices which have been paid

Surrey Playing Fields	£ 10.00
Expertrees (Surrey) Ltd	£ 576.00
Clerk expenses	£ 60.93

Surrey Hills Society	£ 25.00
Master Park (final ¼)	£ 1,000.00
Clerk Salary & Office	£ 1,291.87
SLCC - 50% of Practitioners conference fee	£ 45.00
Country Garden Services Ltd	£ 1,250.62

8. **Notice Boards - DS (5 mins)**
9. **VAS - CIL (5 mins)**
10. **Chairman's announcements: - (3 mins)**  
Parish Newsletter
11. **Tandridge Crime Summit update (2 mins)(LP)**
12. **East Surrey Transport Committee Update (1 min)(AF)**  
Minutes and reports circulated when received so all councillors are aware of the updates
13. **South East Community Rail Partnership (1 min)(LP)**  
Minutes and reports circulated when received so all councillors are aware of the updates
14. **Clerk's report:- (2 mins)** on actions taken since the last meeting
15. **Items for consideration at future meetings (2 mins)**  
Neighbourhood Plan  
Visions & Aims

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**Date of the next meeting Tuesday 9<sup>th</sup> March 2021 at 7.00pm**

Copies of Parish Council minutes are held by the Clerk and are available on the  
Parish Council web-site: [www.oxted-pc.org.uk](http://www.oxted-pc.org.uk) Mrs Maureen Gibbins, Parish Clerk, Phone 07510 226989